



U.S. Department of State
FEDERAL ASSISTANCE AWARD

1. Recipient Name University of West Bohemia in Pilsen DBA ZAPADOCESKA UNIVERZITA V PLZNI		2. Assistance Type: <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Fixed Amount Award <input type="checkbox"/> Grant <input type="checkbox"/> Property Grant <input type="checkbox"/> Voluntary Contribution	
3. Address UNIVERZITNI 8 PLZEN, 30100 CZE			
4. Recipient POC: Phone Number: Email:			
5. Type of Entity Foreign Educational Institution	6. Unique Entity Identifier NNSKCW6RG3B7	7. EIN/ TIN *****	
8. Assistance Listing Number 19.441	9. Statutory Authority for Assistance Fulbright-Hays	10. Award Number SEZ80025CA0007	
11. Period of Performance Start Date 2025-09-30	End Date 2026-09-30	12. Amendment Number	
13. Accounting and Appropriation Data 1900-2025--19_X02090000-E228-ECA-2340--SEZ80025CA0007- \$12,975.00 4122-----		14. Funds Certified By Brian A Dito Brian A Dito	
Funding Distribution			
15.	Total Prior Costs	New Costs	Total Cost
U.S. Share of Costs		\$12,975.00	\$12,975.00
Recipient Share of Costs		\$0.00	\$0.00
Total Costs		\$12,975.00	\$12,975.00
16. Purpose of the Federal Award Activity Funds for American Center Plzen operations - including: America250 programming, as well as technology, multimedia and promotional items, advertising, design, and furnishings.			
17. Specific Award Conditions <input type="checkbox"/> Attached			
Agreement			
The recipient agrees to execute the work in accordance with the Notice of Award, the approved application incorporated herein by reference or as attached and 2 CFR Parts 200 and 600 including any subsequent revisions.			
18a. Recipient Name Miroslav, LAYICKA	19a. Grants Officer Name Monica Davis		
18b. Recipient Signature	19b. Grants Officer Signature Monica Davis (electronically signed)		
18c. Title RECTOR	18d. Date (dd-mmm-yyyy) 15 -09- 2325	19c. Bureau/Office/Post AMERICAN EMBASSY PRAGUE	19d. Date (dd-mmm-yyyy) 2025-09-04
By signing this Federal award, the recipient acknowledges that it will comply with Federal regulations, the Terms and Conditions, and any Special Award Conditions associated with this award. Receipt of the recipient's signature and return of the Federal Award Coversheet is required within ten (10) business days of the Grants Officer's signature. Please return to the Grants Officer address indicated here:			

U.S. DEPARTMENT OF STATE
AWARD PROVISIONS



During the period of performance, the Recipient must comply with:

- The Award Provisions below;
- The Department of State Standard Terms and Conditions for Federal Awards, which are incorporated by reference and made part of this Federal Award. Electronic copies containing the complete text are available at: <https://www.state.gov/about-us-office-of-the-procurement-executive/>
- The applicable sections of 2 CFR §200 and 2 CFR §600 and
- All assurances and certifications made during the application process.

1) FEDERAL AWARD IDENTIFICATION NUMBER (FAIN):

SEZ80025CA0007

2) FEDERAL SHARE OF AWARD:

\$(USD)12,975.00

3) PURPOSE AND OBJECTIVES OF AWARD:

a. Purpose:

University of West Bohemia in Pilsen (hereinafter referred to as the Recipient), is hereby provided a federal award, the purpose of which is to:

Operate American Center Pilsen, organize outreach programs in line with current U.S. Administration priorities within Pilsen and broader Plzensky Region.

The Recipient shall carry out this award in accordance with its proposal dated 2025-06-26 and any revisions to which both parties agree to in writing. The Recipient's proposal and any subsequent negotiated revisions are hereby incorporated by reference.

b. Objectives and Expected Outcomes: The Recipient agrees to perform the program and meet the specific objectives below:

- Organizing discussions, exhibitions, and film screenings that will recognize individual achievements of important individuals from U.S. history, including prominent American heroes to commemorate America's 250th birthday.
- Organizing 25 educational workshops and 20 school visits highlighting America's 250th birthday.
- Panel production for an exhibition to commemorate and celebrate America's 250th birthday.

- Series of regular movie screenings on U.S. culture and strategic topics in anticipation of the America250 celebrations.
- Purchase of print cartridges, software subscription, and IT support (incl. AC website maintenance) to keep AC Pilsen running.
- Purchase of books and promotional materials to keep AC Pilsen attractive for young audiences.
- Purchase of advertisements on social media to promote AC Pilsen programs to broader public.

4) CONTACT INFORMATION:

a. Grants Officer:

- Name: Monica Davis
- Bureau/Mission: AMERICAN EMBASSY PRAGUE
- Address: Trziste 15, 118 01
- Email:
- Telephone:

b. Grants Officer Representative:

- Name: Vit Nejedlo
- Bureau/Mission: AMERICAN EMBASSY PRAGUE
- Address: Trziste 13, 118 01
- Email:
- Telephone:

5) AUTHORIZED BUDGET SUMMARY:

Unless otherwise stipulated, funds provided under this award may only be expended on authorized activities which take place during the period of performance.

Budget Category	New Costs	Prior Costs	Total Costs
a) Personnel	\$0.00	\$0.00	\$0.00
b) Fringe Benefits	\$0.00	\$0.00	\$0.00
c) Travel	\$2,000.00	\$0.00	\$2,000.00
d) Equipment	\$3,135.00	\$0.00	\$3,135.00
e) Supplies	\$1,400.00	\$0.00	\$1,400.00
f) Contractual	\$3,600.00	\$0.00	\$3,600.00
g) Construction	\$0.00	\$0.00	\$0.00

Budget Category	New Costs	Prior Costs	Total Costs
h) Other Direct Costs	\$2,840.00	\$0.00	\$2,840.00
i) Total Direct Costs (Lines a-h)	\$12,975.00	\$0.00	\$12,975.00
j) Indirect Costs	\$0.00	\$0.00	\$0.00
k) US Share of Costs (Lines i-j)	\$12,975.00	\$0.00	\$12,975.00
l) Recipient Share of Costs	\$0.00	\$0.00	\$0.00

6) INDIRECT COSTS:

N/A

7) PRE-AWARD COSTS:

N/A

8) PROGRAM INCOME:

Deduction: Any program income earned by the Recipient as a result of this award and during the period of performance must be deducted from the total allowable costs, reducing the overall total amount of the Federal award.

9) COST SHARING:

N/A

10) SUBRECIPIENTS:

Any subawards must comply with the requirements of [2 CFR §200.332](#)--Requirements for pass-through entities.

Issuing a subaward that was not proposed with the specific subrecipient's name in the Recipient's approved proposal requires prior approval. The Recipient must submit the proposed subaward budget and scope of work to the GO for review of cost allowability and approval prior to executing a subaward. The executed subaward does not need to be submitted to the GO but must be provided upon request.

11) CHANGES IN SUBRECIPIENTS:

The inclusion of specific subrecipient(s) was not a determining factor in the merit review or eligibility process. Changes in subrecipient(s) do not require GO prior written approval.

12) PAYMENTS:

The Recipient must request payment under this award by completing form SF-270—Request for Advance or Reimbursement and submitting the form to the Grants Officer. Unless otherwise stipulated, the Recipient may request payments on a reimbursement or advance basis. All payment requests via SF-270 must be signed by an authorized representative of the Recipient organization.

Advance payments must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the Recipient in carrying out the purpose of this award. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the Recipient for direct program or project costs and the proportionate share of any allowable indirect costs.

Failure to comply with the terms and conditions of this award may result in payment delays.

13) REPORTING AND MONITORING:

The Recipient is required to submit Quarterly performance and Semi-Annual financial reports. The Recipient is required to submit Performance Reports and Financial Reports according to the reporting cycles and dates listed below. Performance Reports must be signed and include the following statement: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate." Financial Reports must be signed and certified.

Reports are due in accordance with the schedule below. (30 days after the end of the reporting period for quarterly or semiannual reports or 90 days after the reporting period for annual reports). **Final performance and final financial reports are due 120 calendar days after the period of performance end date.** Failure to comply with these reporting requirements may jeopardize the Recipient's eligibility for future awards and/or delays in payments.

Performance Report Schedule Quarterly

Report Range Start	Report Range End	Due Date
2025-09-30	2025-12-31	2026-01-31
2026-01-01	2026-03-31	2026-04-30
2026-04-01	2026-06-30	2026-07-31
2025-09-30	2026-09-30	2027-01-28

Financial Report Schedule Semi-Annual

Report Range Start	Report Range End	Due Date
2025-09-30	2025-12-31	2026-01-30
2026-01-01	2026-09-30	2027-01-28

Performance Reports:

All Performance Reports must indicate the Federal Award Identifying Number (FAIN), period of performance, reporting period end date, reporting frequency (quarterly, interim, semi-annual, annual, final) and include a detailed description of program progress.

As appropriate, Performance Reports must contain:

- Progress toward achieving program objectives as included in section 3 of this award in a measurable way, referencing specific objectives, indicators, and activities.
- A comparison of actual accomplishments to the objectives of the federal award established for the period. This should include information relating financial data and accomplishments to performance goals and objectives;
- Explanation of any challenges to meeting established goals or objectives;
- Additional pertinent information including an analysis and explanation of cost overruns or high unit costs; and
- Any lessons learned, information on improving program outcomes, and how to foster the adoption of promising practices

Performance Reports Additional Requirements:

- Progress toward achieving program objectives as included in section 3 of this award in a measurable way, referencing specific objectives, indicators, and activities.
- A comparison of actual accomplishments to the objectives of the federal award established for the period. This should include information relating financial data and accomplishments to performance goals and objectives;
- Explanation of any challenges to meeting established goals or objectives;
- Additional pertinent information including an analysis and explanation of cost overruns or high unit costs; and
- Any lessons learned, information on improving program outcomes, and how to foster the adoption of promising practices

Performance Reports must be submitted to the Grants Officers and Grants Officer Representative via Email.

Financial Reports:

All financial reports must be submitted using form SF-425—Federal Financial Report. Financial reports shall be submitted directly to the Grants Officer and Grants Officer Representative unless they direct the recipient to submit them through a State Department system such as MyGrants.

The form and instructions are available at: <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>.

The Recipient acknowledges that the Department of State may make site visits as determined by the Grants Officer.

14) SUBSTANTIAL INVOLVEMENT:

The Department of State will be substantially involved in carrying out the following aspects of this cooperative agreement:

U.S. Embassy Prague will be substantially involved in carrying out the following aspects of this cooperative agreement, including approving the American Center's quarterly plans specifying movie titles to screen, speakers, and specific outreach topics in order to ensure they are in line with administration priorities and objectives. In addition, the Regional Public Engagement Specialist (REPS) based in Vienna will also give specific feedback to the American Center Pilsen on public activities and strategic planning. U.S. Embassy Prague staff may also lead specific programs at the American Center Pilsen.

15) ACKNOWLEDGMENT OF DEPARTMENT OF STATE SUPPORT AND BRANDING AND MARKING REQUIREMENTS:

The Department of State Standard Terms and Conditions for Federal Awards requires that materials produced under a federal award be marked appropriately to acknowledge the support of the Department of State.

16) ADDITIONAL BUREAU/POST SPECIFIC REQUIREMENTS:

- Quarterly performance reports must include detailed plan of activities of the American Center Pilsen for the next three months.

- Use the U.S. Embassy flag logo on all printed and virtual materials produced by the grantee.

Downloadable versions are available here:

<https://brand.america.gov/d/WrAFnKrhEEfk/overseas-assets/collection/159859>

More information is available here:

<https://brand.america.gov/d/WrAFnKrhEEfk/ourbrand#/visualelements/the-u-s-flag>

- When promoting events on Facebook, please use the handle @USEmbassyPrague and on Instagram, @USEmbassyPrague and @AmerickeCentrum (when appropriate). When creating events on Facebook please list @USEmbassyPrague as co-host. The Event will be linked to our Master calendar of events available on @USEmbassyPrague Facebook page.

- Where appropriate, add sentence: "Projekt je podpořený grantem Velvyslanectví USA v Praze." On Facebook/Twitter/Instagram "Projekt je podpořený grantem @USEmbassyPrague".

17) SPECIFIC CONDITIONS:

N/A

18) SPECIAL PROVISION FOR PERFORMANCE IN A DESIGNATED COMBAT AREA:

N/A

19) STATE DEPARTMENT LEAHY AMENDMENT VETTING REQUIREMENTS:

N/A

20) REPORTING TAXES ON FOREIGN ASSISTANCE FUNDS:

N/A

21) PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

The Recipient is prohibited from obligating or expending grant funds for covered telecommunications equipment or services to:

1. procure or obtain, extend or renew a contract to procure or obtain;
2. enter into a contract (or extend or renew a contract) to procure; or
3. obtain the equipment, services, or systems.

Covered telecommunications equipment and services mean any of the following:

1. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
2. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
3. Telecommunications or video surveillance services provided by such entities or using such equipment.

Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

22) KEY PERSONNEL:

N/A

23) LANGUAGE:

The Recipient must submit performance reports and official correspondence for this award in English.

24) AWARD SENSITIVITY DESIGNATION:

N/A

25) FUNDING RESTRICTIONS FOR THE UNITED NATIONS RELIEF AND WORKS AGENCY (UNRWA):

None of the funds awarded under this agreement may be made available for subawards, direct financial support, or otherwise used to provide any payment or transfer to United Nations Relief and Works Agency (UNRWA).

26) PROHIBITION ON FUNDING ACTIVITIES THAT ENCOURAGE MASS-MIGRATION CARAVANS TOWARDS THE UNITED STATES SOUTHWEST BORDER

N/A

27) CERTIFICATION REGARDING COMPLIANCE WITH APPLICABLE FEDERAL ANTI-DISCRIMINATION LAWS

N/A

28) CERTIFICATION REGARDING COMPLIANCE WITH 20 U.S.C. 1011f AND ANY OTHER APPLICABLE FOREIGN FUNDING DISCLOSURE REQUIREMENTS

N/A

