



*GRANT AGREEMENT*

**ERASMUS + – KA2: STRATEGIC PARTNERSHIPS**

**Project number: 2017-1-PL01-KA205-038105**

**Project title: Wilderness Therapy**

**CONTRACT BETWEEN THE COORDINATOR AND THE PARTNER**

**Agreement number: 1/2017-1-PL01-KA205-038105**

This contract is drawn up under the Community Programme Erasmus + , shall govern relations between:

**“Mierz Wysoko” Association, stated in the Agreement as Coordinator**

**Address: ul. Tucholska 39/41 lok. 4, 01-618 Warszawa**

**Represented by:** [REDACTED] member of the management team of the Coordinator

on the one hand, and

**UNIVERZITA PALACKEHO V OLOMOUCI stated in the Agreement as Partner**

**Address: KRIZKOVSKÉHO 8, 771 47 OLOMOUC**

**Represented by: Jarslav Miller – rector**

[REDACTED] – coordinator of the project on the partner’s behalf

on the other hand.

Which have agreed as follows:

**Article 1 / Subject**

1. This work programme comes under the Agreement number: 2017-1-PL01-KA205-038105
2. concluded between **the Coordinator** and the Polish National Agency of Erasmus + (the “Agency”)
3. The total cost of the project for the contractual period referred to by the Agreement n° 2017-1-PL01-KA205-038105 all financing combined is estimated at 33 863 Euro (including all taxes and duties).
4. The subject matter:

The project includes research and leads to introduce in Poland and Czech Republic the youth-work methodology - Wilderness Therapy, basing on the common experience of the project's partners. The result of this project will be as follows:

**Publication on the research and implementation of new youth-work methodology in Mid Europe: Wilderness Therapy**

The Publication consists such topics:

- the description of Wilderness Therapy methodology
- examples of tools and activities used in Wilderness Therapy
- evaluation methods and tools
- safety issues
- logistics and organization issues of WT expeditions
- the description of research group
- description of research methodology
- description of conducted pilots
- research results and conclusions
- description of organizations involved in the project
- set of good practices

**Article 2 / Duration**

1. The project referred to in Article 1 has a duration of **16 months**. It starts on **1<sup>st</sup> July 2017** and ends on **31<sup>st</sup> October 2018**.
2. The actual activities of the project starts on **the 1<sup>st</sup> of August 2017**
3. This contract enters into force on the date of signature by the last of both participating parties to the contract.
4. The period of eligibility of the costs starts on **1<sup>st</sup> July 2017** and ends on **31<sup>st</sup> October 2018**.

**Article 3 / Obligations of the Coordinator:**

The Coordinator shall undertake:

1. To take all the steps necessary to prepare for, perform and correctly manage the work programme set out in this contract, in accordance with the objectives of the project as set out in the Agreement concluded between the **Agency** and the **Coordinator**;
2. To define in conjunction with the Partner the role and rights and obligations of the two parties;
3. To comply with all the provisions of Agreement n° 2017-1-PL01-KA205-038105 binding the **Coordinator** to the **Agency**.
4. To manage the budget with the division of its parts between the organizations involved in the project.
5. To provide the Agency with the temporary report and final report of the project.
6. To provide free access for beneficiaries of the project and promotion of the products

7. To establish the **Coordinator's** Group of experts working on the tool and the rules of communication between all parties stated in the Agreement.
8. To manage the timeline of the project and realization of the Activities stated in the Article 5 of this Agreement.

#### **Article 4 / Obligations of the Partner**

The Partner shall undertake:

1. To take all the steps necessary to prepare for, perform and correctly manage the work programme set out in this contract in accordance with the objectives of the project as set out in the Agreement n° 2017-1-PL01-KA205-038105 concluded between the **Agency** and the **Coordinator**;
2. To communicate to the **Coordinator** any information or document required by the latter that is necessary for the management of the project;
3. To establish the **Partner's** Group of experts working on the tool from the beginning to the end of the project, regarding the dates stated in the Article 2.
4. To follow the activities stated in the Article 5, with accordance to the terms established between the parties stated in the **Agreement**.

#### **Article 5 / Activities and phases of the project**

##### **I. WORKING ON THE FINAL RESULT (PUBLICATION):**

**1<sup>st</sup> of February – 30<sup>th</sup> of July 2018**

Working on the Youth Development Programme and the Guideline for Youth Workers:

1. The work on the Publication is foreseen for 3 experts from each organization participating in the project and support staff taking part in expeditions and observations of youth, which took part in expeditions.
2. The group of experts shares the document using Google Documents tool.
3. The parts of the document will be sent to the team by the main facilitator from the team of Palacky University – [REDACTED]
4. The on-line meetings of the teams, the experts, organizations participating in the project establish for every first Tuesday of the month starting with the 1<sup>st</sup> of October 2017 or more often if necessary.
5. The administration coordinator, [REDACTED], will send summing up of the project and next steps every second month with request to up-date the Coordinator with the project realization by the Partner.
5. The working system on the products stated in Article 1.3 parties of the project establish as following:

**Publication on the research and implementation of new youth-work methodology in Mid Europe: Wilderness Therapy**

**Staff:**

Manager: [REDACTED] (Mierz Wysoko)

Manager from the Czech site: [REDACTED] (Palacky University)

Experts from Poland: [REDACTED]

Experts from Czech Republic: [REDACTED]

**Development Process:**

1. Establishing the research tools and method
2. Conducting 3 expeditions researches with 3 groups of youth:
  - the youth groups shall represent 3 different profiles (including at least one group who is facing the threat of social exclusion or vulnerable people who are in a disadvantaged position)
  - the age of youth groups: 14-25 years old
  - the youth groups shall consist of 6 to 15 people
  - in each expedition shall take part at least 3 adults:
    - 2 experts of Wilderness Therapy method
    - 1 youth-worker
    - optionally volunteers
3. Observations and interviews with participants, who took part in expeditions (gathering the research material)
4. Working on particular modules stated in 5.6 point

5. The particular parts of the products are set to be ready to deploy on the google doc.'s, as follows:

<b>Publication on the research and implementation of new youth-work methodology in Mid Europe: Wilderness Therapy</b>	<b>Date</b>
Establishing research tools and methodology – sending by the COORDINATOR appropriate documents to conduct the research	30 <sup>th</sup> of August 2017
Conducting 3 research expeditions by PARTNER and COORDINATOR	September 2017, October 2017, May 2018
Interviews and observation among the groups which took part in expeditions	September 2017- June 2018
Gathering the research outcomes	October 2017- June 2018
Module I: description of the WT methodology	TBC
Module II: examples of tools and activities used in Wilderness Therapy	TBC
Module III: evaluation methods and tools	TBC
Module IV: safety issues	TBC

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Module V: logistics and organization issues of WT expeditions	TBC
Module VI: the description of research group	TBC
Module VII: description of research methodology	TBC
Module VIII: description of conducted pilots	TBC
Module IX: research results and conclusions	TBC
Module X: description of organizations involved in the project	TBC
Module XI: set of good practices	TBC
Redaction, composition and publication	JULY 218

**III. INTERNATIONAL MEETINGS:**

**1. 8<sup>th</sup> to 9<sup>th</sup> of August 2017**

International Meeting/ Training for persons involved in the project (discussing on agreement and research methodology)

Number of persons participating in the training:

Mierz Wysoko: 6 persons

Palacky University: 4 persons

**2. November/ December 2017**

International Meeting in Czech Republic (discussions and research results and content of the publication)

Number of persons participating in the training:

Mierz Wysoko: 5 persons

Palacky Univestiy: 5 persons

**3. March/April 2018**

International Meeting in Czech Republic

Number of persons participating in the training:

Mierz Wysoko: 5 persons

Palacky Univestiy: 5 persons

**4. May/June 2018**

International Meeting in Poland

Number of persons participating in the training:

Mierz Wysoko: 5 persons

Palacky University: 3 persons

#### IV. DISSEMINATION AND PROMOTION OF THE RESULTS:

##### 1. June-September 2018

**Activity:** Organizing conference for people working with youth on the Wilderness Therapy methodology.

**Number of participants:** 50

**Documents:** photos, the agenda of the conference, list of participants taking part in the conference (including name, last name, name of organization and email address)

##### 2. July-October 2018

**Activity:** Open workshops for youth workers - 4 workshops for 10 participants in each workshop.

**Number of participants:** 40

**Documents:** photos, the agenda of the workshops, list of participants taking part in the workshops (including name, last name, name of organization and email address), short evaluation form from each participant

#### Article 7 / Payments

1. General establishments according to the payment:

A. The **Coordinator** will transfer the money to the **Partner** on the following Bank Account:

Name of the bank: [REDACTED]

Address of the bank: Nádražní 4, Ostrava 702 00, Czech republic

Account Holder: Palacký Univerzity, Olomouc

Account number: [REDACTED]

IBAN [REDACTED]

SWIFT [REDACTED]

variable symbol: [REDACTED]

B. The **Coordinator** doesn't take responsibility for the currency changes.

C. The **Coordinator** commits himself to carry out the payment **two weeks** AFTER receiving from **Partner** documents which are stated in each point of the payments in the Article 7.2.

D. The **Coordinator** commits to carry out the payment only on the base of the invoice or issuing documents provided by the **Partner**.

E. **The invoice needs to contain following details:**

- Details of the coordinator:  
Stowarzyszenie Mierz Wysoko  
ul. Tucholska 39/41/4  
01-016 Warszawa  
NIP: 118 18 27 010

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- Details of the partner:  
Palacký University Olomouc  
Křížkovského 511/8, CZ-771 47 Olomouc, Czech Republic  
Legal Entity Registration Number: 61989592  
Tax Identification Number: CZ61989592
- Date of the document
- Number of the Agreement: 2017-1-PL01-KA2015-038105
- Title of the project: Wilderness Therapy
- Budget category (stated in the Article 7.2)

F. Payment will be provided by the Coordinator after receiving invoice and documents stated in each of the categories (stated in Article 7.2) in the dates established within this Agreement, stated in the Article 7.2.

2. The **Coordinator** commits himself to carry out payments, as following **budget categories**:

**A. Management of the project:**

- total grant for partner institution participating in this budget category: 4 000.00 Euro
- the expenses, which can be covered in this budget category: salary for the administration, phone/internet bills (any other administration costs), organization of the expeditions
- the costs will be transferred basing on this Agreement
- Partner will provide Coordinator with signed Statement of receiving the costs after every transfer made by the Coordinator (the document will be prepared by Coordinator)

Amount:	Date:	Documents provided by the Partner:
2 000,00 Euro	30 <sup>th</sup> Sept. 2017	
2 000,00 Euro	30 <sup>th</sup> May 2018	- Short report and lists of participants, who took part in 3 expeditions (with signatures, dates of birth and description of the profile of the group)

**B. Results of the intellectual output:**

**B.1. Leading the 3 expeditions and post-observations/interviews, gathering research materials**

- total grant for partner institution participating in the project: 10 960 Eur

**(80 days x 137 Euro = 10 960 Euro)**

- the expenses, which can be covered in this budget category: salary for people involved in the expeditions and gathering the research material, covering the costst of organizing the expeditions

Amount:	Date:	Documents provided by the Partner:
5 480 euro	30 <sup>th</sup> Sept. 2017	- Short report and lists of participants, who took part in 3

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		expeditions (with signatures, dates of birth and description of the profile of the group)
5 480 eur	30 <sup>th</sup> May 2018	- Short report and lists of participants, who took part in 3 expeditions (with signatures, dates of birth and description of the profile of the group)

**B.1.1. Additional support for the expeditions with youth:**

The Coordinator is obligated to support the Partner within organizing the expeditions for youth in total amount: 1 600 Eur

The payment will be transferred to the partner within particular tranche from point B.1

**B.2. Working on the Publication on the research and implementation of new youth-work methodology in Mid Europe: Wilderness Therapy**

- total grant for partner institution participating in the project: 13 563 Eur  
(99 days x 137 Euro = 13 563 Euro)
- the expenses, which can be covered in this budget category: salary for people involved in working on the publication.

Amount:	Date:	Documents provided by the Partner:
6 781,50 Euro	January 2018	Agreed parts of publication
6 781,50 Euro	After "Mierz Wysoko Association receives the last tranche (after the final report)	Agreed parts of publication

**C. International meetings in Poland:**

The Coordinator is obligated to pay the diet (35 euro/day/person) and the travel costs (0,25 euro/km) on Partner's bank. The amount is established by the rules of Palacky University according to the law ordinance on business trips.



The total cost of participation in international meetings in Poland is maximum: 1 590 euro

Amount:	Date:	Documents provided by the Partner:
460 Euro (3 participants)	November 2017	Signed list
1 130 Euro (Assumig that 6 people participate)	June 2018	Signed list

**D. International meetings in Czech Republic:**

Organizational costs: Paid after receiving bills and invoices issuing the incurred costs.

All the costs shall be previously consulted and confirmed by the administration coordinator:

██████████ via email: ██████████

**E. Dissemination of results**

**E.1. Conference promoting WT methodology and the project's output:**

- Organizing conference for at least 50 youth workers from Czech Republic
- This budget category covers following expenses: salary for speakers, renting a room, catering and equipment, reimbursing travel costs (if necessary)

Amount:	Date:	Documents provided by the Partner:
1000 Euro	June 2018	- List of participants taking part in conference (including: name, last name, youth organization, address of organization, email address)

**E.2. Workshops among youth workers on WT methodology and the project's output:**

- Organizing workshops for at least 40 youth workers from Czech Republic
- This budget category covers following expenses: salary for trainers, renting workshop rooms (if necessary), catering and equipment, workshops materials reimbursing travel costs (if necessary)

Amount:	Date:	Documents provided by the Partner:

2 750 Eur	June 2018	- List of participants taking part in workshops (including: name, last name, youth organization, address of organization, email address)
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F. Additional support of

**Article 8 / Reports**

1. The **Partner** shall provide the **Coordinator** with any information and document required for the preparation of the interim report and, where appropriate.
2. The Partner shall provide the Coordinator with any documentation stated in the supplies to this Agreement, which will be established in the duration of the project.
3. The Partner shall provide coordinator with reports, pictures and documents confirming realizing every step of the project.

**Article 9 / Monitoring and supervision**

1. The Partner shall provide without delay the **Coordinator** with any information that the later may request from him concerning the carrying out of the work programme covered by this Agreement.
2. The Partner shall make available to the **Coordinator** any document making it possible to check that the aforementioned work programme is being or has been carried out.

**Article 10 / Copyright**

1. Project Partner will be given a license by the Coordinator, which enable Partner to use the tool in everyday work.
2. Project Partner cannot benefit from using the tool (collect money from potential users). Using the tool in any other activity that described under point 2 required permission granted by Coordinator.

**Article 11 / Liability**

1. Each contracting party shall release the other from any civil liability in respect of damages resulting from the performance of this Agreement. suffered by itself or by its personnel, to the extent that these damages are not due to the serious or intentional negligence of the other party or its personnel.
2. The Partner shall protect the **Agency**, the **Contractor** and their personnel against any action for damages suffered by third parties, including project personnel, as a result of the performance of this contract, to the extent that these damages are not due to the serious or intentional negligence of the **Agency**, the **Contractor** or their personnel.

**Article 12 / Termination of the contract**

1. The **Coordinator** may terminate the contract if the **Partner** has inadequately discharged or failed to discharge any of the contractual obligations, insofar as this is not due to *force majeure*, after notification of the Partner by registered letter has remained without effect for one month.
2. The Partner shall immediately notify the **Coordinator** supplying all relevant information, of any event likely to prejudice the performance of this Agreement.

**Article 13 / Jurisdiction clause**

1. Failing amicable settlement, the Courts of "*Mierz Wysoko*" Associations shall have sole competence to rule on any dispute between the contracting parties in respect of this contract.
2. The law applicable to this contract shall be the law of Poland.

**Article 15 / Amendments or additions to the contract**

Amendments to this contract shall be made only by a supplementary Agreement signed on behalf of each of the parties by the signatories to this contract.

**For the Contractor**

The Legal Representative and person responsible for the project: [REDACTED]
Stowarzyszenie Mierz Wysoko [REDACTED] Stowarzyszenie Mierz Wysoko
Signature: .....
Date: 3.12.2017m .....

**For the Partner**

The Legal Representative Jaroslav Miller
Person responsible for the project: [REDACTED]
UNIVERZITA PALACKÉHO V OLOMOUCI [REDACTED]
Signature: [REDACTED]
Date: 14-12-2017 .....
Signature: .....
Date: .....