

**SERVICE CONTRACT**  
(hereinafter referred to as the Contract)  
**FOR "RESEARCH DISSEMINATION AND ACADEMIC WRITING"**

**Contracting parties**

Client: **Institute of Ethnology of the Czech Academy of Sciences, v. v. i.**  
Address: Na Florenci 1420/3, Prague 1  
CIN: 68378076  
VAT: CZ68378076  
Account number: 27-1616320277 / 0100  
Represented by: PhDr. Jiří Woitsch, Ph.D., director of IE  
(hereinafter referred to as the "Client")

and

Contractor: **Astrea Nikolovska**  
Address: Teodosij Gologanov 35/3 flat 17, 1000 Skopje, North Macedonia  
Tax registration nr.: 0308984045004  
Account number: IBAN BE03 9672 9526 0484  
Swift/BIC TRWIBEB1XXX  
Bank name and address:  
Wise Rue du Trône 100, 3rd floor, Brussels 1050, Belgium  
Email: [astrea.pejovic@gmail.com](mailto:astrea.pejovic@gmail.com)  
Phone: +38971527235  
(hereinafter referred to as the "Contractor")

(collectively referred to as "the Parties")

pursuant to Act No. 89/2012 Coll., the Civil Code, as amended, have concluded this Service Contract (hereinafter referred to as the "Contract") for "Research Dissemination And Academic Writing" in connection with the ERC project - *Memory and Populism from Below* (MEMPOP), grant agreement number 101076092, funded by the European Union.

### **Subject matter of the Contract**

- 1.1. The subject of the Contract is the provision of the service "Research Dissemination And Academic Writing" connected to the project ERC project - Memory and Populism from Below (MEMPOP), grant agreement number 101076092, funded by the European Union and hosted at the Institute of Ethnology, CAS.
- 1.2. The subject of the services is further specified in the Detailed Specification of the Scope of Work, which is attached as Annex No. 1 to this contract.
- 1.3. The Client undertakes to accept the services and to pay the Contractor price in accordance with the terms and conditions set out in this Contract.

### **Provisions**

- 2.1. This Contract is concluded from **January 6, 2026 to December 31, 2026**.
- 2.2. The Client undertakes to provide the Contractor with all documents necessary for the provision of the services under this Contract.
- 2.3. The Contractor undertakes to perform the services for the Client at its own expense and risk, including activities related to the provision of all related deliverables, and the handover of documents.
- 2.4. The Contractor undertakes to deliver the services within the above-mentioned time limit, in the quality customary for the subject of the services and in the agreed form, always to the contact person specified by the Client.

### **Price and Payment Terms**

- 3.1. The price for 1 hour of services is **16 EUR**.
- 3.2. Invoicing for services will be done monthly based on an invoice issued by the Contractor, and will be sent by the 10th day of the month following the invoiced period. The invoice will

reflect the actual services provided in the previous month, after their completion and acceptance by the Client, and will be based on the work report approved by the Client.

3.3. The total amount invoiced for any given calendar month will not exceed **1 375 EUR**, unless explicitly agreed upon by both parties in writing.

3.4. Payments will be made in EUR, and the payment will be due within 5 days of receipt of the invoice, via bank transfer to the account specified by the Contractor.

3.5. Any changes to the price per 1 hour of services will be mutually agreed upon in writing by both parties and will be reflected in a new contract amendment.

#### **Contact person**

4.1 The contact person for the Client in connection with the performance of the subject matter of this Contract shall be:

Dr. Johana Wyss  
Institute of Ethnology of the CAS, v.v.i.  
Na Florenci 1420/3, Prague 1  
E-mail: wyss@eu.cas.cz

#### **Delivery of documents**

5.1 All notices under this Contract and documents delivered between the Parties shall be delivered personally against signature confirming delivery, sent by registered post to the registered office of the addressee, or sent by email to the designated email address of the Contact person. A document shall be deemed to have been delivered even if the addressee has not been notified of its deposit on the fifth day following the date on which it is deposited in the post office. This shall apply even if it has not been delivered to the changed address of the registered office unless the Party concerned notifies the other Party of the change of address. A document shall also be deemed to have been delivered if the addressee refuses to accept the document on the day of refusal. Documents sent by email shall be deemed delivered on the day they are sent, provided no delivery failure notice is received by the sender.

### **Termination of the Contract**

- 6.1 The Client shall be entitled to terminate the agreement in writing in the event of a material breach of the Contract by the Contractor. The contract can only be terminated for cause. The notice period of one month shall commence on the first day of the month following the date on which the written notice is delivered to the other party.
- 6.2 The Contractor shall be entitled to withdraw from this Contract in writing if the Client fails to provide the Contractor with the data necessary for the proper execution of the subject matter of this Contract to a sufficient extent, even within one month of receipt of the Client's written request for such data. By a duly made withdrawal, this Contract shall be terminated from the outset and the Client shall be obliged to reimburse the Contractor for the costs already demonstrably and necessarily incurred in connection with the performance of the subject matter of this Contract.

### **Final provisions**

- 7.1 The Contract shall come into force on the date of signature by both parties.
- 7.2 The Contract may be amended or modified only by written amendment.
- 7.3 The terms of this contract shall be considered confidential, and its contents shall not be disclosed by the parties.
- 7.4 The Parties undertake to use their best efforts to create the conditions for the proper and timely performance of the Work in accordance with the terms agreed in this Contract. If either party becomes aware of any facts that prevent or will prevent it from performing its obligations under the Contract, it shall promptly notify the other party of such facts.
- 7.5 This Contract shall be executed in two counterparts, each of which shall have the force of an original.
- 7.6 Both parties declare that they have duly read this Contract before signing it and that they agree to its provisions of their own free will.

In Skopje on January 5, 2026  
Contractor:

In Prague on January 6, 2026  
Client:

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Astrea Nikolovska, Ph.D.

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PhDr. Jiří Woitsch, Ph.D.  
Director of the IE

## Annex No. 1 - Scope of Work

### 1) Independent Research Contribution

- Finalization of two academic articles related to the project's themes:
  - *Political Half-life of Depleted Uranium in Serbia* (February 2026)
  - *Counter-Liberal Memory and Populist Mobilization* (February 2026)
- Producing two new academic articles related to the project's themes:
  - *What kind of borderland is Serbia? Memory of Sovereignty in the Afterlives of Empires*, article for the special issue *Memory and Borders in Review of Memory Studies*
  - Development of the blog post *Stepping into Ambivalence - Memory and Populism from Below in Serbia* into a journal article

### 2) Website and Social Media Management

- Maintain and update the project website (<https://www.mempop.org/>) to reflect ongoing research activities, milestones, and scholarly outputs.
- Draft written summaries of key findings from prior fieldwork for publication as blog posts and “glimpses” on the project website.
- Curate and disseminate relevant content through social media channels to enhance the project's public engagement and academic visibility.

### 3) ATLAS.ti training

- Organize and deliver an **ATLAS.ti** masterclass tailored to the needs of the research team.
- Provide mentorship on qualitative data analysis methodologies, with a focus on optimizing the use of **ATLAS.ti** for the project's objectives.
- Offer continued technical support and guidance on best practices for data management within the software.

### 4) Research Consultation and Editorial Services

- Deliver critical feedback on the research team's oral and written outputs, ensuring alignment with the project's thematic focus on memory and populism.
- Provide subject-matter expertise on memory studies, populist narratives, and qualitative data analysis to strengthen the project's analytical framework and scholarly contributions.
- Conduct proofreading and copy-editing of oral and written outputs produced by the research team to ensure academic rigor, clarity, and consistency.