

Cooperation agreement

concluded between

The Czech Republic - Institute for the Study of Totalitarian Regimes

represented by the director Mgr. Zdeněk Hazdra, Ph.D.

Siwecova 2, Prague 3, 130 00, the Czech Rep.

(hereinafter only referred to as the “**Institute**”)

and

Fondatsiya Sofiyska Platforma

represented by Louisa Slavkova

34 Alabin str., 1301 Sofia, Bulgaria

Bank account (IBAN): BG36 UNCR 7000 1522 7151 22

(hereinafter only referred to as the “**Sofia Platform**”)

the contracting parties have agreed on today’s date to conclude this agreement in accordance with the generally binding legal regulations that apply in the states of the contracting parties and with the terms and conditions outlined below.

Article I

1. The contracting parties have agreed that they will cooperate to jointly fulfil the goals of the project **The Experience of State Socialism Reimagined** (no. 2017-2-CZ01-KA205-035777) funded by the Erasmus+ program. (hereinafter only referred to as the “**Project**”).
2. Duration of the Project is 24 months, it starts on January 1, 2018 and terminates on December 31, 2019.
3. Contracting parties confirm that they will follow all duties and obligations specified in the terms and conditions of the Project and other related documents.

Article II

1. In order to meet the goals of the Project Sofia Platform is obliged:
 - a. to send a partial financial reporting about the use of funds to Institute on an annual basis by the end of November for the preceding 12 months in a form of a profit and loss statement (a summary of costs and expenditures spent in accordance with the Project in the given period) with attached copies of related accounting documents;
 - b. to send a final account for the whole Project (a summary of all Project related costs and expenditures) by Jan 30, 2020 with attached copies of all related accounting documents;
 - c. to ensure and keep all concerned accounting documents at least for the period of five (5) years after the Project end date;
 - d. to make documents mentioned above in letter c. available on any request (notably because of the later internal and external controls).
2. Institute will provide Sofia Platform with the share of the total budget of the Project according to the annex II. of the grant agreement no. 2017-2-CZ01-KA205-035777) of the Erasmus+ program. The amount which is to be given to Sofia Platform is EUR 19.245 in total. This amount will be sent by Institute to Sofia Platform as follows:

- a. 71 % of the amount EUR 13.663,95 will be sent within 14 days after this contract is signed by both parties to the Sofia Platform's bank account stated above.
 - b. The rest of the amount will be sent accordingly to the grant terms and conditions.
3. Institute is entitled to postpone any of the above stated payments in case Sofia Platform violates its duties specified in this agreement or terms and conditions of the Project.
 4. Sofia Platform is obliged to send back to Institute all funds which were not used (spent) or fully documented by relevant accounting documents latest on January 30, 2020 (30 days after the end of the Project).
 5. Contracting parties are liable for any damage potentially arisen from breaching the terms and conditions of the Project or violating duties specified in this cooperation agreement.
 6. Institute's contact person in for any financial and accounting matters is xxxxxxxx xxxxxxxx, mailto: xxxxxxxx.xxxxxxxxxx@xxxxxx.xx.

Article III

1. Contracting parties further agreed on naming a contact persons and informing the other party of any alternations.
2. The communication between the contracting parties will be fundamentally carried out on an e-mailing basis. Partners will respond to the e-mails within 3 working days at maximum.
3. At least 40 days prior to public event, Sofia Platform will inform Institute about an exact date and time of a venue.
4. Any substantial changes to activities, especially shifts in the schedule, must be reported to Institute in advance.

Article IV

1. This agreement is being concluded for a definite period, and that to fulfil the purpose of this agreement.
2. This agreement has been made out in 2 copies in English language with the validity of an original. Each contracting party will get one copy.
3. All other mutual rights and obligations are specified in the terms and conditions of the Project.
4. This contract is governed by the Czech legal order.
5. This agreement may only be changed or supplemented by way of consecutively numbered amendments, approved and signed by people authorised to do this by the contracting parties. These amendments become an integral part of this agreement.
6. The agreement becomes valid and effective as of the day it is signed by all contracting parties.

In Prague on

In Sofia on

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 Mgr. Zdeněk Hazdra, Ph.D.
 Institute

.....
 Louisa Slavkova
 Sofia Platform