



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website
COMENIUS UNIVERSITY IN BRATISLAVA (Univerzita Komenského v Bratislave)	SK BRATISL02	INSTITUTIONAL COORDINATOR FOR ERASMUS+ Prof. MUDr. Daniela Ostatníková, Ph.D., Vice-Rector, Address: Šafárikovo námestie 6, P. O. BOX 440, 814 99 Bratislava, Slovak Republic e-mail: erasmusplus@rec.uniba.sk Phone: +421 2 59244 227, +421 2 59244 236, Fax: +421 2 59244 550	

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates

Faculty of Arts (Filozofická fakulta) Department of Slovak Literature and Literary Science		FACULTY COORDINATOR FOR ERASMUS+ prof.Martin Slobodník,PhD.; email: martin.slobodnik@uniba.sk ; Phone: + 421 2 59339335 Departmental Coordinator Ms. Marianna Koliová, PhD. marianna.koliova@uniba.sk	www.uniba.sk
University of Ostrava Faculty of Arts Department of Czech Literature and Literary Criticism	CZ OSTRAVA02	Institutional Coordinator: Mgr.Kamila Danihelková Tel.: +420 597 09 1015 Email: kamila.danihelkova@osu.cz Dvořákova 7 Ostrava 702 00 Czech Republic Faculty Coordinator Ing. Lada Gottwaldová Faculty of Arts, University of Ostrava Realni 5, 701 03 Ostrava Czech Republic Tel.: +420 597 09 1806 Fax: +420 59 6113 009 E-mail: lada.gottwaldova@osu.cz	http://study.osu.eu http://www.osu.eu/exchange-students/erasmus http://www.osu.eu/files/institutional-fact-sheet.pdf

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeship S *
CZ OSTRAVA02	SK BRATISL02	0232 General and comparative literature		1 st , 2 nd , 3 rd ,	4 students (5 months)	Upon agreement

SK BRATISL02	CZ OSTRAVA0 2	0232 General and comparative literature	1 st , 2 nd 3 rd ,	4 students (5 months)	Upon agreement
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[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ OSTRAVA0 2	SK BRATISL02	0232 General and comparative literature		2 teachers (each for 5 days)	Upon agreement
SK BRATISL02	CZ OSTRAVA0 2	0232 General and comparative literature		2 teachers (each for 7 days)	Upon agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK BRATISL02	0232	Slovak		B2	B2
CZ OSTRAVA02	0232	Czech		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

All Staff and Students participating on Erasmus mobility must sign a mobility agreement and complete all relevant documents as required by their home institution to confirm their mobility period abroad.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK BRATISL02	15 th June	15 th November
CZ OSTRAVA02	31 May	31 October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

CZ OSTRAVA02: Transcripts of records are issued by the International Office immediately after the examination period and handed to the incoming students before their departure

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Grade		Numerical value	
A	Excellent	1	100-91
B	Very good	1,5	90-81
C	Good	2	80-73
D	Satisfactory	2,5	72-66

E	Sufficient	3	65-60
Fx	Failed	4	59-0

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	Outstanding performance with only minor errors.
B	25	Above the average standard but with some errors.
C	30	Generally sound work with a number of notable errors.
D	25	Fair but with significant shortcomings.
E	10	Performance meets the minimum criteria.
F	-	Some more work required before the credit can be awarded
Fx	-	Considerable further work is required.

*- Comenius University, for both fail grades, uses "Fx", not "F".

ECTS grades "A" to "E" accompany the award of credit, and grades "Fx" and "F" attract zero credit.

CZ OSTRAVA02:

Points	Examination (Alphabetical six- point scale)	Examination (Numerical six- point scale)	Examination (Numerical four- point scale (valid through 31 August 2015))	Subject pass without examination
91 – 100	A	1	1	Pass
81 – 90	B	1.5	2	
71 – 80	C	2		
61 – 70	D	2.5	3	
51 – 60	E	3		
0 – 50	F	4	4	Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BRATISLO	+421 2 59 339 331 ; rzs@fphil.uniba.	http://fphil.uniba.sk/en/

2	sk	
CZ OSTRAVA0 2		http://www.mzv.cz/jnp/en/information_for aliens/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BRATISL0 2	+421 2 59 339 331 ; rzs@fphil.uniba.sk	http://fphil.uniba.sk/en/
CZ OSTRAVA 02		https://cizinci.pvzp.cz/Controllers/FormSteps/ WebHiffPvzpEn_Step1.php?pid=50760763

The home institution will ensure mobile participants are aware of the requirement for travel insurance and must check suitable travel insurance is in place before the mobile participant travels overseas.

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BRATISL02	Kristína Havlíčková, MA. mlyny.ubytovanie@uniba.sk	http://www.mlyny.uniba.sk/index.php?id=2716

CZ OSTRAVA02	Lada Gottwaldová E-mail: lada.gottwaldova@osu.cz	http://koleje.osu.cz/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Seal ⁴
SK BRATISL02	Prof. MUDr. Daniela Ostatníková, Ph.D, Institutional Coordinator for Erasmus+ prof. Martin Slobodník, PhD., Faculty Coordinator Marianna Koliová, PhD. Departmental coordinator		
CZ OSTRAVA02	Doc. Mgr. Robert Antonín, Ph.D. Dean of the Faculty of Arts		

⁴ Scanned signatures are accepted