

**AGREEMENT FOR A SUMMER PROGRAM
BETWEEN TRUSTEES OF BOSTON COLLEGE AND CHARLES UNIVERSITY, FACULTY
OF ARTS**

This agreement (the “Agreement”) is made, by and between **Trustees of Boston College**, acting by and through the Office of Global Education (“Boston College”), a non-profit educational institution organized and existing under the laws of the Commonwealth of Massachusetts, having an address at Chestnut Hill, Boston, MA 02467, with as point of contact Shannon Williams

And

Charles University, Faculty of Arts, acting by and through the office of East and Central European Studies (ECES) (“Institution”), having an address at nám. Jana Palacha 1/2, 116 38 Praha 1, Czech Republic, represented by: Mgr. Eva Lehečková, PhD., Dean, (each or both of which hereinafter may be referred to as the “Party” or “Parties,” as applicable).

WHEREAS, the Parties agree to cooperate and work together toward an off-campus study arrangement abroad in the summer of 2026 for Boston College student participants.

NOW, THEREFORE, the Parties agree as follows:

1. **Overview:** Students admitted through the Boston College summer program entitled to “Financial Accounting” will participate in a four-week summer course from May 25, 2026 to June 22, 2026, at the Eastern and Central European Program in the Faculty of Arts at Charles University, in Prague, Czech Republic. This program will be open to both Boston College students and others accepted for participation in the program by Boston College staff. All students will be fully matriculated in an institution of higher education at the time of participation in the program.

2. **Academics:** Institution will provide classroom space for the course on the arranged days.

ECES has classrooms in two locations, about a 10/12-minute walk apart. They are located in the Faculty of Arts main building at Nám. Jana Palacha 1/2, 116 38 Praha 1, and Na Příkopě 584/29, 1st Floor, 110 00, Praha 1, both in the city center.

They will provide a survival Czech class, four hours including reader (instructor).

3. **Housing & Meals:**

Institution will provide student housing in one of their residence halls for the duration of the program, based on what is available at the time of registration. The dormitory offers the conveniences that any student would need to live and study abroad, including laundry facilities and European-style breakfast. In close proximity to public transportation, students

can easily get to any place in the city. There are also grocery stores, restaurants, mini-markets, ATM machines, and a post office within walking distance from the dorm.

Students will be placed in single or double rooms within a suite of one to three adjacent rooms. All rooms have a twin bed, desk, wardrobe, and a nightstand. Bedding, pillows, and towels are provided. While these items are provided, many students purchase their own upon arrival. While the dorm does provide basic cleaning services, the suite occupants are primarily responsible for the cleanliness of the suite. Students will be responsible for washing their provided linens throughout the program.

Students will purchase their own meals with the exception of a European-style breakfast and group meals as included in the program fee. The suites contain a bathroom and refrigerator to be shared by occupants of the same suite and students have access to the common kitchen on the same floor.

If there is any damage to the residence and a Boston College student is found responsible, the student will be responsible for the cost of the damages.

4. Student Services:

Institution will provide the following services, goods and activities:

- 24/7 Emergency Assistance
- Program Coordinator
- Housing Coordinator
- Transportation from the Airport on Arrival Day
- Charles University ID Card
- Transportation pass (unlimited access to Prague's expansive bus, tram, and metro systems)
- Pre-departure Orientation
- On-site Orientation
- 1 day trip outside of Prague
- 1 overnight trip within the Czech Republic
- Welcome Dinner
- Farewell Party (river cruise)
- Czech SIM card
- Opera/Theatre performance ticket
- Prague City Tour

Institution will help identify, coordinate and arrange for the bus transportation for cultural and curricular site visits. In addition, Institution will assist the Boston College faculty and staff member(s) in planning walking tours and other program activities, including by identifying and hiring experienced tour guides and purchasing group tickets, as needed, to various sites. Institution will assist in making group dinner reservations at restaurants in City.

An Institution dorm resident assistant will provide 24/7 emergency response and support services to participating Boston College students, faculty, and staff.

The cost of all such Institution services are included in the program administrative fee. See exhibit B for the cost breakdown.

5. Incident Reporting: Institution will immediately report any significant issue involving a student to Boston College, including, without limitation, any student emergency, any issue involving a student’s health or safety, a student complaint or grievance (whether directly about the program or not), and any violation by the student of any local rule, law, or Institution’s policies. . Institution acknowledges and understands that Boston College’s response to any student issue shall be governed by the policies and social norms of Boston College and the U.S., which may differ from those of the host institution or local norms, provided that these norms are not in a significant conflict with the equivalent domestic social norms and code of conduct. The aforesaid is not to exclude that, ex officio, any such issue may be determined and governed by the local laws alongside.

6. Insurance: Medical insurance is required for all student participants. Students will also be automatically registered for international health and evacuation insurance from Boston College.

7. Payment and other Financial Terms:

Base on the budget specified in Exhibit A, East and Central European Studies (ECES) agrees to bill Boston College as follows:

Forty-five (45) days prior to the program start date, Institution will invoice Boston College for the full amount owed per enrolled student.

Should a question or dispute arise about an invoice, Institution will bring to Boston College’s attention prior to the expiration of the 30-day period and Boston College and Institution will attempt to resolve any issue within 45 days of receipt of an invoice.

8. Student Withdrawal: Should an individual student cancel their participation after the program has been confirmed, the following withdrawal policy timeline will be in effect.

Withdrawal Date	Amount Due by Boston College to Institution
≥ 60 days prior to program start	No money due to Institution
Between 59-31 days of program start	25% of per student fee due to Institution
≤ 30 days of program start	50% of per student fee due to Institution
Program start date and thereafter	100% of per student fee due to Institution

10. **Program Cancellation:** In the event of cancellation of the program by Boston College, only to the extent not due to the events described in section 11 (Public Health Concerns) and/or section 12 (Force Majeure) herein which are specifically excepted from this section, the cancellation refund policy will be as follows:

Cancellation Date	Refund Amount Due by Institution to Boston College
≥ 60 days prior to program start	Full refund to Boston College of all monies paid
Between 59-31 days of program start	Full refund to Boston College of all monies paid, excluding 25% per student fee
≤ 30 days of program start	Full refund to Boston College of all monies paid, excluding 50% per student fee
Program start date and thereafter	No refunds to Boston College

- All withdrawal requests must be in writing (email will suffice) by Boston College.
11. **Use of Name; Publicity:** Neither Party will use the name, seal, logo, insignia, or other trademark of the other Party without the prior written permission of the other Party, provided, however, that Boston College may make public use such trademarks of Institution to make public announcements about the existence of this program. Each Party retains all rights and ownership in and to its name, seal, logo, and other trademarks and all good will arising out of their use, and the other Party shall take no action to contravene the other Party's rights. Subject to this section 9 (Use of Name; Publicity), neither Party will issue a press release or other public announcement regarding this Agreement or any activities under this Agreement including in connection with any publicity, promotion or other related use, without the prior written review and permission of the other Party.
12. **Public Health Concerns:** Notwithstanding anything to the contrary in this Agreement, both parties acknowledge and agree that there may need to be adjustments, suspensions, or terminations of the contemplated exchanges due to governmental actions, public health concerns, or upon a determination by either Party that such action is necessary to protect the health and safety of its students or its campus community, including in connection with COVID-19. The Parties will cooperate with each other in such event, and neither party shall be liable to the other in the event that a party reasonably determines that such an adjustment, suspension, or termination is required.
13. **Force Majeure:** Neither Party shall be liable for failure or delay in the performance of any duties under this Agreement when such delay or failure is due to causes beyond the Party's control that could not have been avoided by the exercise of due care, including, but not limited to, acts of God; natural disasters; riots; war; epidemics; pandemics; COVID-19; other public health concerns, including as described in Section 10 (Public Health Concerns) herein; terrorist activities; government restrictions; failure of suppliers, subcontractors, or carriers. The impacted Party shall give the other Party notice of the failure or delay as soon as possible.

In case of Public Health Concerns, any party may terminate this Agreement by an email notice delivered to the appropriate contact person. The notice period is 10 days.

- 14. Compliance with Law:** Each Party will comply with all the EU laws and regulations applicable to its activities under this agreement, including, without limitation, all the EU laws with respect to the privacy of student information. The Parties agree to cooperate to facilitate the exchange of student information to carry out the activities contemplated by this agreement in compliance with the law. Each Party agrees to execute agreements, procure consents, and take other actions reasonably requested by the other Party to facilitate such exchange of information. Each Party agrees to be bound by the terms of the Boston College Privacy and Security Addendum attached hereto as Exhibit A, with the exclusion of the GDPR Schedule, and made an integral part of this Agreement.

All services provided by Institution, including any services to be provided by a subcontractor or agent, shall be performed by a duly licensed, qualified, and commercially reputable operator in compliance with all applicable laws, regulations, and licensing requirements. In the event that either Party determines in good faith that this Agreement fails to comply with any applicable law, that Party may suspend activities under this Agreement or terminate the Agreement upon written notice to the other Party.

The applicable law to this Agreement and the venue for any litigation for the purpose of this Agreement shall be determined ad hoc in accordance with the conflict rules and other principles and fundamentals of private international law, provided that, in the event of a dispute between the parties, the governing law and venue shall be that of the defending party to such dispute (Commonwealth of Massachusetts, United States of America, or Prague, Czech Republic, as applicable).

15. Insurance

The Institution agrees that while performing services specified in this Agreement, it shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the services to be performed so as to save harmless the Boston College from any insurable cause. The types and amounts of coverage is specified in Exhibit C “Certificate of Insurance”.

All such policies of insurance shall be issued by insurance companies licensed to do business in the country or countries in which the Institution shall provide services.

Neither Party shall be liable for any indirect, special, incidental, punitive, consequential, or other similar damages including damages for loss of business, loss of profits or loss of use. There are no third party beneficiaries of this agreement.

- 16. Relationship of the Parties:** In acting hereunder, the status of Institution shall be that of an independent contractor and not that of an agent or employee of Boston College. Institution shall have no power or authority to act on behalf of Boston College or in its name or to bind Boston College, either directly or indirectly, in any matter or thing whatsoever. Boston College shall have no responsibility to Institution or any third party for any costs, fees, expenses, or liabilities that Institution may incur. The Parties agree that

Boston College is not acting as the travel agency and is not responsible for travel arrangements.

Institution may not assign the rights or obligations under this Agreement without the Boston College's prior written consent.

- 17. Variation/Entire Agreement:** This Agreement represents the entire understanding between the Parties with respect to its subject matter, and supersedes, merges and replaces all prior writings, discussions and understandings related to the subject matter. This agreement is executed in two originals and may be amended only by a written agreement duly executed by the Parties.

The English language version of this Agreement shall be the official text of this Agreement.

18. Contract Register Act:

The Parties are aware of and agree with the publication of the Agreement by Institution in accordance with Act no. 340/2015 Sb., concerning special conditions regarding the effect of some Contracts, their publication, and the Contract Register (Contract Register Act), as amended (hereinafter the „Act on the Register of Contracts“), immediately after signing the Contract.

The parties are explicitly aware of and agree that the fulfilment of the Contract can take place only after it has taken effect. Institution undertakes to inform Boston College of the Contract's registration by sending a copy of the confirmation issued by the Contract Register administrator to the e-mail address given in the header of this Agreement.

19. Final provisions:

Articles of this Agreement may be revised upon mutual consultation of both parties. All modifications of this Agreement must be agreed upon in writing and signed by the representatives of both Parties.

This Agreement is concluded electronically. The Parties share the original copy, to which are attached the electronic signatures of both Parties.

Remainder of page intentionally left blank.

CHARLES UNIVERSITY, FACULTY OF ARTS

Signature:

Representative: Mgr. Eva Lehečková, Ph.D.

Title: Dean

Date:

TRUSTEES OF BOSTON COLLEGE

Signature:

Representative: David Quigley, Ph.D.

Title: Provost and Dean of Faculties

Date:

**Exhibit A
Budget**

BC Summer School Budget Summer 2026 (12 students)			
Item	Cost without VAT	Cost with VAT	Per Student
Tuition			
Czech Instructor Fees			
Academic fee (<i>Access to university services, room rental, ID card</i>)			
Administrative fee (<i>Orientation, Program Coordinator, Admin fee</i>)			
Readers			
Housing			
Housing fee - overnight trip			
Housing fee - students			
Administration			
Dormitory Assistant			
Transportation Pass (under 26)			
Transportation Pass (over 26)			
Airport pick up			
Activities			
Guest Lecture/Workshop			
River Cruise			
Welcome dinner			
Group Cultural Activities			
Prague City Tours (includes Prague Castle Tour)			
Day trip to Škoda			
Day trip to Kutna Hora			
Overnight trip to Český Krumlov			
Total	658,763 Kč	781,166 Kč	65,097 Kč

Exhibit B

Boston College Privacy and Security Addendum

This Addendum by and between Trustees of Boston College (“BC”) and Charles University, Faculty of Arts (“the Institution”), identified in the Agreement, is entered into by the Parties pursuant to that certain agreement for a summer program between the parties, under which the Institution is providing BC and/or its students or employees with certain services (the “Services”). Capitalized terms used herein and not otherwise defined shall have the meaning ascribed to such terms in the Agreement.

Under the Agreement, Institution may access, receive, transmit or maintain non-public data from or on behalf of BC or its students, employees, or agents. Any such data that Institution accesses, receives, transmits or maintains (collectively, “BC Data”) shall be treated as confidential and protected as provided in this Agreement. The term “BC Data” specifically includes, without limitation, the following data: BC student names, addresses, phone numbers, email addresses.

The parties agree as follows:

1. Confidentiality and Use. Institution agrees (i) to maintain the confidentiality of all BC Data and to safeguard BC Data from unauthorized access; (ii) to use the BC Data solely for the purpose of performing the Services; (iii) to limit disclosure of and access to the information solely to Institution employees who need to access the information to perform the Services; (iv) to inform these employees of their obligation under this Addendum to maintain the confidentiality of BC Data; and (v) to not disclose any BC Data to a third party, except as strictly necessary to perform the Services under the Agreement or otherwise required by law, but only after reasonable prior notice to BC. Other than as required to perform the Services or its obligations under the Agreement, Institution shall not contact any individual associated with BC directly through email or other means, nor shall Institution cooperate in any way to permit any third party make such contact. Within 60 days of termination of the Agreement, Institution shall destroy the BC Data or, if BC requests within this 60-day period, return the BC Data to BC.
2. Security. Institution shall utilize all appropriate administrative, physical and technical security measures to ensure the confidentiality, integrity, and security of BC Data, including, without limitation, industry-accepted fire walls, encryption, current security patches, virus protection measures and access controls. Institution shall abide by any security measures reasonably requested from time to time by BC Information Technology Services. BC reserves the right to modify any BC information resource,

including any software, hardware, or network configuration, in order to protect BC Data against any security vulnerabilities.

3. FERPA. Institution acknowledges that BC, as an educational institution, is subject to legal obligations with respect to the privacy of student information. Institution acknowledges that the BC Data may include personally identifiable student education records (“Education Records”), as such term is defined under the Family Educational Rights and Privacy Act and regulations promulgated under the Act (“FERPA”). To the extent that BC Data includes Education Records, Institution acknowledges and agrees that (i) Institution shall be deemed to be a “University Official” under BC’s Student Education Records Policy and must abide by the terms and conditions of this Policy and FERPA with respect to Institution’s use and handling of Education Records; (ii) Institution shall be under BC’s direct control with respect to use and maintenance the handling of Education Records; and (iii) without limiting any other provision of this Addendum, Institution may not disclose the information to any third party without the prior written consent of the student as required by FERPA. Institution shall also take any action reasonably requested by BC to adhere to its obligations under FERPA or otherwise protect the privacy and confidentiality of Education Records.

4. GDPR. If BC Data includes data that is subject to the European Union General Data Protection Regulation (the “GDPR”) or if the Services are otherwise subject to GDPR, Institution shall comply with the GDPR. Without limiting the foregoing, Institution shall comply with each of the obligations of a “processor” as set forth in the GDPR, including without limitation each of the obligations set forth on the schedule attached hereto. Institution further agrees that it shall cooperate with BC in complying with the GDPR, including taking any action reasonably requested by BC in connection with GDPR obligations.

5. Data Incidents. If Institution has any reasonable reason to believe an incident of noncompliance with this Agreement has occurred or that the security, confidentiality or integrity of any BC Data was compromised or subject to actual or potential unauthorized access (a “Data Incident”), Institution shall (a) immediately notify BC; (b) in cooperation with BC take prompt action to thoroughly investigate the Data Incident and mitigate any harm flowing from the Data Incident in conjunction with BC; (c) in cooperation and consultation with BC, make any required notifications to third parties; and (d) take prompt action to prevent any similar incidents from occurring, including, without limitation, the installation of appropriate patches or software of Institution’s discovery of the Data Incident. In the event of noncompliance with the requirements of this Addendum by Institution or a Data Incident, BC shall have the

right to terminate the Agreement without penalty upon written notice to Institution. In the event of a Data Incident, Institution shall cooperate with BC in responding to the incident and shall take any appropriate measures to remedy the breach.

6. Compliance with Laws. Institution shall comply with all applicable EU laws and regulations in connection with its access to or handling of BC Data.

General. This Addendum shall be effective as of the effective date of the Agreement and shall remain effective so long as the Agreement remains in effect, including during any extensions or renewals of the Agreement. Nothing in this Addendum shall limit any of BC's rights or remedies under the Agreement or at law. The terms and conditions of this Addendum shall, as to the data protection, supersede any conflicting or inconsistent terms and provisions in the Agreement, including all exhibits or other attachments thereto and all documents incorporated therein by reference. Without limiting the foregoing, any limitation or exclusion of damages provisions shall not be applicable to this Addendum.

Exhibit C Certificate of Insurance



Česká podnikatelská pojišťovna, a.s., Vienna Insurance Group
Underwriting risks Division

CERTIFICATE OF INSURANCE

Insurance Policy No.: 0040007790

The Insurer: Česká podnikatelská pojišťovna, a.s., Vienna Insurance Group
Pobřežní 665/23, 186 00 Praha 8
ID: 63998530

The Insured: Univerzita Karlova
Filozofická fakulta
Nám. Jana Palacha 1/2, 116 36 Praha 1, Česká republika
ID: 00216208

Insurance risk: We hereby confirm that the Insured has concluded an insurance policy with the Insurer for liability insurance within the scope of Article II of the insurance policy No. 0040007790 according to the specification of points 1. - 9. below and further insurance according to point 10. below.

1. Liability insurance for the insured's pupils and students for damage or injury caused by them during studies or practice or in direct connection with the studies or practice.
Liability insurance for damage or injury caused by persons performing community service under the patronage of the insured.
Liability insurance for damage or injury suffered by an apprentice, pupil, student during studies or practice or practical teaching or in direct connection with them with the insured.
The annual performance limit 100.000.000,- CZK
2. Liability insurance in respect of the performance of activities of an expert, expert agency and expert institute under Act No. 254/2019 Coll., on experts, expert agencies and expert institutes and resulting from the performance of activities of a court interpreter/translator.
The annual sublimit of the insurance benefit is 100,000,000 CZK
3. Liability of the natural or legal person with whom pupils, students of the insured take theoretical or practical lessons, for damage or injury, and only in case of damage or injury to health and property caused to these pupils and students
Mutual liability for damages between the insured parties is also co-insured within the scope of this agreement.
Annual sublimit of insurance benefit is 30.000.000,- CZK
4. Obligations of an insured with whom participants in further education (i.e. in the scope of courses, retraining courses and verification of training programmes) carry out practical training, to compensate for damage or injury to tangible property and damage or injury to bodily injury or death suffered by such participants.
Annual sublimit of insurance benefit is 5.000.000,- CZK

Česká podnikatelská pojišťovna, a.s., Vienna Insurance Group, se sídlem Pobřežní 665/23, 186 00 Praha 8, zapsaná v obchodním rejstříku vedeném Městským soudem v Praze - oddíl B, vložka 3433

IČO: 63998530
DIČ: CZ63998530
DIČ pro DPH: CZ69900955

5. Liability insurance for damage or injury to items brought in or left behind - i.e. items belonging to pupils, students, residents, employees, visitors, patients, clients, etc.
Annual sublimit of insurance benefit is 5.000.000,- Kč.
6. Liability insurance for damage or injury other than bodily injury, damage, destruction, loss or theft of tangible property (net financial loss).
Annual sublimit of insurance benefit is 10.000.000,- Kč.
7. The obligation to compensate for damage to tangible movable property used by the insured or to tangible movable property taken over by the insured, which are to be the subject of his obligation.
The annual sublimit performance limit is 6.000.000,- Kč.
8. Reimbursement of medical expenses incurred by a health insurer for medical care on behalf of an employee as a result of the insured's wrongful act.
The insurance also covers the regression reimbursement of sickness insurance benefits paid to an employee of the insured by the sickness insurance authority as a result of a culpable illegal act of the insured determined by a court or administrative authority.
Annual sublimit of insurance benefit is 10.000.000,- Kč.
9. Liability of the insured for damage or injury caused to an employee in the performance of work tasks in employment relationships or in direct connection therewith.
Annual sublimit of insurance benefit is 10.000.000,- Kč.
10. Liability for damage or injury in connection with the operation of the vehicle. However, the insurance does not cover the obligation to compensate for damage or injury to the extent that the right to insurance benefits has accrued under third-party liability insurance (so-called "compulsory contractual insurance").
Annual sublimit of insurance benefit is 10.000.000,- Kč.
11. Insurance is taken out for personal belongings and for samples, illustrative models, prototypes and live animals that are transported by the policyholder's, the insured's, or their employees' vehicles or vehicles used on the basis of the contract.
The total sum insured is 5.000.000,- Kč.
Territorial scope for cargo insurance: the geographical territory of Europe excluding Belarus, the Russian Federation and Ukraine.

Insurance period: 1.1.2026 – 31.12.2026

Territorial scope the whole world including the USA, Canada and Australia

This insurance certificate has been issued as confirmation of the conclusion of the insurance policy. This Certificate neither changes nor completes the scope of insurance as stated in the Insurance Policy No 0040007790.

In Prague on 30.10.2025

Česká podnikatelská pojišťovna, a.s., Vienna Insurance Group