



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2023² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
University of Ostrava Faculty of Science	CZ OSTRAVA02	Faculty coordinator: Mgr. Lukáš Laš, Ph.D., Faculty of Science, University of Ostrava, 30. dubna 22, 701 03 Ostrava, Czech Republic	General website: < http://prf.osu.eu/ > Course catalogue: < http://prf.osu.eu/index.php? >

1 Inter-institutional agreements can be signed by two or more higher education Institutions

2 Higher Education Institutions have to agree on the period of validity of this agreement

3Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

4Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Lukas.Las@osu.cz +420 597 092 113 Mob. +420 777 089 895 Departmental coordinator: Mgr. Věra Ferdiánová, Ph.D., Department of Mathematics, University of Ostrava, 30. dubna 22, 701 03 Ostrava, Czech Republic; vera.ferdianova@osu.cz +420 597 092 142 Institutional Coordinator Mgr. Kamila Danihelková kamila.danihelkova@osu.cz +420 597 09 1015	kategorie=35184> < http://prf.osu.eu/kma/index.php?kategorie=36033 >
University of Oulu	SF OULU01	Institutional Erasmus Coordinator Email: international.office@oulu.fi erasmus@oulu.fi Tel. +358 294 484050 Departmental Coordinator: Tapani Matala-aho, Ph.D. Matematiikka, PL 3000, 90014 Oulun yliopisto, Finland, tapani.matala-aho@oulu.fi	http://www.oulu.fi/english/studentexchange

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
CZ OSTRAVA02	SF OULU01	0541	Mathemati cs	1 st , 2 nd , 3 rd	4 x 5 months (total 20 months)	2 x 2 months (total 4 months)
SF OULU01	CZ OSTRAVA02	0541	Mathemati cs	1 st , 2 nd , 3 rd	2 x 10 months (total 20 months)	2 x 2 months (total 4 months)

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *

5 Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

CZ OSTRAVA02	SF OULU01	0541	Mathematics	2 teachers, total 4 weeks	1 staffers, 1 week
SF OULU01	CZ OSTRAVA02	0541	Mathematics	2 teachers, total 4 weeks	1 staffers, 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ OSTRAVA02	0541 Mathematics	Czech	English	B1 – English	B2 – English
SF OULU01	0541	Finnish	English	B1 – English	B2 – English

For more details on the language of instruction recommendations, see the course catalogue of each institution[Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ OSTRAVA02	31 st of May	31 st of October
SF OULU01	30th of April	15th of October

⁶For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

For grading please refer to university webpage:

<<http://www.osu.eu/index.php?id=9899>>

www.oulu.fi/english/studying/assessment

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA02	Lukas.Las@osu.cz +420 597 092 113	Ministry of Foreign Affairs of Czech Republic: < http://www.mzv.cz/jnp/en/information_for_alien/general_visa_information/index.html > Ministry of the Interior of Czech Republic: < http://www.mvcr.cz/myczen/article/immigration.aspx >

SF OULU01	migri@migri.fi	http://www.migri.fi/studying_in_finland
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA02	Lukas.Las@osu.cz +420 597 092 113	Insurance information from university webpage: < http://www.osu.eu/index.php?kategorie=27&id=8270 > Information on health care claims: < http://www.cmu.cz/en > Biggest health insurance company in Czechia: < http://www.vzp.cz/en/index.php >
SF OULU01	international.office@oulu.fi	Students are not insured for accidents, only for liability by the University of Oulu. EU students mandatory to have the European Health card, private insurance also highly recommended.

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA02	Lukas.Las@osu.cz +420 597 092 113	Housing options from university webpages: < http://www.osu.eu/index.php?kategorie=27&id=8269 > < http://prf.osu.eu/ksg/index.php?id=2090 >
SF OULU01		http://www.psoas.fi/en/ http://www.oulu.fi/english/studentexchange/housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature⁷
CZ OSTRAVA02	doc. RNDr. Jan Hradecký, Ph.D. Dean of the Faculty of Science		
SF OULU01	Maarit Järvenpää Dean of the Faculty of Science		

⁷Scanned signatures are accepted