

Attachment No.1: "Fire protection and occupational safety training"

Fire protection and occupational safety training for visiting artist ensembles at the National Theatre in Brno, contributory organisation, Dvořákova 11, 602 00 Brno

A.

In the interest of fire protection at the NDB, all visiting artists shall:

1. In doing any work or exercising any activity, behave in a way preventing from the occurrence of a fire, follow fire protection instructions and issued precautions, bans and instructions related to fire protection. They shall become familiar with the workplace fire regulations, fire alarm instructions of the NDB and the evacuation plan.
2. Any observed fire event shall be promptly extinguished using available fire extinguishers and if not possible, a fire alarm shall be promptly raised and assistance shall be called up as per the fire alarm regulations. Fire in the NDB buildings shall be reported to the reception, fire reporting office. In containing and extinguishing a fire or and any other natural disasters or incidents, everyone shall provide personal and material assistance (see Act No. 67/2001 Sb. § 18 and 19) as requested by the incident commander.
3. Each person shall report the occurrence of a fire at a workplace to his/her supervisor or to the fire reporting office.
4. It shall be ensured that after finishing any work at the workplace, the workplace shall be left in a safe condition and any defects that could cause a fire event shall be promptly reported to the supervisor.

It is strictly forbidden to smoke in the NDB buildings. The only exemption is the smoking room in the Mahen Theatre. The buildings are visibly marked with a safety sign „No smoking“. Cookers and any other appliances that are not in the possession of the NDB may not be used in the NDB buildings.

B.

All artists visiting the NDB shall ensure the following in the interest of H&S:

1. Follow legal regulations concerning H&S that they have been duly familiarised with.
2. Behave in a way not putting their health and the health of their colleagues at risk.
3. Duly treat any injury (first aid kits are located in the theatre) and report them promptly to the direct supervisor (stage manager) who will make a record in the „Performance report“.
4. Not consume alcohol or any narcotics at the NDB, not come to work under their influence and follow the no-smoking ban.
5. Not perform any work on el. installations unless the person holds the required qualification (Reg. No. 50/1978 Sb.), strictly restrict the work to the operation of machines, instruments and equipment that the person is authorised or instructed to operate. Not to remove covers and intervene in live

parts, in the event of a defect the machine shall be promptly disconnected and the defect reported to the supervisor.

Only qualified persons may work on electric circuit parts.

6. Report to the direct supervisor all shortcomings and defects that might endanger H&S and take part in their remedying as reasonably possible.

7. Undergo an examination carried out by the NDB senior staff, safety technician or a public authority to identify whether the staff are not under the influence of alcohol or any other narcotics.

Training is the responsibility of the appointed member of the visiting ensemble:

First name and last name: