

## **Annex 7: Student Agreement**

STUDENT AGREEMENT ERASMUS+:  
ERASMUS MUNDUS JOINT MASTER DEGREE (EMJMD)  
INTERNATIONAL MASTER OF SCIENCE IN ENVIRONMENTAL TECHNOLOGY  
AND ENGINEERING

between the International Master of Science in Environmental Technology and Engineering EMJMD Coordinating Institute: Stichting IHE Delft (IHE Delft Institute for Water Education), Westvest 7, 2611 AX Delft, The Netherlands, on behalf of the Consortium formed by the following higher education institutes (HEIs):

- Stichting IHE Delft (IHE Delft Institute for Water Education – IHE Delft) (The Netherlands)
- Universiteit Gent (Ghent University - UGent), Gent, Belgium
- University of Chemistry and Technology, Prague (UCT Prague), Prague, Czech Republic

and the Student

«FULLNAME»

with «CITIZENSHIP» nationality, born on «DATE OF BIRTH»

Passport number: «PASSPORTNUMBER»

both agree the present contract under the following terms and conditions:

Awarding of scholarship:

You have been awarded an Erasmus+ EM Programme country / Partner country scholarship. Definitions of Erasmus+ EM Programme country /Partner country scholarships can be found in the Programme Guide of Erasmus+.

General conditions:

1. The Student engages to pursue the academic programme of the Erasmus+ EMJMD in International Master of Science in Environmental Technology and Engineering, approved by the European Commission under Project Number 2017-1957/001-001-EMJMD having a duration of two (2) academic years, entirely taught in English, with full time dedication, without undertaking any occupation with regular salary in parallel to the studies of the master course.
2. The Student is obliged to follow the enrolment and registration procedure of each institution.
3. The Student agrees to follow the mobility programme and to take all necessary measures to move from one institution to the other as foreseen in the programme. The Student is obliged to take part in all compulsory fieldtrips. The mobility track can be detailed as follows:
  - 2<sup>nd</sup> week of September of first academic year: arrival in Prague, report and welcome at UCT Prague;
  - September to end of January of first academic year: lectures and exams at UCT Prague;

- 2nd week of February of first academic year: move to IHE Delft, report and welcome;
- End February to end July of first academic year: lectures and exams at IHE Delft;
- August of first academic year: holiday period or possibility to go for a summer internship;
- 1<sup>st</sup> week of September of second academic year: move to Ghent University, registration and welcome;
- September of second academic year: period for seminars at Ghent University;
- October to February of second academic year: lectures and exams at Ghent University;
- March to August of second academic year: thesis period at one of the full partner institutions, as well as an associated and/or industrial partner if desired.
- September: MSc thesis defence and graduation ceremony

4. The institutes will provide the Student with tuition, supervision, assessment and support services of a professional standard. The relevant information concerning the structure and organization of the Master programme will be published in the website / study guide of the Master programme and form part of this contract.

5. The Student will be subject to the academic and examination rules and other applicable rules of each institution. At each institution the student will be informed before the start of the study about the expected output, the monitoring/evaluation mechanisms and the number of ECTS the student is expected to get obtain. The examination rules and re-sit options are made clear to the student before the start of each different study track.

6. In the fourth semester, the Student will perform a thesis research work with one of the full partner institutions, as well as an associated and/or industrial partner if desired. During the second semester the student has to choose between three topics, one topic from each university, in order of preference, or write a research proposal and submit it to the Coordinator. The final decision of the placement of the Student in the fourth semester will be decided by the Joint Management Committee of the EMJMD programme. The choice of the Student to carry out thesis work at a particular institution may not be respected.

7. Upon the successful completion of all the components of the master course, the student will be awarded one joint degree “International Master of Science in Environmental Technology and Engineering”. The joint degree will be issued as one single document, in agreement with the legislations in the three countries. This degree is accredited by the respective authorities in each country and mutually recognised by three HEIs. The diploma will be accompanied by a diploma supplement in which the results obtained at each partner institution are shown, together with an explanation of the grading system in each different country.

8. The Student will obtain assistance with administrative formalities he/she may need, such as accommodation, procedures for opening a bank account, information and assistance with visa and residence permit procedures and registration with the local authorities.

9. The Student will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of each institution’s rules. Any incident against this compromise will be treated by the Consortium and may cause the exclusion of the Student from the Master course.

10. In case of complaint, the Student may appeal to the Joint Management Committee of the consortium. The Consortium will consider the issue and will try to resolve it. If the complaint

is about a specific service or facility provided by a member institution, the Student shall follow procedures of that institution.

11. The Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present contract.

Tuition and Scholarship conditions:

12. The total scholarship amount

(i) The total scholarship amount for the entire period includes some of the following components, depending on nationality and residence of the candidate:

- € 9,000 per year for participation costs (tuition fee) for candidates with a Partner Country nationality who have not been residing nor carrying out their main activity (studies, training or work) in a Programme Country for more than a total of 12 months over the last five years, calculated back from the deadline of application for fellowship.
- €4,500 per year for participation costs (tuition fee) for candidates with a Programme Country nationality, and for Partner Country candidates who have been residing or carrying out their main activity (studies, training or work) in a Programme Country for more than a total of 12 months over the last five years, calculated back from the deadline of application for fellowship-
- €1,000 per month for subsistence costs not spent in country of residence, for a maximum duration of 24 months;
- €1,000 per year for travel costs if resident in Programme Country;
- €2,000 per year for travel costs if resident in Partner Country at less than 4.000 km distance from IHE Delft, Delft, the Netherlands;
- €3,000 per year for travel costs if resident in Partner Country at 4000 km or larger distance from IHE Delft, Delft, the Netherlands;
- €1,000 for installation and other costs if resident in Partner Country;

(ii) For candidates with a Partner country nationality and residence the maximum scholarship for the entire period of two (2) years is therefore either €47,000 or €49,000, depending on distance of place of residence from IHE Delft.

(iii) For candidates with a Programme country nationality and residence the maximum scholarship for the entire period of two (2) years is therefore €35,000.

13. Contribution to participation costs

Tuition fees are: €9,000 per year for scholarship holders with Partner Country nationality (and not residing in a Programme Country for more than a total of 12 months over the last five years), and € 4,500 per year for scholarship holders with a Programme Country nationality (or residing in a Programme Country for more than a total of 12 months over the last five years). This fee covers the cost of health insurance arranged by the Consortium. The tuition fee will be taken by the Consortium from the total scholarship amount received from the European Commission.

14. Contribution to subsistence costs

(i) Scholarship holders from both Partner and Programme Countries will receive a monthly allowance of €1000 for the periods not spent in their country of residence, for maximum 24 months. The allowance will be paid in the first week of each month to the student's bank account. For the first month, the payment will be made within a week after receiving

information about the student's bank account details.

(ii) Contribution to subsistence costs will not be given to:

- Scholarship holders for the periods of the master programme (study/research/placement/thesis preparation) spent in their country of residence.
- Partner Country Scholarship holders for the periods of the master programme exceeding three months (indicatively the equivalent of 15 ECTS credits) spent in any Partner Country.

#### 15. Contribution of the EC scholarship towards travel costs

(i) The total contribution to the travel costs for scholarship holders' resident of Partner Countries is:

- €4,000 (for the entire duration) for those who are resident of a Partner Country with a distance less than 4.000 km away from Delft, The Netherlands;
- €6,000 (for the entire duration) for those who are resident of a Partner Country with a distance of 4.000 km or more from Delft, The Netherlands.

The Consortium will manage this fund and will disburse it to the Student in two instalments. The Student will receive half of the total value at the start of the first year, upon arrival and after registration, and will receive the other half at the start of the second year. The place of residence of the student should be verified and approved by IHE Delft on the basis of the provision of:

- a residence certificate issued in accordance with the candidate's municipality normal registration rules;
- a certificate from the candidate's place of work, study or training issued by the employer or institution in question.

Both documents must be issued within 12 months, calculated back from the deadline of application for fellowship.

By signing this agreement the student confirms to have understand the rules and requirements in which either a partner or programme country fellowship is awarded and the student confirms to meet the requirements for which he/she has been awarded the fellowship.

(ii) The total contribution to the travel costs for scholarship holders' resident of Programme Countries is €2,000 (for the entire duration).

#### 16. Contribution of the EC scholarship towards installation costs

(i) The total contribution to the installation costs for scholarship holders' resident of Partner Countries is € 1,000 (for the entire duration). This amount will be paid upon arrival and enrolment in the programme.

(ii) The total contribution to the installation costs for scholarship holders' resident of Programme Countries is nil.

17. The Student agrees that the Consortium will deduct the tuition fee directly from the total scholarship. Likewise the costs of travelling and accommodation will be deducted from the Monthly Allowance in case those have been previously reserved by the administrative services of the Consortium. If the Consortium has reserved an accommodation for the Student the Student is obliged to stay at the reserved accommodation.

18. The scholarship does not create or entitle an employer-employee relation between the Institution and the Student.

19. The scholarship will be paid by bank transfer to the account number provided by the Student. Rules of the institutions may oblige the Student to open up a local bank account in a country where these institutions reside. Banks may charge transfer fees, which will be borne by the Student.

20. A health insurance will be arranged for the student with AON Hewitt. More information on the coverage and conditions is available at: <https://www.aonstudentinsurance.com/students/en/>

21. In the eventual case of termination of the course (e.g. the Student decides to withdraw for personal reasons or he/she is excluded from the Programme because of insufficient performance or serious infringement of the rules of the institution), the Student's allowance will be stopped immediately. Any unjustified/ineligible scholarship payment will need to be reimbursed.

22. The Student may not receive any other scholarship or subvention financed by the European Commission under other Community programmes.

23. This EMJMD programme is designed for 24-months duration. However, due to scheduling and travel constraints the graduation/final examination may be arranged a short period of time (maximum four weeks) after the 24-months duration. In this case no additional allowance will be payable to the Student.

24. If the Student cannot finish his/her studies within 24 months then no additional Monthly Allowance will be available to him/her. All additional costs related to such an extension of study, including health insurance cost, have to be borne by the Student.

25. The student allows to use his/her personal data that has been provided in the application for the purposes of evaluation by the European Commission, Erasmus Mundus National Structures in the Czech Republic, the Netherlands and Belgium, EU Delegations and Erasmus Mundus Student and Alumni Association. The student is mandatory to participate in surveys organized by European Commission.

26. The consortium has the right to cancel the scholarship, if the student does not arrive on or before the starting date of the programme.

27. All students may join the Erasmus Mundus Students and Alumni Association (EMA, see <http://www.em-a.eu/>).

28. The student is obliged to follow the Code of Conduct of each partner university.

29. In case of internship the student is obliged to sign an internship agreement in which the duration, supervision and reporting are confirmed. The student will be informed about the eligible institutions/countries to do an internship.

#### Modification of the Contract and dispute resolution conditions

30. Any alteration to the present Contract must be communicated in writing. All alterations to the initial situation must be immediately communicated by the Student to the Coordinator. Upon mutual agreement of contractual modifications, the Consortium will issue an addendum

to the present contract

31. The present contract will be governed by the Dutch Law. The signatories declare that they have read and accept the conditions laid down in the present Contract.

SIGNED AS AGREED

The Coordinator, xxxxxxxxxxx

Date: .....

Place: .....

Signature:

The student, «FULLNAME»

Date: .....

Place: .....

Signature: