



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF CYPRUS DEPARTMENT OF COMPUTER SCIENCE	CY NICOSIA01	Erasmus Institutional Coordinator: XXX, International Relations Service Tel. XXX E-mail: xxx@ucy.ac.cy	www.ucy.ac.cy
		Name of Academic Coordinator: XXX Tel.: XXX E-mail: xxx@cs.ucy.ac.cy	www.ucy.ac.cy/cs/en/
BRNO UNIVERSITY OF TECHNOLOGY (BUT) FACULTY OF INFORMATION TECHNOLOGY (FIT)	CZ BRNO01	External Relations Office at FIT XXX Bozetechova 2 CZ-612 66 BRNO xxx@fit.vutbr.cz +420 XXX <i>Erasmus Institutional Coordinator</i> XXX Antoninska 1, CZ-60190 Brno +420 541 145 145 xxx@ro.vutbr.cz	www.fit.vutbr.cz
		Name of Academic Contact: XXX, +420 XXX E-Mail: xxx@fit.vutbr.cz	http://www.fit.vutbr.cz/admissions/short.php.en



B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
CY NICOSIA01	CZ BRNO01	061	Information and Communication Technologies (ICTs)	1st	2 (12 months total)	
				2nd		
				3rd		
CZ BRNO01	CY NICOSIA01	061	Information and Communication Technologies (ICTs)	1st	2 (12 months total)	
				2nd		
				3rd		

*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CY NICOSIA01	CZ BRNO01	061	Information and Communication Technologies	1 staff member(minimum 8 hours)	
CZ BRNO01	CY NICOSIA01	061	Information and Communication Technologies	1 staff member(minimum 8 hours)	



E. Calendar

4. Termination of the agreement

In the event of unilateral termination of the current agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of the current year will only take effect as of 1 September of next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

C-F. SEE ANNEX

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
CY NICOSIA01	XXX, International Relations Service		
CZ BRNO01	Prof. Dr. Ing. Pavel Zemcik, Dean		



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ANNEXES TO INTERINSTITUTIONAL AGREEMENT – PARTS C-F

ANNEX I : CY NICOSIA 01: UNIVERSITY OF CYPRUS

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CY NICOSIA01		Greek (majority of courses)	English (some courses)	B2 English language or B1 Greek language	B2 English language

For more details on the language of instruction recommendations, see the course catalogue.

D. Additional requirements

CY NICOSIA01 has the infrastructure to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CY NICOSIA01	1 May for nomination 20 May for application	1 October for nomination 20 October for application

2. CY NICOSIA01: University of Cyprus as the receiving institution will send its decision within 6 weeks.
3. CY NICOSIA01: A Transcript of Records will be issued by the University of Cyprus no later than 5 weeks after the assessment period has finished at the receiving HEI.



F. Information

1. Grading system

CY NICOSIA01

At the University of Cyprus the grading system for each unit module is numeric from 0 to 10 rounded to the nearest half unit and a GPA of 5 is the passing grade.

Excellent (Άριστα): 8.5-10

Very Good (Λίαν Καλώς): 6.5-8.49

Good (Καλώς): 5.0-6.49

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CY NICOSIA01	XXX Tel: XXX Email: xxx@ucy.ac.cy	http://www.ucy.ac.cy/internationalsupport/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CY NICOSIA01	XXX, University Officer in charge, Mobility Support Office E-mail: erasmus@ucy.ac.cy Tel.: XXX	http://www.ucy.ac.cy/ir/en/erasmus-programme/student-mobility-for-studies/student-incoming-mobility-for-studies

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CY NICOSIA01	XXX, University Officer in charge, Mobility Support Office E-mail: erasmus@ucy.ac.cy Tel.: XXX XXX, University Officer in charge, Housing Office E-mail: housing@ucy.ac.cy Tel.: XXX	http://www.ucy.ac.cy/ir/en/erasmus-programme/student-mobility-for-studies/student-incoming-mobility-for-studies http://ucy.ac.cy/fmweb/en/organizational-structure/welfare-sector-2/housing-office

Frequently asked questions:

If the agreement is for 2 students for 10 months (example), will you allow 4 students for 5 months each instead?

YES

Are there any restrictions for Erasmus students when it comes to course selection? Are Erasmus students allowed to sign up for courses outside the subject area of the exchange agreement?

Erasmus students must take the majority of their courses from the department with which the exchange agreement exists. Only 1-2 courses selection from other departments is allowed

Are the students required to take a certain number of ECTS credits within the subject area of the agreement?

30 ECTS per semester



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ANNEXES TO INTERINSTITUTIONAL AGREEMENT – PARTS C-F

ANNEX II: CZ BRNO 01: BRNO UNIVERSITY OF TECHNOLOGY, Faculty of Information Technology

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01	Computer Science	Czech	English	Recommended B1: Czech or English	Recommended B2: Czech or English

For more details on the language of instruction recommendations, see the course catalogue.

D. Additional requirements

CZ BRNO 01

Applies to	Additional Requirements
SMS	Incoming Exchange Students are recommended to take part in a Welcome week organized by International Student Club (www.isc.vutbr.cz) one week before beginning of the semester. Students are required arrive in Brno well in advance and start studying from the first day of the semester. Students are obliged to visit the FIT BUT international Office for enrolment within first 2 weeks of semester at the latest.

The campus of the Faculty of Information Technology of BUT is wheelchair accessible – ready to welcome students and staff with disabilities.



E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	Nomination: 1 March - 30 April E-application deadline: 31 May Delivery of appl. mat.: 25 June	Nomination: 1 June - 15 October E-application deadline: 15 November Delivery of appl. mat.: 10 December

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

F. Information

Information

1. Grading systems of the institutions

CZ BRNO01 - the Grading Scale is available on:

<http://www.fit.vutbr.cz/info/predpisy/study-and-examination-regulations.pdf>

(Part two, Article 13, page 25)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	E-mail: xxx@fit.vutbr.cz Tel.: +420 XXX	http://www.vutbr.cz/en/studies/information-on-visa http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	VZP for Foreigners, XXX +420 XXX xxx@VZPforForeigners.cz	http://www.vzpforforeigners.cz

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	xxx@skm.vutbr.cz Tel. +420 XXX	http://www.kam.vutbr.cz/english/

Frequently asked questions:

If the agreement is for 2 students for 10 months (example), will you allow 4 students for 5 months each instead?

YES

Are there any restrictions for Erasmus students when it comes to course selection? Are Erasmus students allowed to sign up for courses outside the subject area of the exchange agreement?

YES – students are allowed to take up to 2 courses from other BUT faculties per semester

Are the students required to take a certain number of ECTS credits within the subject area of the agreement?

NO, however, the number of ECTS credits in the learning agreement must not exceed No 35 per semester or 65 per academic year-