



**CHARLES  
UNIVERSITY**



**BAKI  
SLAVYAN  
UNİVERSİTETİ**

## **Memorandum of Understanding**

between

**Charles University**

and

**Baku Slavic University**

This Memorandum of Understanding (hereinafter as “Memorandum”), in order to encourage and develop the scientific and cultural cooperation of both institutions, between

**Charles University** (Ovocný trh 560/5, 116 36 Praha 1, Czech Republic, VAT No.: CZ00216208, ID No.: 00216208) represented by its Rector, Professor RNDr. Jiří Zima, CSc. (hereinafter as “CU”)

and

**Baku Slavic University** (Az1014, 33 S. Rustam str., Baku, Azerbaijan ) represented by its Rector Anar Naghiyev (hereinafter as “BSU”)

(individually as “Party” and collectively as “Parties” to this Memorandum)

desire to promote the enrichment of their teaching and learning, research and discovery and engagement missions, strengthen and expand the mutual contacts between the two universities on the terms and conditions hereinafter set forth, now therefore mutually agree as follows:

### **Article 1**

The Memorandum shall include, but not be limited to, the following types of collaboration and activities:

1. Exchange of students and academic staff members;
2. Exchange scientific and scholarly publications and information and teaching materials where possible;

3. Collaborative research and discovery;
4. Activities such as conferences, colloquies, seminars and workshops;
5. Opportunities for other forms of cooperation;
6. Implementation of Czech Language Certificate Exam (CCE).

## **Article 2**

It is expected that activities taking place under this Memorandum will be initiated primarily by academic units within each institution, and in coordination with their respective administrative units concerned with international activities. All activities undertaken must conform to the policies and procedures in place at each institution.

In order to carry out the mentioned in article 1 of this Memorandum, specific agreements will be signed which shall stipulate exact conditions of each activity.

The above-mentioned activities shall be carried out on the basis of reciprocity and after the consent of the respective receiving university unit. Each case is to be approved individually.

## **Article 3**

Each party shall comply with its obligations under all applicable data protection and privacy legislation and regulations.

In this respect, both institutions agree to:

- a) Have written procedures available for the processing of personal data that must be updated on a continuous basis. In accordance with these instructions, the persons who process or have access to personal data shall be subjected to a duty of confidentiality and shall be instructed in the processing of such data.
- b) Take appropriate and organizational measures to protect personal data.
- c) Use personal data solely for the purposes of the Memorandum. In accordance with that, both parties shall obtain from subjects providing the data their express consent to processing them.
- d) Not disclose nor transfer any personal data to a third party.
- e) Not retain personal data for any longer than necessary for the purpose of this Memorandum and the time strictly necessary for their secure deletion.

Personal data processing (particularly document management and archival policy) at CU is regulated in accordance with the EU Regulation 2016/679 of the European Parliament and of

the Council on General Data Protection Regulation and at BSU in accordance with the law on Personal Data and Legal Protection of Data Collection of the Republic of Azerbaijan.

Memorandum becomes effective on the date of its publication in the Czech Contracts Register in accordance with Act No. 340/2015 Coll., on special conditions for the effect of some contracts, the publication of such contracts and the register of contracts (the Contracts Register Act), as amended. The Parties expressly stipulate that CU assumes responsibility for publication of this Memorandum in the Contracts Register in line with the Contracts Register Act; the publication will be executed within one week after the signed Memorandum is delivered to the International Relations Office of Charles University.

#### **Article 4**

This Memorandum shall come into legal force on the date when the last Party signs. The Memorandum will remain in force for a period of 5 (five) years. The terms of this Memorandum may be changed or modified only by written amendment signed by authorized agents of the Parties hereto. Furthermore, this Memorandum may be terminated at the request of either Party by giving advance written notice of no less than 6 (six) months.

This Memorandum is drawn up in four (4) original counterparts in English and Azerbaijani languages; Parties shall receive two (2) copies of each language. In case of any discrepancy or contradiction between the two copies, the English copy shall prevail.

Baku Slavic University

Charles University

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Anar Naghiyev

Rector

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Professor RNDr. Jiří Zima, CSc.

Rector

Date

Date