



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CATHOLIC UNIVERSITY OF KOREA  
AND  
THE UNIVERSITY OF OSTRAVA**



This Memorandum of Understanding is made between

**THE CATHOLIC UNIVERSITY OF KOREA, Seoul, Korea,** (hereinafter referred to as the First Party or ‘CUK’)

and

**THE UNIVERSITY OF OSTRAVA, Ostrava, the Czech Republic,** (hereinafter referred to as the Second Party or ‘UO’).

In order to advance relations, the two named institutions join in the following agreement on the promotion of educational and academic exchanges.

### **1. Student Exchange**

- 1) Exchange Students include both undergraduate and graduate students.
- 2) A maximum of three (3) students may be exchanged on a non-degree basis for a period of up to one academic year. The maximum duration of study will be not more than one year. Additional students may be exchanged by mutual consent.
- 3) Exchange Students will not be admitted to a degree or other credentialing program at the host institution. Participating students will continue as candidates for degrees of their home institution, and will not be candidates for degrees of the host institution. Exchange Students must maintain full-time student status as defined by their respective home universities.
- 4) Course selections for students from both universities should be approved in advance by their home departments and appropriate deans.

### **2. Exchange Conditions**

- 1) Language Proficiency
  - a) An official English language score is not required for students of CUK sent to UO, it is recommended, though, that students’ proficiency is equal to IBT 60 for classes taught in English.

b) While an official English language score is not required for students of UO sent to CUK, it is recommended that students' proficiency is equal to IBT 60 for classes taught in English. Students of UO sent to CUK do not require a Test of Proficiency in Korean (TOPIK). 400 hours of previous Korean language study experience or attaining 2nd grade on the Test of Proficiency in Korean (TOPIK) is recommended for UO students who take classes taught in Korean.

## 2) Student Selection

a) The home university shall select suitable students and shall recommend them to the host university. For each nominee, the home institution will provide to the host institution, a brief personal resume, a certificate of language competency, and a proposed course of study.

## 3) Acceptance of Student Candidates

a) The host university reserves the right to approve the candidates proposed for the exchange by the home university.

## 4) Tuition

a) An exchange student shall pay all institutional tuition, or other relevant fees, to the home institution, and will be responsible for travel and subsistence expenses, and all the other costs associated with attendance at the host institution.

b) Exchange students will not be charged any additional tuition and fees by the host institution, with the exception of any fee(s) related specifically to the enrollment of international student service fee.

## 5) Transcripts and Transfer Credit

a) Each host institution will provide official transcripts to the student and home university registrar, indicating the academic performance of each exchange student. Credits and grades earned at the host university shall be accredited according to the regulations of the home university.

### **3. Rights and Responsibilities of Each Institution**

- 1) Each host institution reserves the right to dismiss any participating student at any time for academic or personal misconduct in violation of its established and published regulations. The dismissal of a participant shall not revoke the institutional agreement. Whenever practicable, such termination of participation in the exchange program shall be announced by the host institution to the home institution.
- 2) This agreement implies no financial obligation on the respective signatory Parties. The scope of the activities under this agreement shall be determined by the funds regularly available at the respective institutions for the respective type of collaboration undertaken and by financial assistance, which may be obtained by the respective Party from internal or external sources.

#### **4. Faculty Exchanges**

- 1) For academic staff, the exchanges facilitated could be for periods as short as a week or as long as a full academic year.
- 2) The host institution will provide appropriate working conditions and privileges, necessary for research and teaching.

#### **5. Joint Research & Education Activities**

- 1) Joint research projects involving faculty members of both institutions may be implemented after the plan of execution and costs of proposed projects are fully deliberated by, and agreement is reached between, the two parties.
- 2) The parties shall endeavor to develop joint educational programs to promote bilateral academic cooperation.

#### **6. Short-term Study Program**

- 1) Each institution will do its best to provide short-term study programs for students, faculty, and staff members. The arrangements will be discussed on as needed basis.

#### **7. Term of Agreement and Termination**

- 1) This agreement shall remain in effect for an initial period of five years. Thereafter it shall be automatically renewed from year to year; however, after the initial period either university may terminate the agreement at the end of a given year by giving six months' notice in writing of such intent.
- 2) Any part of this agreement may be amended or revised in writing between the two institutions and any relevant or associated matter not agreed herein may be negotiated between the two parties.
- 3) UO is obliged entity pursuant to Act No. 340/2015 Coll., Act on the Register of Contracts (hereinafter the "Act on the Register of Contracts"). CUK acknowledges and expressly agrees that this agreement in full is subject to publication in the Register of Contracts (information system of public administration, administered by the Ministry of the Interior). UO undertakes to publish this agreement in compliance with the provisions of the respective Act on the Register of Contracts.
- 4) This agreement comes into force upon signature by both parties and becomes effective on the date of its publication in the Register of Contracts at the earliest. About this fact, UO is required to notify CUK.
- 5) This agreement is to be executed in two (2) copies in English.

Date:

Date:

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**Fr. Luke Jongchul Won, Ed. D.**  
**President**  
**The Catholic University of Korea**

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**Prof. MUDr. Jan Lata, CSc.**  
**Rector**  
**University of Ostrava**