



## **STUDENT EXCHANGE AGREEMENT**



**between**

**National Kaohsiung Normal University, R.O.C. (Taiwan)**

**and**

**University of Ostrava, Czechia**

National Kaohsiung Normal University (NKNU) and University of Ostrava, Czechia (UO) agree as follows in order to ensure the smooth implementation of student exchange of both institutions according to the Memorandum of Understanding between NKNU and UO which both institutions conclude.

### **1. Eligible Exchange Students**

Undergraduate students and graduate students of both institutions are eligible.

### **2. Reception Period**

An exchange student's reception period is limited to two semesters (one academic year).

### **3. Number of Exchange Students**

Both institutions can recommend up to 4 exchange students every year. The number should be decided by deliberations between both institutions. Both institutions will attempt to exchange students on a one-to-one equal exchange for a period as agreed by both universities. If an unequal exchange ratio occurs in any period, a balance will be attempted over the following two- to three-year period or the exchange will be reviewed.

### **4. Selection of Students**

Each institution has a responsibility to decide an exchange student's entrance formalities independently. Selection of an exchange student is made by placing priority on their obtained grade. The exchange student who is recommended has to meet the admission standards of the host

institution, and he/she has to have both adequate knowledge of the subject and other study ability. Each institution has the right determine of acceptance of the recommended exchange students.

**5. Status of Exchange Students**

The status of the exchange student is non-degree student. The exchange student does not have degree conferment qualification of the host institution.

**6. Acquisition of Credits and Grades**

The home institution can accept the credits and grades which the exchange student acquired at the host institution as official grades according to the home institution's regulations.

**7. Subjects of Students**

In consideration of an exchange student's study situation, both institutions determine the subjects.

**8. Tuition, Entrance Fee, and Examination Fee**

Both institutions shall not charge the incoming exchange student's tuition fees, entrance fees, and examination fees.

**9. Necessary Expenses**

Necessary expenses, such as travel expenses, accommodation fees, living expenses, and medical insurance, are the burden of the exchange student.

**10. Accommodations**

Both institutions should make maximum effort to secure accommodation for exchange students.

**11. Visas**

Regarding the procedure for studying abroad and the acquisition of a study-abroad visa, both universities should provide all possible services for exchange students.

**12. Additional Guidelines**

Both institutions agree that this agreement will be governed and construed according to the laws of the defendant's country, unless otherwise agreed and confirmed in writing. Should any dispute

arise out of or in connection with this agreement, both institutions agree to resolve it in good faith. Any dispute or claim that cannot be resolved to both institutions' satisfaction after all the above efforts at dispute resolution will be submitted by the defendant's country's court.

### **13. Amendments to or Cancellation of the Agreement**

Both institutions can discuss the administrative instructions at any time if needed. If a situation which requires the correction or repeal of this Agreement arises, each institution must notify the other party by letter six months in advance.

### **14. Register of Contracts**

The UO is an obliged entity pursuant to Act No. 340/2015 Coll., Act on the Register of Contracts (hereinafter the "Act on the Register of Contracts"). The NKNU acknowledges and expressly agrees that this Agreement in full is subject to publication in the Register of Contracts (information system of public administration, administered by the Ministry of the Interior). The UO undertakes to publish this Agreement in compliance with the provisions of the respective Act on the Register of Contracts.

### **15. Term of the Agreement**

This Agreement is drawn up in English and both universities have one copy of it. This agreement shall remain in force for an initial period of five (5) years. Any party may give written notification to the other Party of intention to terminate this Agreement at least three (3) months prior to the intended time of termination.

  
Cheng-Yen Wang

President

National Kaohsiung Normal University  
Kaohsiung City, R.O.C.(Taiwan)

Date

01.15.2026

  
Petr Kopecky

President

University of Ostrava  
Ostrava, Czechia

Date - 5 -11- 2025

## **APPENDIX**

### **NKNU'S PRIVACY AND PROTECTION OF PERSONAL DATA LAWS**

Laws governing NKNU's obligations related to the privacy and protection of personal information are listed below, and University of Ostrava must abide by those marked with an asterisk (\*):

1. NKNU has formulated the Personal Data Protection Management Regulations National Kaohsiung Normal University (hereinafter referred to as the "Regulations") to uphold a comprehensive level of information and personal data security and to reinforce the secure management of diverse information assets, ensuring their confidentiality, integrity, availability, authenticity, and non-repudiation.
2. These Regulations were formulated based on the "Personal Information Management System (PIMS) standard BS10012:2017", "Personal Data Protection Act (PDPA)", Enforcement Rules of the Personal Data Protection Act", and other relevant government regulations.

\*Note: The contents of the Regulations were translated from the original Chinese. In the event of any discrepancies between the two versions, the English version provided to University of Ostrava shall take precedence.