

## TCA – Co-operation Agreement between NAs

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XXXXX

called hereafter "the host", represented for the purposes of signature of this agreement by, XXXX, Head of Unit, Internationalisation Services, EDUFI

and

### Centre for International Cooperation in Education

Na Poříčí 1035/4

110 00 Praha 1

Czech Republic

VAT: 61386839

called hereafter "the partner", represented for the purposes of signature of this agreement by Dana Petrova , Director of the Centre for International Cooperation in Education

HAVE AGREED AS FOLLOWS

### Art. 1 - Purpose and duration

1.1. The host and the partner have agreed to co-organise the TCA activity "XXXXX", which will be held in XXXXX.

1.2. The period of eligibility of costs shall begin at the earliest from 15<sup>th</sup> November 2017 and end at the latest on 30 June 2018 inclusive.

### Art. 2 – Financing

2.1. The partner agrees to make a financial contribution XXXX € to the direct costs related to the above-mentioned activity in particular to the following costs:

- a. Trainer fees
- b. General board and lodging costs of the training

2.2. It is the responsibility of each of the partners to ensure and keep proof of the co-funding of the activity from other sources than the EU funding.

### **Art. 3 – Payments**

3.1. The partner will pay the amount specified in article 2.1 within 30 days upon a written request for payment or invoice from the host to the partner.

### **Art. 4 - Report**

4.1. The report will consist of the elements that the organiser and the trainers agree upon. The co-funding organisations will receive the report after the activity.

### **Art. 5 – Other provisions**

5.1. The host commits itself to undertake the project in full respect of the Youth in Action programmes regulatory framework, in particular with respect to sound financial management, non-profit, procurement rules and TCA rules.

5.2. The agreement shall enter into force on the date when the last of the two parties signs.

5.3. Made in English language, in two copies.

### **SIGNATURES**

For the host

**XXXXX**

**Head of Unit**

For the partner

**Dana Petrova**

Signature

Done at Helsinki, on \_\_\_/\_\_\_\_/2017

Signature

Done at Prague, on 13/12/2017