

RECIPROCAL INTERNATIONAL STUDENT EXCHANGE AGREEMENT

by and between
UNIVERSITY OF NORTH TEXAS
and
PALACKÝ UNIVERSITY OLMOUC

This Reciprocal International Student Exchange Agreement (“Agreement”) is made and entered into by the University of North Texas, a higher education institution located in Denton, Texas U.S.A. at 1155 Union Circle Denton, Texas 76203-5017 (“UNT”), represented by [REDACTED] and by Palacký University Olomouc, ID: 619 89 592 a higher education institution having its registered office at Křížkovského 511/8, 779 00, Czech Republic (“UP”), represented by doc. PhDr. Vojtech Regec Ph.D., Dean of the Faculty of Education.

Each party shall individually be hereinafter referred to as the “party” or “institution” and collectively as the “parties” or the “institutions”.

RECITALS

WHEREAS, the institutions are linked by common academic and cultural interests;

WHEREAS, the institutions wish to enable students from one institution to participate in academic study or research for credit at the other institution through an exchange program; and

WHEREAS, this Agreement supports the UNT Mission and UP Mission;

THEREFORE, in consideration of their mutual interests and the covenants set forth herein, the institutions agree as follows:

ARTICLE 1 DEFINITIONS

1.01 Home Institution. The institution in which a student is enrolled as a degree-seeking candidate (“Home Institution”).

1.02 Host Institution. The institution that has agreed to receive students from the Home Institution on a non-degree basis to enroll in classes for credit or to engage in research for credit (“Host Institution”).

1.03 Exchange Program. The institutions will undertake to exchange students each academic year to enroll in classes for credit or to engage in research for credit at the Host Institution, but not to pursue a degree from the Host Institution (“Program”).

1.04 Exchange Students. Students who are enrolled in the Program and pay tuition and fees to the Home Institution while enrolling in classes for credit or engaging in research for credit on a non-degree basis at the Host Institution (“Students”).

Elektronicky podepsáno

Regec Vojtech, doc. PhDr., Ph.D.

01.04.2026
UPOL

ARTICLE 2
EXCHANGE PROGRAM

2.01 Number of Exchanges. The institutions will agree on the number of Students to be exchanged in any one academic year at least one month prior to any Program deadlines through email communication between the liaison persons within the meaning of Article 3 par. 3.04 hereof.

2.02 Equitable Exchanges. The institutions undertake to exchange an equal number of Students each year. In the event there is an unequal exchange of Students during any one academic year (as counted in full-time semesters), imbalances will carry forward to the next year and both institutions will work cooperatively to restore the balance. UNT or UP may refuse admission to additional incoming Students until the exchange balance is restored. Both institutions agree that over a five (5) year period, they will aim to achieve a student exchange balance. UNT designates the UNT Study Abroad Office to be the sole point of contact regarding the management of exchange balances with UP. UP designates the Office for Mobility to be the sole point of contact regarding the management of exchange balances with UNT.

2.03 Term of Study. Students may study at the Host Institution for one academic semester or one academic year. The length of stay should be determined at the time of nomination to the Host Institution, by the Home Institution, and reconfirmed, by the Host Institution if necessary, prior to the issuance of government documents relating to the appropriate visa.

2.04 Option for Fee-Paying Students. In the event there is an imbalance, the institution who has sent more Students outbound than they have received inbound may elect to send Students as fee-paying students, where all applicable tuition and fees would be paid to the Host Institution rather than the Home Institution. All stipulations outlined in this document will remain the same for such fee-paying students, including selection criteria, term of study, financial aid stipulations, and student rights and standards, except for Clause 4.01 where tuition and fees will instead be paid to the Host Institution.

2.05 Summer Schools and Customized Summer Programs. UNT students enrolled as degree candidates at UNT have the option to participate as fee-paying Students in UP's Summer Schools offered during the summer term. The participation of UNT students in UP's Summer Schools does not constitute reciprocal student exchange and will not be counted as part of any exchange balance between UNT and UP. As such, UNT students will pay the UP Summer Schools' fee directly to UP. The UP Summer Schools' fee may include, but is not limited to, tuition, accommodations, and scheduled activities. All stipulations outlined in this document will remain the same for UNT students participating in UP's Summer Schools, except for Article 1, clauses 2.01, 2.02, 2.03, 2.04, 3.06, and 4.01.

UNT students enrolled as degree candidates at UNT also have the option to participate in a UP Customized Summer Program that is developed in collaboration with UNT. The participation of UNT students in UP's Customized Summer Program does not constitute reciprocal student exchange and will not be counted as part of any exchange balance between UNT and UP. UNT and UP will pay any UP fees for UP's Customized Summer Program to UP on behalf of UNT Students. All stipulations outlined in this document will remain the same for UNT students participating in UP's Customized Summer Programs, including, but not limited to the transfer of academic credit, and excluding Article 1, clauses 2.02, 2.03, 2.04, 3.06, and 4.01.

ARTICLE 3
ACADEMIC ADMINISTRATION

3.01 Selection of Students. Each institution will establish specific criteria for admission to the Program (admission standards) that will be communicated to the other institution in advance of the application deadline with each institution aiming to provide this information and/or updates to their admissions information at least 120 days in advance of the application deadline. UNT will aim to share any changes to its admission standards on a case-by-case basis. Generally, all Students are required to be in good disciplinary and academic standing at the Home Institution, provide proof of language proficiency if required for admission to the Host Institution, and be currently registered at the Home Institution at the time of application. Students should demonstrate serious interest in study made available through the Program. The Home Institution will nominate Students for the Program. Nomination of Students by the Home Institution must be approved by the Host Institution prior to submission of the student exchange application. The Host Institution reserves the right to reject Students if they do not meet the Host Institution's admission standards at the time of application into the Program. The Host Institution reserves the right to reject nominations submitted after the Host Institution's deadline.

UP Students also are required to submit additional information to the UNT College of Music and receive approval from the UNT College of Music to participate in the Program.

3.02 Academic and Disciplinary Standards. Students from the Home Institution will have all rights and privileges enjoyed by other students of the Host Institution during their participation in the Program. Students shall be subject to the rules, regulations, and discipline of the Host Institution and will be governed by the same policies that apply to all other students at the Host Institution. The Host Institution reserves the right to dismiss a Student for disciplinary, academic or other reasons before the end of the period of exchange, including reasons related to class attendance or academic performance. The Host Institution will consult with the Home Institution before finalizing such action. If a Student is dismissed before the end of the period of exchange, the Host Institution will notify the Home Institution of the Student's last date of attendance. This dismissal may result in the revocation of the visa issued for the Student to study in the country of the Host Institution or deportation of the Student. Additionally, the Host Institution will notify the Home Institution of any student issues that may violate the Home Institution's policies.

3.03 Continuation of Degree Program. Students in this Program will continue as candidates for degrees at the Home Institution.

3.04 Institutional Liaison. Each institution will appoint a member of its academic and/or administrative staff to act as the Institutional Liaison. The Institutional Liaison will be the first point of contact with respect to the Program and will liaise with members of the academic and administrative staff of the Host Institution in matters of emergency, discipline, advisement, and evaluation. UNT designates the UNT Study Abroad Office as its Institutional Liaison. The UNT Study Abroad Office will be the sole point of contact regarding submission of Student nominations to UP and for the receipt of Student nominations from UP. UP designates the Office for Mobility as its Institutional Liaison. UP's Office for Mobility will be the sole point of contact regarding submission of Student nominations to UNT and for the receipt of Student nominations from UNT.

3.05 Academic Advisement. The Host Institution will provide academic advisement, orientation, counseling, and support during the period of the Program. Students will have the same right to academic facilities provided by the Host Institution as do Host Institution students.

3.06 Full-Time Enrollment. Students will be enrolled full-time in appropriate level courses at the Host Institution and should be guaranteed placements at the Host Institution in courses, subject to satisfactory completion of application/registration materials. Courses will normally be available in all subjects (dependent on satisfaction of any course's prerequisites or pre-tests). Courses at UNT in the College of Visual Arts and Design, College of Music, and Department of Media Arts and courses at UNT Dallas, the UNT Health Science Center, and the UNT New College at Frisco, as well as courses offered online may be restricted.

3.07 Application/Registration. Students from the Home Institution will complete any required application/registration forms of the Host Institution. The Host Institution will send all the necessary forms and information to the Home Institution in advance of pre-determined deadlines with an aim to share this information about 45 days in advance of any pre-determined deadlines, and will notify the Home Institution of the progress of the Students' application/registration materials. The Home Institution reserves the right to reject Students who fail to complete the Host Institution's exchange application/registration processes by a pre-determined deadline.

3.08 Academic Records. Each institution will provide necessary transcripts and documentation regarding the Student's academic performance during the Program. This information will be provided to each Student upon proper request.

3.09 Course Articulation. To facilitate Student advising and course transfer, each institution will provide the other institution with course syllabi and/or course descriptions upon request in an expeditious manner. Although courses taken at either institution may be listed as having direct course equivalents at the Host Institution, policies at each institution govern which credits will actually count in an individual Student's degree program.

Each institution will strive to regularly review syllabi to determine course equivalencies, according to their accreditation standards, in order to efficiently advise Students and transfer course credit after the Program.

ARTICLE 4 TUITION, FEES, OTHER EXPENSES, AND INSURANCE

4.01 Tuition and Fees. Students pay tuition and fees to the Home Institution. In the event that Students are required to pay any fees to the Host Institution, the Host Institution will notify the Home Institution about the required fees.

4.02 Awarding U.S. Financial Aid. The Home Institution of a Student who is eligible for and/or receiving Federal Student Aid ("FSA") and who is registered for and attending classes at the Host Institution will remain responsible for the disbursement of FSA and for monitoring student eligibility for FSA. All procedures for calculating FSA awards, for disbursing aid, monitoring satisfactory progress and other student eligibility requirements, keeping records, and returning funds in the event a Student withdraws will be determined in accordance with the policies and procedures of the Home Institution.

UNT is an eligible institution to award U.S. Financial Aid, as defined by 20 U.S.C. § 1094. UP is an ineligible institution. UNT maintains primary responsibility for all aspects of Title IV financial aid administration for participating students, including but not limited to determining student eligibility, calculating aid awards, disbursing funds, monitoring satisfactory academic progress, maintain required records and ensuring compliance with all federal regulations. UP agrees to cooperate fully with UNT's Title IV compliance obligations and will promptly provide any information or documentation requested by UNT to fulfill its federal reporting and monitoring requirements.

4.03 Accommodations. Participating Students are eligible to apply for university accommodations at the Host Institution, in which case, Students will pay regular fees for accommodations to the Host Institution.

In the event that university accommodations are unavailable, accommodations will be arranged as described below.

- a) For incoming Students to UNT, UNT's Study Abroad Office will make every effort to arrange university housing. However, university housing cannot be guaranteed. If university housing is unavailable, Students will be referred to UNT's Off-Campus Student Services, which will provide information about off-campus accommodation options. In this case, Students are required to provide payment for accommodations directly to the accommodations' provider.
- b) For incoming Students to UP, if university housing is unavailable, Students will be referred to off-campus accommodation options. In this case, Students are required to provide payment for accommodations directly to the accommodations' provider.

4.04 Health Insurance. All Students must obtain UNT health insurance coverage (accident, illness, medical evacuation, repatriation) sufficient to meet the minimum requirements during the entire period of UNT residence. All UP Students will automatically be enrolled in UNT's health insurance coverage, which will be billed to their UNT student account at registration. Students may request a waiver of UNT's health insurance under limited circumstances. The waiver request is available via the student application. UNT students need to arrange comprehensive health insurance according to the laws applicable in the Czech Republic.

4.05 Additional Costs. The Host Institution will notify the Home Institution of any additional costs that are likely to be incurred and that are the responsibility of the Student. For example, activity fees, application fees, course fees, immigration fees, personal travel, books, school supplies, local transportation, and other incidentals.

ARTICLE 5 TERM AND TERMINATION

5.01 Term. This Agreement shall have an effective date of when the agreement is published in the Czech Register of Contracts ("Effective Date") and, unless earlier terminated, will continue for a period of five (5) years from the Effective Date. This Agreement shall not be considered binding unless and until it has been executed by the proper authorities, and shall not be considered a valid and enforceable contract without full execution by both institutions.

5.02 Extension. This Agreement may be extended by mutual agreement of the institutions, which must be reduced to writing and signed by both institutions in the form of dated numbered written amendment with signatures of authorized persons of both parties on the same deed.

5.03 Termination. This Agreement may be terminated at any time by either institution upon written notice to the other; provided, however, that any Student then enrolled for exchange, or as a fee-paying student per Section 2.04, shall be permitted to complete their term of study under the terms and conditions of this Agreement, and further provided that, at the request of either party, this Agreement shall be extended for one semester following receipt of notice of termination by the other institution to provide exchange opportunities in accordance with Section 2.02.

5.04 Amendment. This Agreement may be amended at any time by either institution upon notice to the other, by dated numbered written amendment, which must be reduced to writing and signed by both institutions on the same deed.

ARTICLE 6 MISCELLANEOUS

6.01 No Third-Party Beneficiaries. This Agreement and the Program apply only to enrolled Students, and no provision or undertakings are made for the spouses or dependents of the Students.

6.02 Confidentiality. Each institution shall protect the confidentiality of student records and other personal data relating to exchange students. Both Institutions agree that they will comply with all applicable data protection legislation relating to the collecting and processing of personal data, and ensure that all student records and personal data relating to exchange students are held securely, accurately and confidentially and to ensure that no such data is used or disclosed for any purpose other than so far as is necessary in connection with the administration of the student exchange program. Both UNT and UP acknowledge that personal data relating to participating students supplied by their Home Institution is to be processed by the Host Institution only in accordance with the terms of this Agreement and otherwise on the express instructions of the Home Institution and agree that they will implement appropriate technical and organizational measures to ensure a level of security appropriate to the risk, including measures to prevent unlawful or unauthorized processing and accidental loss, destruction or damage of such personal data. For the purposes of applicable data protection laws, Home Institution shall always act as data controller and the Host Institution as data processor. Nothing in this Agreement shall be construed as creating joint controllership unless expressly agreed in writing by both parties with signatures on the same deed. The Host Institution shall not engage any sub-processor of personal data without prior written consent of the Home Institution and shall ensure that any eventual sub-processing is subject to equivalent obligations under this Agreement. The Host Institution shall promptly notify the Home Institution of any personal data breach and cooperate fully in investigating and mitigating such breach.

6.03 Standard Contractual Clauses. Due to the fact that under this Agreement, personal data about the Exchange students is to be transferred from the EU to the United States, the parties are obliged to incorporate the Standard Contractual Clauses (hereinafter the "SCC") adopted by the European Commission into this Agreement, to ensure compliance with GDPR Articles 44–46 and thus they do so hereunder:

SCC:

SECTION I – CLAUSE INCORPORATION

UP agrees that the Standard Contractual Clauses adopted by the European Commission on 4 June 2021 (Decision 2021/914/EU) are hereby incorporated into this Agreement and shall apply to all transfers of personal data from UP (as Data Controller) to UNT (as Data Processor) in the United States. As permitted by the Constitution and the laws of the State of Texas, UNT agrees that the Standard Contractual Clauses adopted by the European Commission on 4 June 2021 (Decision 2021/914/EU) are hereby incorporated into this Agreement and shall apply to all transfers of personal data from UP (as Data Controller) to UNT (as Data Processor) in the United States.

SECTION II – DESCRIPTION OF TRANSFER

Data subjects: Students participating in the exchange program hereunder.

Categories of data: Identification data (name, date of birth, contact details), academic records, emergency contacts, health insurance information.

Special categories of personal data: Health data (only as required for insurance and emergency purposes).
Purpose of transfer and processing of the personal data: Administration of the student exchange program.
Retention period: For the duration of the exchange program and as required by law.

SECTION III – OBLIGATIONS OF THE PARTIES

1. Roles:

- UP acts as Data Controller.
- UNT acts as Data Processor.

2. Instructions:

UNT shall process personal data only on documented instructions from UP, for the purposes above, or no other purpose.

3. Security Measures:

UNT shall implement appropriate technical and organizational measures to ensure a level of security appropriate to the risk, including but not limited to encryption, access controls (such as password protection and multi-factor authentication), and staff training.

4. Sub-processing:

UNT shall not engage any sub-processor without prior written consent from UP. Any approved sub-processor must be bound by equivalent SCC obligations.

5. Data Subject Rights:

UNT shall assist UP in responding to data subject requests under GDPR Articles 15–22.

6. Breach Notification:

UNT shall notify UP without undue delay (and no later than 48 hours) after becoming aware of a personal data breach.

7. Audit Rights:

UP may audit UNT's compliance with these clauses upon reasonable notice and at UP's expense, subject to applicable limitations under Texas law, including the Texas Public Information Act.

SECTION IV – GOVERNING LAW

The SCC shall be governed by the law of the EU Member State in which UP is established (Czech Republic); provided, however, that nothing in these clauses shall be construed to waive any immunity defense, or protection available to UNT under the Constitution or laws of the State of Texas or the United States.

SECTION V – LIABILITY AND THIRD-PARTY BENEFICIARY

Data subjects may enforce these clauses as third-party beneficiaries; provided however, that venue for any enforcement action against UNT shall be in accordance with Texas Education Code 105.151.

6.04 Accreditation. UNT is accredited by the Southern Association of Colleges and Schools Commission on Colleges (“SACS Commission on Colleges”) to award baccalaureate, master’s and doctoral degrees. UP is not accredited by the SACS Commission on Colleges and the accreditation of UNT does not extend to or include UP or its students. Further, although UNT agrees to accept certain course work from UP to be applied toward an award from UNT, that course work may not be accepted by other colleges or universities in transfer, even if it appears on a transcript from UNT. The decision to accept course work in transfer from any institution is made by the institution considering the acceptance of credits or course work.

UP is recognized by the Government of the Czech Republic and this recognition does not extend to UNT.

6.05 Public Information Act. Notwithstanding any provision of this Agreement, UNT shall release information to the extent required by the Texas Public Information Act and other applicable law. If requested, UP shall make public information available to UNT in an electronic format.

6.06 Jurisdiction. This Agreement is set forth in English. Any disputes arising out of this agreement or in connection herewith shall be preferentially tackled through negotiations of the parties in an amicable way and resolved by an out of court settlement.

6.07 Resolution of Disputes. This Agreement is based on the common trust and good faith of the institutions. In case of disputes, the parties, through the liaison designated in Section 3.04 of this Agreement, shall make a good faith effort to obtain an amicable resolution.

6.08. Publication. The parties hereto acknowledge that this Agreement is subject to obligatory publication under the Czech Act No. 340/2015 Coll. on Special Conditions of Effect of certain Contracts, Publication of these Contracts and on the Register of Contracts (Act on Register of Contracts). UP shall ensure publication hereof in the Register of Contracts and shall inform UNT of its publication to e-mail address [REDACTED]. The parties shall refrain from providing any performance under this contract prior to the date of publication of the agreement.

IN WITNESS WHEREOF, the institutions have caused their duly authorized representatives to execute this Reciprocal International Student Exchange Agreement.

PALACKÝ UNIVERSITY OLOMOUC

UNIVERSITY OF NORTH TEXAS

By: _____
Vojtech Regec
Dean

By: ^{DocuSigned by:} [REDACTED]
[REDACTED]

Date: _____

3/20/2026
Date: _____

Acknowledged By:
[REDACTED]