



Erasmus+ Programme

Key Action

– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

**Inter-institutional agreement 2019/2020 –2020/2021  
between programme countries**

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The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of host institution	Erasmuscode	Contact details (email, phone)	Website (eg. of the course catalogue)
Ostravská univerzita v Ostrave (University Ostrava)	CZ OSTRAVA02	<p><b>Institutional Coordinator:</b></p> <p>Mgr. Kamila Danihelková Tel.: +420 597 09 1015 E-mail: kamila.danihelkova@osu.cz Dvořákova 7 Ostrava 702 00 Czech Republic</p> <p><b>Coordinator at Psychology department</b></p> <p>Mgr. Josef Kunderát, Ph.D. University of Ostrava, Reální 5, 701 03 Ostrava, Czech Republic, tel: +420 553 46 1962, e-mail: <a href="mailto:josef.kundrat@osu.cz">josef.kundrat@osu.cz</a></p> <p><b>Administrative contact:</b></p> <p>Ing. Lada Gottwaldova, International Relations Officer, Faculty of Arts, University of Ostrava, Reální 5, 701 03 Ostrava, Czech Republic, tel: +420 59 6160 351, fax: +420 59 6113 009, mail: <a href="mailto:lada.gottwaldova@osu.cz">lada.gottwaldova@osu.cz</a></p>	<a href="http://www.osu.cz">www.osu.cz</a>
University of Jyväskylä	SF JYVASKY01	<p><b>Erasmus institutional coordinator</b></p> <p>Ms Tuija Koponen International Office P.O. Box 35 FIN-40014 University of Jyväskylä e-mail: <a href="mailto:international-office@jyu.fi">international-office@jyu.fi</a> tel. +358 40 805 4343 fax +358 14 617 570</p> <p><b>Erasmus departmental coordinator</b></p> <p>Ms Elisa Heimovaara Faculty of Education and Psychology P.O. Box 35 FIN-40014 University of Jyväskylä e-mail: <a href="mailto:elisa.heimovaara@jyu.fi">elisa.heimovaara@jyu.fi</a> tel. +358 400 247421</p>	<a href="http://www.jyu.fi/study">www.jyu.fi/study</a>

## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study *]	Student Mobility for Traineeships *
SF JYVASKY01	CZ OSTRAVA02	0313	psychology	1 <sup>st</sup> , 2 <sup>nd</sup>	10 months (2 students)	-
CZ OSTRAVA02	SF JYVASKY01	0313	psychology	1 <sup>st</sup> , 2 <sup>nd</sup>	10 months (2 students)	-

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SF JYVASKY01	CZ OSTRAVA02	0313	psychology	3/5	-
CZ OSTRAVA02	SF JYVASKY01	0313	psychology	3/5	-

Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level 6	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff mobility for Teaching [Minimum recommended level: B2]
CZ OSTRAVA02	0313	English		minimum: B1 recommended: B2	B2
SF JYVASKY01	0313	English		minimum: B1 recommended: B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

### D. Additional requirements

*The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The candidates of the contracting institutions will use the required application form of the receiving institution. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability.*

*The exchange students will be subject to the laws and regulations of the country and the university where the student is currently studying or is under direct supervision.*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ OSTRAVA02	Nomination and Application deadline 31 May	Nomination and Application deadline 31 <sup>st</sup> October
SF JYVASKY01	15 May (application deadline)	1 November (application deadline)

2.

#### **SF JYVASKY01:**

The receiving institution will send its decision within 4 weeks after deadline of the application.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

**CZ OSTRAVA02:** Transcripts of records are issued by the International Office immediately after the examination period and handed to the incoming students before their departure

#### 4. Termination of the agreement

This agreement shall become effective from the academic year [2015/16] and shall remain in effect until the academic year [2020/21]. The contracting institutions will review the exchange annually in order to maintain a balance in number of students exchanged. The agreement may be terminated at any time by either contracting party giving at least one year written notice. However, any exchange in progress will continue until completed. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
CZ OSTRAVA02	<a href="mailto:lada.gottwaldova@osu.cz">lada.gottwaldova@osu.cz</a>	<a href="http://www.osu.eu/files/institutional-fact-sheet.pdf">http://www.osu.eu/files/institutional-fact-sheet.pdf</a>
SF JYVASKY01	<a href="mailto:international-office@jyu.fi">international-office@jyu.fi</a>	<a href="https://opiskelu.jyu.fi/en/study/studies/credits-and-grades">https://opiskelu.jyu.fi/en/study/studies/credits-and-grades</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
CZ OSTRAVA02	<a href="mailto:lada.gottwaldova@osu.cz">lada.gottwaldova@osu.cz</a> tel.: +420 59 6160 351	<a href="http://www.mzv.cz/jnp/en/information-for-aliens/index.html">http://www.mzv.cz/jnp/en/information-for-aliens/index.html</a>
SF JYVASKY01	<a href="mailto:international-office@jyu.fi">international-office@jyu.fi</a> tel. +358 40 805 4345	<a href="https://www.jyu.fi/en/apply/student-life-and-services/residence-permit-and-visa">https://www.jyu.fi/en/apply/student-life-and-services/residence-permit-and-visa</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following

contact points and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
CZ OSTRAVA02	<a href="mailto:lada.gottwaldova@osu.cz">lada.gottwaldova@osu.cz</a> tel.: +420 59 6160 351	<a href="http://www.osu.eu/exchange-students/erasmus">http://www.osu.eu/exchange-students/erasmus</a>
SF JYVASKY01	<a href="mailto:international-office@jyu.fi">international-office@jyu.fi</a> tel. +358 40 805 4345	<a href="https://opiskelu.jyu.fi/en/study/wellbeing/insurance">https://opiskelu.jyu.fi/en/study/wellbeing/insurance</a>

#### **4. Housing**

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
CZ OSTRAVA02	<a href="mailto:lada.gottwaldova@osu.cz">lada.gottwaldova@osu.cz</a> tel.: +420 59 6160 351	<a href="http://www.osu.eu/exchange-students/erasmus">http://www.osu.eu/exchange-students/erasmus</a>
SF JYVASKY01	<a href="mailto:international-office@jyu.fi">international-office@jyu.fi</a> tel. +358 40 805 4345	<a href="https://www.jyu.fi/en/apply/student-life-and-services/accommodation/accommodation-for-exchange-students">https://www.jyu.fi/en/apply/student-life-and-services/accommodation/accommodation-for-exchange-students</a>

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
CZ OSTRAVA02			
SF JYVASKY01	<b>Professor Anna-Maija Poikkeus</b> Dean, Faculty of Education and Psychology		

*Scanned signatures are accepted*