***f* COOPERATION AGREEMENT**

Between

Stredni §kola automobilni Krnov
(address: Opayska 49, 79401 Krnov)

EU VAT Number: CZ63731371
And

First Central European Benefit Association-1 CEBA
(address: 1123 Budapest, Alkotas ut 7/B., 2/1., Hungary)

Both organisations declare to co-operate in the management of the following project:
2017-1-CZ01-KA102-035060

Erasmus+ programme, work placement in the field of car mechanic. For this reason the partners agree that:

* The placement programme will take place in Hungary and will last 21 days, starting on 26. November 2017.
* The group will be formed by 12 participants and 2 accompanying teachers.

Stredni §kola automobilni Krnov (address: Opayska 49, 79401 Krnov) is the **Sending Organisation** of the project and will provide:

1. Selection of the participants;
2. The communication of the list of the participants to the hosting partner after their evaluation by e-mail and confirmation of acceptance of the trainees;
3. The European Health Card for health care abroad and ISIC card for each student;
4. The organisation of the group before the departure from the country of origin to Hungary;
5. Take into consideration the student application form must be sent **to** the host organisation 6 weeks before the first day of program in order to high level realization of the project.
6. The recognition of the following budget and payment and cancellation policy;

Stredni §kola automobilni Krnov (address: Opayska 49, 79401 Krnov) on basis of issued invoices, will pay the total amount of **26.656,4.-Eur** in three instalment:

The first payment is to our contractual partner company, **10.200,-Eur for the accommodation,** 8 weeks before the first day of the programme;

The second payment is to **First Central European Benefit Association-10EBA, 10.792,-Eur for organizational, travel, meals, cultural programme first amount,** 8 weeks before the first day of the programme;

The third payment is to **First Central European Benefit Association-10EBA, 5.664,4,-Eur for organizational, travel, meals, cultural programme second amount,** in 45 days after the presentation of final report;

**Cancellation Policy**

There is a standardized cancellation policy that we will enforce to protect both the sending organisation and the hosting organisation.

In case of Cancellation/Postponement the sending organisation has to pay a penalty.

The amount of the penalty is calculated as follows:

No penalty - 8 weeks prior to arrival

If the cancellation/postponement made a full 8 weeks prior to arrival there is no penalty.

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50% penalty - 7 weeks prior to arrival

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If the cancellation/postponement made a full 7 weeks prior to arrival there is a 50% penalty.

700/0 penalty - 6 weeks prior to arrival

If the cancellation/postponement made a full 6 weeks prior to arrival there is a 70% penalty.

100% penalty - less than 6 weeks prior to arrival

If the cancellation/postponement made less than 6 weeks prior to arrival, the whole amount of the project has to be paid. (100% penalty).

**First Central European Benefit Association** is the **Hosting Organization** of Stredni §kola automobilni Krnov (address: Opayska 49, 79401 Krnov) within the above mentioned mobility project in Hungary and will:

1. Organise and carry out preparation lessons according to the approved project before the departure.
2. Organise the travel of the group from the country of origin to Hungary, with private bus.
3. Provide for the group fully comprehensive accident health baggage travel insurance.
4. Provide for the reception of the participants at the arrival in Hungary, and take them to the accommodation;
5. Communicate to the Sending Organisation the name of the different tutors assisting the participants;
6. Organise for the group: 21 days programme, work placement research, monitoring, evaluation and tutoring;
7. Keep weekly contact with the Sending Organisation in order to obtain good results of the project and to give information about any problem that may put the programme at risk.
8. Inform the Sending Organisation immediately in case of interruption of a placement (placement can be interrupted for serious reasons and agree with such as bad illness)
9. Organise for the group: accommodation in a brand new mini apartment;
10. Accommodate the trainees on full board basis. The accommodation could be shared with other members of the project group;
11. Provide trainees with a public transport card that will let them reach the work placement company
12. Make group evaluations during the programme period
13. Prepare training certificates at the end of the programme for the participants. All the original certificates will be given to the participants at the end of the programme
14. The organisation of the departure of the group, with private bus.
15. Make a final report for the project and send to the sending organisation. The final report should include: an overall assessment of results of the stay compared with the initial objectives, contents of the activities for each participant, detailed information on development, progress and achievements

**Jurisdiction clause**

Failing amicable settlement, the courts of the city of the sending organisation shall have sole Jurisdiction to rule on any dispute between the contracting parties in respect of this agreement.

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| Krnov, d 3 ,',. .rW.r7 | Budapest, *-2--0-10,75/-9.*  |
| Read and approved | Read and approved |
| The sending organisation | The hosting organisation |
| Stredni §kola automobilni Krnov (address: Opayska 49, 79401 Krnov) | First Central European Benefit Association(address: 1123 Budapest, Alkotas ut 7/B., 2/1.,Hungary.) |
| *Xlisafil)rh 74(,..* |  |
| Ing. Vera Predikantova | Kertesz Eszter |
| Stfedni tkola automobilni, Krnov, ptispevkova organizaceAdresa: 794 01 Kmov, Opayska 49 It: 63731371, DIO: CZ63731371 -6- | **Elso Klizep EurOpai Onsegito Eno** 1123 Budapest, Alkotas in 7/B, 2/1 Pk. 60.060/2009Adosthrn: 18394960-1-43Banksz.: 10700440-49272907-51100005 |

Smiouva o spoiupraci

6. 'kola se zavazuje 2e uznava rozpooet a podminky o pi-Ipadnem zru§eni projektu:

mezi
SSA Krnov
Adresa
EU VAT Cislo CZ63731371
A
Prvni centrainf evropskou pr-ispevkovou asociaci - 10EBA
Adresa viz Smiouva

Obe organizace prohlaSuji, ze budou spolupracovat v rizeni tohoto projektu:

2017.....viz smlouva

Erasmus + program na zajiteni praxe pro obor automechanik.

Obe strany se shoduji na torn, ‘ie:

Praxe bude realizovana v Macrarsku v deice 21dn6 a zaC"ne dne 26.11.2017. Ve skupine bude 126L'astnikO a dva doprovAzejici

SSA Krnov se zavazuje jako vysilajici organizace tohoto projektu se zavazuje ie poskytne:

1.Wber CIC'astniku praxe

2.Seznam Ci'6astniku vybrancfch na zaklade vyhodnoceni a odele email

hostitelske strane s potvrzenim o souhlasu

3.Zdravotni poj&eni ktere plati v EU a budou mit kartu ISIC pro kasicleho Zaka.

(ISIC (International Student Identity Card) je jedinjt celosvetove uznavany doklad prokazujici status studenta sifedni, vy§§1 odborne nebo vysoke §koly a vybranYch jednoletch pomaturitnich studijnich obortl Prijkaz vyclava svetova organizace ISIC Association pod zatitou UNESCO, to ji2 vice ne2 60 let!)

4.Zabezpeeeni organizaanich zaleftosti pied odjezdem skupiny do Mad'arska.

5.A odesSle vypInene 2adosti Zaku minimalne 6tYdnCi pied zahajenim realizace projektu.

SSA Krnov se na zaklade vystaveqch faktur zavazuje zaplatit 26 656,4 euro ve teech splatkach:

Prvni splatka pro partnerskou organizaci bude zaplacena za ubytovani nejpozdeji 8t0n6 pied zahajenim projektu.

Druha splatka bude zaplacena spoleonosti — First Central 1 Ceba v Oastce 10792

euro za organizaci, dopravu, jidlo, kulturni akce jako prvni obnos nejpozdeji 8 tdriC..1 peed zahajenim prvniho dne projektu.

Tieti splatka pro First ....10EBA ye vysi 5664,4euro bude zaplacena za organizaci, cestovani, jidlo, kulturni akce jako drult obnos, do 45 dnO po peedlo2eni zavereane zpravy.

Storno podminky

Postup znAeni smlouvy podleha standardnim podminkam pro obe organizace, jak hostupci tak pfjimajici.

V piipade zru.Seni smlouvy, nebo odlo2eni terminu vysilajici organizace zaplati penale.

1/e pokuty je vypoeitana nasledovne: Bez pokuty — 8 Wdnu peed peijezdem

Pokud je projekt zru'Sen 8 tydn6 peed zahajenim.

50% pokuta 7tOnC.1 pied peijezdem 70% pokuta 6tOnCi pied prijezdem 100% pokuta — merle ne2 6 t9dnO peed peijezdem.

First je hostitelskou organizaci pro SSA Krnov v ramci qS`e zmineneho projektu

v Mad'arsku a bude:

1.0rganizovat a vykonavat peipravnou quku podle schvaleneho projektu pied peijezdem 2aku.

2.0rganizovat a zaji§t'ovat pr-evoz 2aku z OR do Mad'arska, soukrorqm autobusem. 3.Zaji§tovat v§eobecne poji§teni na testy voetne popteni zavazadel.

4.Zajit'ovat peihlaeni a poskytne ubytovanf Oaastnikum projektu po peijezdu. 5.Komunikovat se 2aky prostrednictvim sqch zastupc6.

6.Organizovat pro skupinu 2akij 21denni program, pracovni napin, dohled, hodnoceni a odborne vedeni.

7.Udr2ovat t9dennikontakt s vysilajici organizaci, aby se z4§ila kvalita projektu a aby se mohly resit jakekoli problemy, ktere by mohly ohrozit realizaci projektu.

8.0kam2ite informovat vysilajici organizaci o peerueniumisteni — pouze z va±"qch clOvodij, nape. onemocneni.

9.Zajit'ovat ubytovani ve standardnich mistnostech.

10.Zaptovat pinou penzi pro 2aky, veetne pokojO, ktere budou pro vice ±ak0 dohromady.

11, Zajit'avat jizdenku na celou dobu trvani projektu tak, aby jednotlivi 2aci mohli dopclet do prace na misto urbeni.

12.Provadet hodnoceni cele skupiny v prObehu trvanf projektu.

13.Flostitelska organizace pflpravi a vyda na konci projektu originalni certifikaty pro v§echny Ooastniky.

14. Zajisti odjezd skupiny soukromym autobusem.

15.Vytvori zavere6nou zpravu o projektu a poste ji vysilajici organizaci. Tato zprava by mela obsahovat celkove posouzeni vysledkO pobytu 2aku ve srovnani

s pooateenimi cite. Bude obsahovat posouzeni aktivit ka2deho Oeastnika a podrobnou zpravu a rozvaji, vyvoji a dasa2nYch cilech projektu.

Dolo2ka o prislu§nosti

Pre nespineni smirne dohody soudy mesta vysilajici organizace maji vOradni pravomoc rozhodovat o jakemkoli sporu mezi smluvnimi stranami v souvislosti s touto dohodou.

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| Krnov  | Budapest |
| Ceti a schvalil | Ceti a schvalii |
| Vysilajici organizace | Hostitelska organizace |
| SSA Krnov | First.... |
|  |  |
| Ing. Vera Prdikantova | Kertesz Eszter |