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**Erasmus+ Programme**

**Key Action 1   
– Mobility for learners and staff –   
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2017-2021  
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| BRNO UNIVERSITY OF TECHNOLOGY  Faculty of Electrical Engineering and Communication | CZ BRNO01 | *Bc. Tomáš Lády*  Erasmus Institutional Coordinator  E-mail: [lady@ro.vutbr.cz](mailto:lady@ro.vutbr.cz)  Phone: +420 5 4114 5145  *Jana Nosková*  E‑mail: [noskova@feec.vutbr.cz](mailto:noskova@feec.vutbr.cz)  Phone:+420 5 4114 6328  *doc. Ing. Jiří Vaněk, Ph.D.*  Department coordinator  E-mail: [vanekji@feec.vutbr.cz](mailto:vanekji@feec.vutbr.cz)  Phone: +420 54114 6122 | <http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en> |
| UNIVERSITY OF APPLIED SCIENCES UPPER AUSTRIA  School of Engineering | A WELS01 | *Mag. Kamilla Trubicki*  Head of International Office,School of Engineering  E-mail: [kamilla.trubicki@fh-wels.at](mailto:kamilla.trubicki@fh-wels.at)  Phone:+43 (0)50804-43140 | [www.fh-ooe.at/incomings](http://www.fh-ooe.at/incomings) |

**B. Mobility numbers[[1]](#footnote-1) per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | ***Study cycle [short cycle, 1st , 2nd or 3rd] \**** | **Number of student mobility periods** | |
| Student Mobility for Studies  *[number of students/total number of months of the study periods \*]* | *Student Mobility for Traineeships \** |
| CZ BRNO01 | A WELS01 | 071 | Engineering and engineering trades | 1st, 2nd | 2/10 | -- |
| A WELS01 | CZ BRNO01 | 071 | Engineering and engineering trades | 1st, 2nd | 2/10 | -- |

*[\*Optional: subject area code & name and study cycle are optional.]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | **Number of staff mobility periods** | |
| Staff Mobility for Teaching *[total number of days of teaching periods or average duration \*]* | *Staff Mobility for Training \** |
| CZ BRNO01 | A WELS01 | 071 | Engineering and engineering trades | 1/5 | - |
| A WELS01 | CZ BRNO01 | 071 | Engineering and engineering trades | 1/5 | - |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Optional: Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | | **Recommended language of instruction level[[2]](#footnote-2)** | |
| Student Mobility for Studies  [*Minimum recommended level: B1*] | Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| CZ BRNO01 |  | English |  | | B1 | B2 |
| A WELS01 |  | English | | German | B2 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

**D. Additional requirements**

**CZ BRNO01**

**Additional requirements for incoming students:** basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

**A WELS01**

For Wels Campus, exchange students need to have completed at least 4 semesters of studies due to the fact that most of the courses offered in English are at an advanced level technical level.

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[month]** | **Spring term\***  **[month]** |
| CZ BRNO01 | **Nomination:** 1 March - 30 April  **E-application:** 31 March-31 May  **Delivery of appl. mat.:** 30 June | **Nomination:** 1 June - 15 October  **E-application:**15 September-15 November  **Delivery of appl. mat.:** 15 December |
| A WELS01 | Application deadlines:  1 June (Wels) | Application deadlines:  15 November (Wels) |

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**CZ BRNO01**

|  |  |  |
| --- | --- | --- |
| **BUT Grading System** | | |
| A | (90-100)/100 | Excellent |
| B | (80-89)/100 | Very good |
| C | (70-79)/100 | Good |
| D | (60-69)/100 | Satisfactory |
| E | (50-59)/100 | Sufficient |
| F | (0-49)/100 | failed |

**A WELS01**

|  |  |
| --- | --- |
| **Austrian Grade** | **Translation** |
| 1 | Excellent /Sehr gut |
| 2 | Good /Gut |
| 3 | Satisfactory/Befriedigend |
| 4 | Adequate/Genügend |
| 5 | Unsatisfactory/Nicht genügend |

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ BRNO01 |  | <http://www.vutbr.cz/en/studies/information-on-visa>  <http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx> |
| A WELS01 | [international@fh-wels.at](mailto:international@fh-wels.at) +43(0)50804-43140 | [www.fh-ooe.at/incomings](http://www.fh-ooe.at/incomings) |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ BRNO01 |  | <http://www.vutbr.cz/en/studies/ects-catalogue/insurance> |
| A WELS01 | [international@fh-wels.at](mailto:international@fh-wels.at) +43(0)50804-43140 | [www.fh-ooe.at/incomings](http://www.fh-ooe.at/incomings) |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ BRNO01 | E-mail: [ubytovatelky@skm.vutbr.cz](mailto:ubytovatelky@skm.vutbr.cz)  Tel. +420 541 142 930-3 | <http://www.kam.vutbr.cz/english/>  <http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals> |
| A WELS01 | [international@fh-wels.at](mailto:international@fh-wels.at) +43(0)50804-43140 | [www.fh-ooe.at/incomings](http://www.fh-ooe.at/incomings) |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[3]](#footnote-3)** |
| CZ BRNO01 | Ass. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs | 6.11.2017 |  |
| A WELS01 | Prof. Andreas Zehetner  Vice-President for International Affairs |  |  |

1. Mobility numbers can be given per sending/receiving institutions *and per education field (optional\*:* [*http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx*](http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*)* [↑](#footnote-ref-1)
2. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-2)
3. Scanned signatures are accepted [↑](#footnote-ref-3)