



EVROPSKÁ UNIE
Evropské strukturální a investiční fondy
Operační program Výzkum, vývoj a vzdělávání



Palacký University
Olomouc



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
PARIS LODRON UNIVERSITÄT SALZBURG (University of Salzburg) PIC: 999868047	A SALZBUR01	Institutional Coordinator: International Office Sigmund Haffner Gasse 18 5020 Salzburg Austria Bilateral Agreements and Outgoing Students: [REDACTED] Incoming Students and Staff Mobility: [REDACTED]	www.uni-salzburg.at Course Catalogue: https://online.uni-salzburg.at/plus_online/webnav.ini <u>Information for Incoming students:</u> http://www.uni-salzburg.at/index.php?id=45349&L=1 (English) http://www.uni-salzburg.at/index.php?id

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.



		<p>[REDACTED]</p> <p>Departmental Coordinator:</p> <p>[REDACTED]</p> <p>Faculty of Cultural and Social Sciences, Dep. of Slavonic Studies Erzabt-Klotz-Str. 1 5020 Salzburg</p> <p>[REDACTED]</p>	<p>=45349&L=0 (Deutsch)</p> <p>https://www.uni-salzburg.at/index.php?id=118</p>
UNIVERZITA PALACKÉHO V OLOMOUCI (PALACKÝ UNIVERSITY OLOMOUC)	CZ OLOMOUC01	<p>Institutional Coordinator:</p> <p>[REDACTED]</p> <p>International Relations Office Křížkovského 8 771 47 Olomouc</p> <p>[REDACTED]</p> <p>Contact Details for Student Mobility / Nomination:</p> <p>[REDACTED]</p> <p>Contact Details for Staff Mobility (if applicable):</p> <p>[REDACTED]</p> <p>Departmental Coordinator:</p> <p>[REDACTED]</p> <p>Faculty of Arts, Palacký University Olomouc Křížkovského 10 771 80 Olomouc</p> <p>[REDACTED]</p>	<p>www.upol.cz</p> <p>Course catalogue: https://edis.upol.cz/cc</p> <p>Information for Incoming students: https://www.upol.cz/fileadmin/userdata/cm/zahr/GUIDE/GUIDE_2016_2017_20161004.pdf</p>



B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data no later than the end of January in the preceding academic year.

FROM	TO	Subject area code *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods
					Student Mobility for Studies
A SALZBUR01	CZ OLOMOUC01	0230	Languages	1 st , 2 nd , 3 rd	1 x 10 months
CZ OLOMOUC01	A SALZBUR01	0230	Languages	1 st , 2 nd , 3 rd	1 x 10 months

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
A SALZBUR01	CZ OLOMOUC01	0230	Languages	1 x 7 days	Tba
CZ OLOMOUC01	A SALZBUR01	0230	Languages	1 x 7 days	Tba

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
			Student Mobility for Studies	Staff Mobility for Teaching
A SALZBUR01	German	English	B 2	C 1
CZ OLOMOUC01	English	Czech	B 2	C 1

For more details on the language of instruction recommendations, see the course catalogue of each institution.

A SALZBUR01: No language certificate required.

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



D. Additional requirements

A SALZBUR01: <http://uni-salzburg.at/index.php?id=23802&MP=23802-45350>.

CZ OLOMOUC01:

- Students must be nominated through Palacký University on-line system. The institutional coordinator and the person responsible for student mobilities will receive information about the nomination procedure and access to the system at least three months before the deadline.
- As soon as the nomination is successfully submitted, nominated students will receive unique access to on-line application.
- For information update/possible changes please follow our web at <http://www.upol.cz/en/students/exchange-students/erasmus/>
- In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [REDACTED]
- Incoming students are allowed to take courses in other study fields but they are requested to take the majority of courses in the study area mentioned in this agreement.
- The partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- Students are offered a Czech language course throughout the semester.
- Academic staff interested in a teaching visit at UP should contact the relevant department.
- Non-academic staff members interested in spending a training week at UP should contact the International Office [REDACTED]. A proposal of the Mobility Agreement is also required.

Disabilities:

A SALZBUR01: The University of Salzburg welcomes students with disabilities. More information: <http://www.uni-salzburg.at/index.php?id=105&MP=105-45424>

CZ OLOMOUC01: The Palacký University Olomouc welcomes students with disabilities. More information:

<https://www.upol.cz/en/students/guide/students-with-special-needs/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
A SALZBUR01	30 June	30 November
CZ OLOMOUC01	June 15 (nomination) May 31st (application visa students) June 30 (application non-visa students)	October 31st (nomination, application visa students) November 15 (application non-visa students)

2. A SALZBUR01 will send its decision within 4 weeks after the application deadline.
CZ OLOMOUC01: The receiving institutions will send their decisions within 6 weeks after deadline.
3. A SALZBUR01: A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished and provided through the intranet platform PLUSonline. Each student can print out the transcript of records personally.
CZ OLOMOUC01: A transcript of records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.



4. Termination of the agreement: This Agreement will be effective when the representatives of both institutions affix their signatures to it. It shall stay in effect for the time period stated above. It may be subject to revision or modification from time to time by mutual agreement including the attachment of additional schedules as they are developed. Either party reserves the right to terminate this Agreement upon twelve months' written notice to the other party. In this case, the program(s) or the activity(ies) already approved by both parties shall be allowed to be completed under the conditions of this agreement. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

A SALZBUR01:

Austrian grading scheme	Definition
1	EXCELLENT: Outstanding performance
2	GOOD: Generally good, but with some errors
3	SATISFACTORY: Generally sound work with a number of substantial errors
4	SUFFICIENT: Performance meets the minimum criteria
successfully completed	Positive performance, where a strict differentiation is not adequate
5	UNSATISFACTORY: Substantial improvement necessary; requirement of further work
not completed	Negative performance, where a strict differentiation is not adequate

CZ OLOMOUC01:

**Credit (R) awarded after fulfilling academic requirements at the end of each term
Colloquium (R) exam graded only „passed” or „failed”.**

- A .. Excellent
 - B .. Excellent minus
 - C .. Very good
 - D .. Very good minus
 - E .. Good
 - F .. Unsatisfactory
 - R .. Satisfactory completion of course, no grade
 - U .. Unsatisfactory completion of course, no grade
- The value of local credits corresponds to ECTS credits.

<http://www.studuj.upol.cz/en/why-palacky-university/>



2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
A SALZBUR01		https://oead.at/en/to-austria/entry-residence-and-employment/
CZ OLOMOUC01		http://www.upol.cz/en/skupiny/students/guide/visa-travel/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
A SALZBUR01		https://oead.at/en/to-austria/entry-residence-and-employment/insurance/ http://www.uni-salzburg.at/index.php?id=23802&L=1&MP=23802-45350;
CZ OLOMOUC01		http://www.upol.cz/en/skupiny/students/guide/visa-travel/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



Institution	Contact details (email, phone)	Website for information
A SALZBUR01		http://www.uni-salzburg.at/index.php?id=23788&MP=23788-45355 https://housing.oead.at/en/
CZ OLOMOUC01		http://www.upol.cz/en/students/exchange-students/erasmus

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁴
A SALZBUR01	 Vice-Rector International Relations and Communication	28/02/2018	
CZ OLOMOUC01	prof. PhDr. Zdeněk Pechal, CSc. Dean of the Faculty of Arts	1/3/2018	

⁴Scanned signatures are accepted