

## PARTNERSHIP AGREEMENT 100/2018

The following agreement is between:

1.

**Full legal name:** Zavod za Novodobno Izobraževanje

**Legal address:** Pasterkova ulica 3

**Town/Postal code:** 2000 Maribor

**Country:** Slovenia

**National ID:** 26119447

**Legal representative:** Sonja MARKIČ

(hereinafter **intermediary hosting organisation**)

And

2.

**Full legal name:** Střední průmyslová škola strojní a elektrotechnická, České Budějovice, Dukelská 13

**Legal address:** České Budějovice 6, Dukelská 260/13,

**Town/Postal code:** České Budějovice 371 45

**Country:** Czech Republic

**Legal representative:** Mgr. Jaroslav Koreš, PhD., headmaster

(hereinafter: **sending organisation**)

**have agreed**

The Conditions and Annex below:

### **CONDITIONS:**

#### **1. PURPOSE OF THE MOBILITY PROGRAM**

The project "Students In Internships in Slovenian Companies" (2018-1-CZ01-KA102-047528) will be implemented under EU program ERASMUS +. The aim of the project is to promote sharing of experiences, skills and knowledge through practical work experience of students in companies in Slovenia. The objectives of the project are based on the needs of the students, among which are: the improvement in education opportunities, the understanding of broader contexts in their field of study, an access to information about new approaches and trends and the development of

knowledge and skills related to mechanical engineering or alternative applications of new technologies in electro-energetics.

## **2. Duration of the mobility program and the number of participants**

The whole duration of mobility program in Slovenia is from 24.11. – 8.12. 2018 and will include preparation and internship.

Total working hour will be: 60 hours

Number of participants: 9

## **3. INTERMEDIARY HOSTING ORGANISATION HERBY AGREES:**

### **3.1 Before mobility:**

- To organise the placements for the candidates based on their field of study, their interests, past working experiences, knowledge of English and available places in local hosting partners. These information will be collected by:
  - application documentation,
  - consultation with sending partner and
  - consultation with local hosting partner organisations.
- To ensure the accommodation for the participants of mobility programme in line with average country's standards in student dormitory (bed in two-bedded room).
- To provide participants with the relevant information about their mobility and other useful information.

### **3.2 During the mobility:**

- To pick up and welcome participants upon their arrival in Maribor.
- To organise personal and work preparation of the participants.
- To organise other services requested by partner.
- To organise the interview at the previously selected and confirmed hosting company before the start of the internship.
- To provide one placement at the time for each participant.
- To assign a mentor.
- To monitor and mentor participants during their mobility and to be in constant contact with mentors at hosting companies as well as with the coordinator at sending institution.
- To provide 24h emergency and technical support to participants on mobility.
- To send signed Learning agreements of participants to sending institution
- To help participants fill out the Europass mobility certificates and other documents if required by sending organisation.

**Hosting intermediary organisation is not responsible for:**

- Participant's health & safety during their stay in hosting country or for any loss or damage to property or any third party's property or persons. It is participants responsibility to ensure they are fit to travel and to undertake any duties. It is strongly recommended that the participant take out insurance to cover any eventuality that may occur throughout their stay in the hosting country (including repatriation, loss of property or injury). Refunds are not give as a result of illness whilst in the hosting country.
- For delays in or failure of performance of this agreement due to causes beyond its reasonable control and not being limited to civil war, war between nations, insurrections, strikes, riots, fires, floods, explosions, earthquakes, serious accidents, any act of government, governmental priorities, allocations, regulations, or orders affecting materials or facilities, acts of God or public enemy, failure of transportation, epidemics, quarantine restrictions, or labour trouble causing cessation, slowdown or interruption of work and failure of suppliers and sub-contractors to furnish labour or materials within their contractual delivery times.
- Participant's travel before, during and after the programme. It is participant's own risk. Choosing to operate any motorised vehicles, obtaining the necessary licence, permission and insurance will be the responsibility of participant.
- Any consequences related to the participant's abuse of drugs and alcohol or any consequences of their criminal actions are their own responsibility.

**3.3. After the mobility:**

- To evaluate the practice of the individual participant and send Final report to sending organisation the latest one month after the end of the mobility.

**4. SENDING ORGANISATION HEREBY AGREES:**

**4.1 Before mobility:**

- To select suitable candidates which are motivated, flexible and have basic knowledge of English language.
- To prepare the candidates for their mobility so that they understand the aim of their mobility and to behave respectfully and responsibly during the duration of the programme.
- To provide all information and documents needed by Hosting intermediary organisation.
- To arrange health, liability and accident insurance for the candidates.

**4.2 During the mobility:**

- To send to intermediary hosting organisation all the necessary final documentation for participants (Evaluation form, Europass mobility certificate etc.) at least two weeks before the end of the mobility.
- To help solving any difficulties that could occur during the mobility program (in cooperation with intermediary hosting organisation).

#### **4.3. After the mobility:**

- To inform the intermediary hosting organisation about the outcomes and evaluation of the participants.

#### **5. PARTICIPANTS' BEHAVIOUR AND EARLIER TERMINATION OF THE PROGRAM**

In case of participant's misbehaviour listed below the hosting intermediary organisation reserves the right of participant's instant expulsion from the program, without reimbursement of any fees:

- any behaviour likely to damage the image of the hosting organisation, intermediary hosting organisation or sending organisation;
- not respecting the rules and/or instruction of the hosting organisation, intermediary hosting organisation or sending organisation;
- decline to cooperate in solving the issues that may arise during the program;
- is deemed to be a danger to himself or to others.

In case participant needs to leave their program earlier or he/she decides that the program is not suitable for him/her he/she must inform hosting intermediary organisation but no fees will be refundable.

#### **6. FINANCING OF THE MOBILITY PROGRAM**

The program is financed by: Dům zahraniční spolupráce, Na Poříčí 1035/4, 110 00 Praha 1

#### **7. PAYMENT ARRANGEMENTS**

The details and the pricing of the intermediary hosting organisation's services are defined in the **Annex I – Budget offer for ZNI services** with which both parties agree.

##### **7.1 Payment arrangements when payment is made by sending partner:**

- 80% of the total costs should be paid at least 2 weeks in advance, before arrival of participants.
- 20% after receiving the final report.

#### **8. PROBLEM SOLVING**

Intermediary organisation commits to resolve any problems or conflict situations in cooperation with the participants, hosting companies and sending organisation.

#### **9. JURISDICTION**

The agreement should be governed by the laws of the Slovenia.

This agreement, which is drawn up in English, in two original copies, shall enter into force upon signature by both parties, each party retaining one signed copy

**on behalf of hosting intermediary organisation:**

Signed:

By: SONJA MARKIČ, director

Stamp of the organisation:

Date: Maribor, 8.11.2018

**on behalf of sending organisation:**

Signed:

By: (NAME AND SURNAME)

Stamp of the organisation:

Date: 19. 11. 2018

**ANNEX I – BUDGET OFFER FOR ZNI SERVICES**

| Category        | Description   | Unite   | Price/unite | For 2 weeks    |
|-----------------|---|---------|-------------|----------------|
| Accommodation   | Twin rooms in student dorm  | week    | €100,00     | €200,00        |
| Full Board      | 3 meals in dorm restaurant  | day     | €15,00      | €210,00        |
| Preparation     | Including personal, work preparation, cultural activities (city tour, 2 museums, 2 local trips); total 15 hours (WITHOUT LANGUAGE COURSE) | program | €126,00     | €126,00        |
| Work placement  | Organising work placement, administration, monitoring and evaluation  | program | €400,00     | €400,00        |
| Local transport | Bus transport   | week    | €10,00      | €20,00         |
|                 | <b>Total</b>  |         |             | <b>€956,00</b> |