

EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Mobility of higher education students and staff**

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA131 Higher education mobility supported by internal policy funds
- KA171 Higher education mobility supported by external policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
University of Ostrava Faculty of Science CZECHIA	CZ OSTRAVA02	Institutional Coordinator: Kamila Danihelková kamila.danihelkova@osu.cz Faculty Coordinator: Markéta Kopecká marketa.kopecka@osu.cz +420 553 46 2105 Departmental Coordinator: Lukáš Laš, Lukas.las@osu.cz +420 553 46 2370	General: https://www.osu.eu/ Faculty/faculties: https://prf.osu.eu/ Course catalogue: https://prf.osu.eu/short-term-courses/

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>National Chung Hsing University</p> <p>College of Law and Politics</p> <p>Taichung, Taiwan</p>	<p>OID CODE: E10168128</p>	<p>Institutional Coordinator: Yu-Ching Cheng (Christina)</p> <p>Office of International Affairs (OIA), NCHU yccheng@nchu.edu.tw +886-4-2284-0206 ext. 22</p> <p>Faculty Coordinator: Yuh-May Lin Dean, College of Law and Politics, NCHU ymlin1@dragon.nchu.edu.tw +886-4-2284-0823ext.576</p> <p>Departmental Coordinator: Tze-Chang Liu Director, TRIMA Program tcliu@nchu.edu.tw +886-4-2284-0823ext.598</p>	<p>General: https://www.nchu.edu.tw/</p> <p>Faculty/faculties: https://clp.nchu.edu.tw/</p> <p>Program: https://nchutrim.wixsite.com/chinese?lang=en</p> <p>Course catalogue: https://oaa.nchu.edu.tw/course</p>
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2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Field of education [ISCED] ⁷ (optional)	Field of education - clarification (optional)	Level of education [EQF] (optional)	Number of mobility periods			
					Student Mobility [Total number of students]	Student Mobility [Total number of months]	Staff Mobility [Total number of staff]	Staff Mobility [Total number of days]
CZ OSTRAVA 02	Taichung, Taiwan	0310 Social and Behavioral Sciences, Human Geography					2	10
Taichung, Taiwan	CZ OSTRAVA 02	0310 Social and Behavioral Sciences, Human Geography			4	16	6	30

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Optional additional information

The number and/or duration of mobilities may be changed on the basis of mutual written consent (in the form of an email, meeting minutes, etc.) following the findings of the project progress monitoring.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Field of education (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
CZ OSTRAVA02		Czech	English	B1 - English	B2 - English
Taichung, Taiwan	Social and Behavioral Sciences, Human Geography	English	Chinese (Mandarin)	B1 - English	B2 - English

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

For further information: https://oiaapply.nchu.edu.tw/inquire/index_degree.jsp

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ credit mobility period at their institution. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
The distribution of the organisational support grant will reflect as far as possible each partner's involvement in support of the mobility project. Partners agree that the use and repartition of organisational support grant will be managed entirely by the University of Ostrava unless they agree otherwise for concrete needs of the realized mobilities.	Selection of students, staff arrangements and promotion of mobilities.
	Linguistic and intercultural preparation provided to both incoming and outbound students and staff; facilitating the integration of incoming mobile participants in the HEI.
	Providing information and assistance to students and staff; ensuring efficient mentoring and supervision arrangements of mobile participants.
	Dissemination of the project results.
	Promoting and managing the participation of individuals with fewer opportunities; identifying and promoting civic, engagement activities and monitoring participation in such activities.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
CZ OSTRAVA02	Winter Term: from late September to early February Spring Term: from mid-February to late June	Deadline for nominations: 30 th of April Deadline for nominations: 31 st of September
Taichung, Taiwan	Autumn Term: from September to January Spring Term: from February to June	Deadline for nominations: 2 April (for Autumn) Deadline for nominations: 15 October (for Spring)

The receiving institution will send its decision within 3 weeks and no later than 5 weeks.

⁹ Please specify the deadline for each term and, if necessary, adapt to a trimester system.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email)	Website for information
CZ OSTRAVA02	marketa.kopecka@osu.cz	https://www.osu.eu/erasmus-plus/
Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw	https://nchutrim.wixsite.com/chinese?lang=en https://oia.nchu.edu.tw/index.php/3-apply-to-nchu-en/3-3-exchange-programs-en/3-3-1-pax-en/3-3-1-1-application-information-en

Academic and additional requirements		
Requirement	Details	Website for information (optional)
Academic requirements	Students need to take at least 20 ECTS out of which 80% needs to be within the 0310 field of study.	
CV	CV in English	
Motivation letter	Motivation letter in English	
<i>For KA171: Inclusion measures¹⁰</i>	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide).	https://erasmus-plus.ec.europa.eu/erasmus-programme-guide

¹⁰ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here:
https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

	Partners are encouraged to discuss indicative targets during application process.	
Other		

6. Preparation and support

The higher education institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved higher education institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & support measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	CZ OSTRAVA02	accommodation@osu.cz	https://www.osu.eu/accommodation/
Language Support	CZ OSTRAVA02	Marketa.kopecka@osu.cz	

Visa	CZ OSTRAVA02	Marketa.kopecka@osu.cz	https://www.osu.eu/visa-and-health-insurance/
Insurance	CZ OSTRAVA02	Marketa.kopecka@osu.cz	https://www.osu.eu/visa-and-health-insurance/
Inclusion of participants with fewer opportunities	CZ OSTRAVA02	katerina.zvakova@osu.cz	Reduced mobility or hearing/visual impairments, students/staff with children, etc. https://www.osu.eu/students-with-special-needs/
Mentoring	CZ OSTRAVA02	Marketa.kopecka@osu.cz	
Grant payments	CZ OSTRAVA02	Marketa.kopecka@osu.cz	
Alumni information	CZ OSTRAVA02	michaela.papeschova@osu.cz	
Accommodation	Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw	https://oia.nchu.edu.tw/index.php/1-1-about-en-2/2-6-accommodation-en https://www.osa.nchu.edu.tw/osa/en/dorm/introduction_1.php https://www.osa.nchu.edu.tw/osa/en/dorm/introduction.html Tricontinental International Master Program, NCHU: https://nchutrim.wixsite.com/chinese?lang=en
Language Support	Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw	https://oia.nchu.edu.tw/index.php/1-1-about-en-2/2-12-learning-chinese-en

Visa	Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw	
Insurance	Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw	
Inclusion of participants with fewer opportunities	Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw	<p>Tricontinental International Master Program, NCHU: https://nchutrim.wixsite.com/chinese?lang=en oia@nchu.edu.tw https://www.osa.nchu.edu.tw/osa/en/hac/heartvacation.html</p> <p>Targeting groups with fewer opportunities</p> <p>Simplified application procedures</p> <p>Equitable selections procedures and different formats of mobility</p> <p>Assurance of support in all project stages (before, during, after mobility)</p> <p>Providing infrastructure and amenities: e.g. elevators, driveways, adapted toilets, psychological support, stay with the guardians or children</p>
Mentoring	Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw ; tcliu@dragon.nchu.edu.tw	<p>Tricontinental International Master Program, NCHU: https://nchutrim.wixsite.com/chinese?lang=en</p>
Grant payments	Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw	Paid directly to participant from KA171 project funds
Alumni information	Taichung, Taiwan	tmpgs@dragon.nchu.edu.tw	<p>Tricontinental International Master Program, NCHU: https://nchutrim.wixsite.com/chinese?lang=en</p>

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
CZ OSTRAVA02		https://www.osu.eu/grading-system/
Taichung, Taiwan	x	https://oaa.nchu.edu.tw/en-us/index NCHU Grading system: https://oaa.nchu.edu.tw/zh-tw/news-detail/content-p.429 https://oaa.nchu.edu.tw/upfile/file/fc85563d9f294ae3f4a99f8ff838050947153dc9.pdf NCHU ECTS: https://oaa.nchu.edu.tw/zh-tw/news-detail/content-p.856 https://oaa.nchu.edu.tw/upfile/file/b9f4f64da9aae7b00ae512053667549574f3ecbe.pdf

CZ OSTRAVA02:

Points	Letter Grade ECTS Scale	Numerical Scale	Verbal Grade	Course Requirements Met – "Zápočet"
91 – 100	A	1	Excellent	Pass – "Započteno"

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

81 – 90	B	1.5	Very good plus	
71 – 80	C	2	Very good	
61 – 70	D	2.5	Good plus	
51 – 60	E	3	Good	
0 – 50	F	4	Fail	Fail – "Nezapočteno"

PARTNER INSTITUTION:

NATIONAL CHUNG HSING UNIVERSITY TRANSCRIPT GUIDE

I. Grading System

1. As of November 2016, NCHU adopted a numerical grading system on a scale of 0 to 100 to mark grades on the transcript, with the following equivalent values:

Score	100-80 (Excellent)	79-70 (Good)	69-60 (Fair)	59-50 (Fail)	49-0 (Fail)
Undergraduate Letter Grade	A	B	C	D	E
Grade Point	4	3	2	1	0
Graduate Letter Grade	A	B	F		
Grade Point	4	3	0		

Note:

- The lowest passing grade for any course is 60 for undergraduate programs and 70 for graduate programs.
(The lowest passing grade is 60 for any undergraduate course designated as a prerequisite course for graduate programs.)
- How to calculate your Grade Point Average (GPA):
GPA= sum of (credits x grade points) / total credits. The dissertation score is excluded in GPA.

2. Since December 2016, NCHU has used both a numerical grading system and a letter grading system to indicate grades on the transcript, using the following equivalent values:

Score	100-90	89-85	84-80	79-77	76-73	72-70	69-67	66-63	62-60	59-0
Letter Grade	A+	A	A-	B+	B	B-	C+	C	C-	F
Grade Point	4.3	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	0

Note:

- The lowest passing grade for any course is 60 for undergraduate programs and 70 for graduate programs.
(The lowest passing grade is 60 for any undergraduate course designated as a prerequisite course for graduate programs.)
- How to calculate your Grade Point Average (GPA):
GPA= sum of (credits x grade points) / total credits. The dissertation score is excluded in GPA.

3. Abbreviations and Notations

(1) Semester Average Score: sum of (credits x score) / total credits. Subjects marked P (pass) and F (fail) counted out from average grade; I: Incomplete, counted as 0 (zero); *: failed (not passing), graduate: under 70, undergraduate: under 60; ex: exempted; @: summer session; W: withdrawn; #: not counted as part of average grade or total graduation credits.

(2) English Proficiency Requirement: this is only to indicate whether the student has already passed the graduation requirement for English proficiency or not, and is excluded from the calculation of GPA. According to the NCHU Guidelines for Including English Proficiency as a Graduation Requirement, all undergraduates, enrolled after the 2009 academic year, have to meet the graduation requirement for English proficiency specified in the Guidelines.

For further information, please refer to the website of the Curriculum Division at:

<https://oaa.nchu.edu.tw/en-us/index>

9. Any other information regarding the terms of the agreement (optional)

UO is obliged entity pursuant to Act No. 340/2015 Coll., Act on the Register of Contracts (hereinafter the "Act on the Register of Contracts"). The other Contracting Party acknowledges and expressly agrees that this Agreement in full is subject to publication in the Register of Contracts (information system of public administration, administered by the Ministry of the Interior). UO undertakes to publish this Agreement in compliance with the provisions of the respective Act on the Register of Contracts. This Agreement shall come into force upon signature by both parties and become effective on the date of its publication in the Register of Contracts at the earliest. About this fact, UO is required to notify the other Contracting Party.

The identification of participants with fewer opportunities and their support follows the guidelines and methodologies of the Erasmus+ programme, of the Czech National Agency Dum zahraniční spolupráce and of the University of Ostrava. Further details can be specified on the basis of mutual written consent (meeting minutes, e-mail communication, etc.).


10. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

Either party can terminate the agreement by informing the other party expressly in writing. In case of a unilateral termination of the agreement, a notice of at least once academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2027 will only take effect as of 1 September 2027 +1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

2027-2028

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
CZ OSTRAVA02	Doc. Mgr. Petr Kopecký, Ph.D. Rector	- 5. 12. 2025	<div> <div>  </div> <div> ředitel Štávkova 7 / 701 03 Ostrava v.osu.cz ① </div> </div>
Taichung, Taiwan	Dr. Fuh-Jyh Jan, Ph.D. President	Nov. 26, 2025	

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation