

**Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2018/19 – 2020/21   
between institutions from  
Programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organization and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

**A. Information about higher education institutions**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Full name of the institution / country** | **Erasmus code or city[[1]](#footnote-2)** | **Name of the contact person** | **Contact details[[2]](#footnote-3)**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| Univerzita Jana Evangelisty Purkyně v Ústí nad Labem / Czech Republic  Faculty of Environment | CZ USTINAD01 | Institutional Coordinator:  xxxxxx  Departmental Coordinator:  xxxxxxx | Pasteurova 1  400 96 Ústí nad Labem  Czech Republic  [international@ujep.cz](mailto:international@ujep.cz)  00420 475 286 277  xxxxxxxxxx  Faculty Erasmus Coord.  phone.: xxxxxxx[xxxxxx](mailto:miloslav.kolenaty@ujep.cz) | <https://www.ujep.cz/en/how-to-apply> |
| University of Agriculture in Krakow    Faculty of Environmental Engineering and Land Surveying | PL KRAKOW06 | Institutional Coordinator  xxxxxx  Faculty Coordinator  xxxxxx | Al. Mickiewicza 21  31-120 Kraków, Poland  [recint@urk.edu.pl](mailto:recint@urk.edu.pl)  xxxxxx  [rmstruzy@cyf-kr.edu.pl](mailto:rmstruzy@cyf-kr.edu.pl)  xxxxxxx | www.en.urk.edu.pl |

**B. Mobility numbers per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by the end of January at the latest in the preceding academic year.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM**  (Erasmus code or city of the sending institution) | **TO**  (Erasmus code or city of the receiving institution) | **Subject area code** (ISCED 2013) | **Subject area name** | **Study cycle**  (short cycle, 1st, 2nd | **Number of student mobility periods** | |
| **Student Mobility for Studies**  (total number of students and total number of months per academic year) | **Student Mobility for Traineeships**  (not relevant for 2015-2017] |
| CZ USTINAD01 | PL KRAKOW06 | 0521  0712 | Environmental Sciences  Environmental Protection Technology | 1st, 2nd,, | 20 (4 STS) | 20 (4 STS) |
| PL KRAKOW06 | CZ USTINAD01 | 0521  0712 | Environmental Sciences  Environmental Protection Technology | 1st, 2nd | 20 (4STS) | 20 (4 STS) |

\* Optional (ISCED 2013: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  (Erasmus code or city of the sending institution) | **TO**  (Erasmus code or city of the receiving institution) | **Subject area code** (ISCED 2013)  \* | **Subject area name** | **Number of staff mobility periods** | |
| **Staff Mobility for Teaching** (total number of staff and total number of days per academic year) | **Staff Mobility for Training**  **\*** |
| CZ USTINAD01 | PL KRAKOW06 | 0521  0712 | Environmental Sciences  Environmental Protection Technology | 4 TS, 1 week, 8 hrs | 2 TS, 1 week |
| PL KRAKOW06 | CZ USTINAD01 | 0521  0712 | Environmental Sciences  Environmental Protection Technology | 4 TS, 1 week, 8 hrs | 2 TS, 1 week |

Optional (ISCED 2013: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution** (Erasmus code or city) | **Subject area**  **\*** | **Main language of instruc­tion** | **Additional language of instruc­tion** | **Recommended language of instruction level[[3]](#footnote-4)** | |
| **Student Mobility for Studies**  (Minimum recommended level: B1) | **Staff Mobility for Teaching**  (Minimum recommended level: B2) |
| CZ USTINAD01 | 0521  0712 | Czech, English | English | B1 (EN) | B2 (EN) |
| PL KRAKOW06 | 0521  0712 | Polish, English | -------------- | B1 (EN) | B2 (EN) |

**E. Additional requirements**

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

**F. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution** | **Autumn term** | **Spring term** |
| CZ USTINAD01 | 15. 05. | 01. 11. |
| PL KRAKOW06 | 30.06. | 15.11. |

2. The receiving institution will send its decision within 5 weeks after deadlines as stated in F.1.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The involved institutions may agree on the procedure of modifying or terminating the bilateral agreement. In case of unilateral modification or termination, a written notice of at least one academic year ahead will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**G. Information**

**1. Grading systems of the institutions**

CZ USTINAD01:

https://www.ujep.cz/en/course-catalogue

PL KRAKOW06

https://en.urk.edu.pl/

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution**  (Erasmus code or city) | **Contact details**  (e-mail, phone) | **Website for information** |
| CZ USTINAD01 | incoming@ujep.cz  00420 475 286 272 | <https://www.ujep.cz/en/how-to-apply> |
| PL KRAKOW06 | recint@urk.edu.pl | http://www.malopolska.uw.gov.pl |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution**  (Erasmus code or city) | **Contact details**  (e-mail, phone) | **Website for information** |
| CZ USTINAD01 | incoming@ujep.cz  00420 475 286 272 | <https://www.ujep.cz/en/how-to-apply> |
| PL KRAKOW06 | recint@urk.edu.pl | https://www.ekuz.nfz.gov.pl/en |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution**  (Erasmus code or city) | **Contact details**  (e-mail, phone) | **Website for information** |
| CZ USTINAD01 | incoming@ujep.cz  00420 475 286 272 | <https://www.ujep.cz/en/how-to-apply> |
| PL KRAKOW06 | recint@urk.edu.pl | recint@urk.edu.pl |

**H. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  (Erasmus code or name and city) | **Name, function** | **Date** | **Signature** |
| CZ USTINAD01 | [xxxxxxx](http://fzp.ujep.cz/kpv/obecne/lidi/neruda/neruda.htm)  **Faculty’s** Dean |  |  |
|  |  |  |
| PL KRAKOW06 | xxxxxxxxxx  Vice Rector for Education and Student Affairs |  |  |

1. [↑](#footnote-ref-2)
2. [↑](#footnote-ref-3)
3. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-4)