



## Erasmus+ Programme

### Inter-institutional agreement

2018/19 – 2020/21

Higher Education Student and Staff Mobility  
→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the Institution	Erasmus code	Contact details (Name, E-mail, Phone)
<b>University of Potsdam</b> International Office Am Neuen Palais 10 14469 Potsdam – Germany Fax: +49 331 977 – 1798 <a href="http://www.uni-potsdam.de">www.uni-potsdam.de</a>	<b>D POTSDAM 01</b>	<b>Erasmus+ Institutional Coordinator:</b> [Redacted] <b>Erasmus+ Departmental Coordinator:</b> [Redacted]
<b>Brno University of Technology (BUT)</b> <b>Faculty of Mechanical Engineering (FME)</b> Technická 2 616 69 Brno Czech Republic <a href="http://www.fme.vutbr.cz/en/zo/">http://www.fme.vutbr.cz/en/zo/</a>	<b>CZ BRNO 01</b>	<b>Erasmus+ Institutional Coordinator:</b> [Redacted] <b>Erasmus+ Departmental Coordinator:</b> [Redacted]

## B. Mobility numbers per academic year

### 1. Student Mobility

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students / months (SMS)
D POTSDAM 01	CZ BRNO 01	0541	Mathematics	1 <sup>st</sup> , 2 <sup>nd</sup>	2 / 10 months each (= 20 months in total)
CZ BRNO 01	D POTSDAM 01	0541	Mathematics	1 <sup>st</sup> , 2 <sup>nd</sup>	2 / 10 months each (= 20 months in total)

## 2. Staff Mobility

FROM	TO	Subject area ISCED	Subject area name ISCED	Total number of staff mobility / Total number of days (8 teaching hours per person and week)	
				STA	STT
D POTSDAM 01	CZ BRNO 01	0541	Mathematics	1 / 10 days	Indication of interest required beforehand.
CZ BRNO 01	D POTSDAM 01	0541	Mathematics	1 / 10 days	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D POTSDAM 01		German		B1	-
CZ BRNO 01		English		B1	B2

## D. Additional requirements

For more detailed information please contact the corresponding Erasmus+ Departmental Coordinator.

## E. Calendar

### 1. Application deadlines:

Receiving Institution	Deadline for E-Nomination via moveonnet		Deadline for Student application	
	Winter term [month]	Summer term [month]	Winter term [month]	Summer term [month]
D POTSDAM 01	June 15 <sup>th</sup>	December 15 <sup>th</sup>	July 15 <sup>th</sup>	January 15 <sup>th</sup>
CZ BRNO 01	May 31 <sup>st</sup>	November 15 <sup>th</sup>	May 31 <sup>st</sup>	November 15 <sup>th</sup>

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

	D POTSDAM 01	CZ BRNO 01
WWW for Incoming Students		
WWW Course Catalogue		
Housing		
Contact details		
WWW Visa Information		
Contact details		
WWW Insurance Information		
Contact details		
ECTS Users' Guide		
WWW Students and Staff with Disabilities		
Contact details		

## G. Signatures of the Institutions (legal representatives)

Institution	Name function	Date	Signature / Stamp
D POTSDAM 01		11.01.18	
CZ BRNO 01		19. 01. 2013	