

EUROPEAN SOLIDARITY CORPS - PARTNER'S AGREEMENT

Project number: **2025-1-CZ01-ESC51-VTJ-000346833**

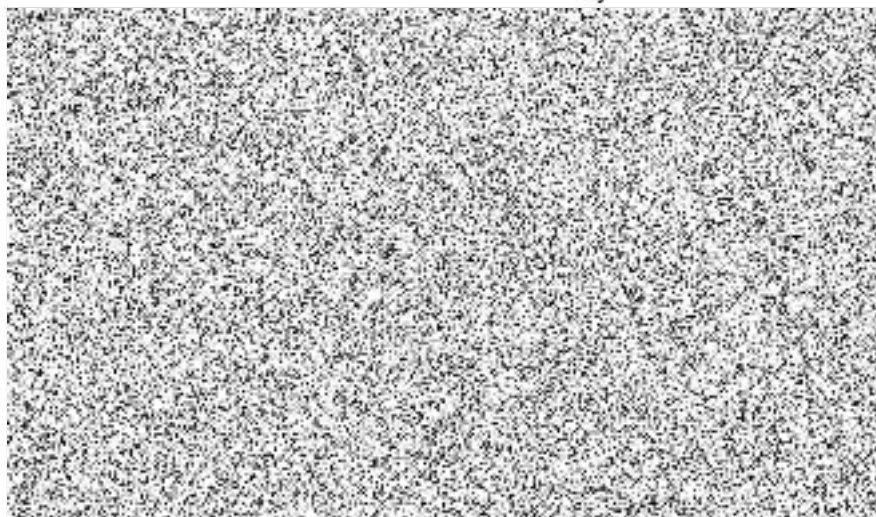
Duration of the activity

Start of the activity: 1.9.2025

End of the activity: 31.8.2026

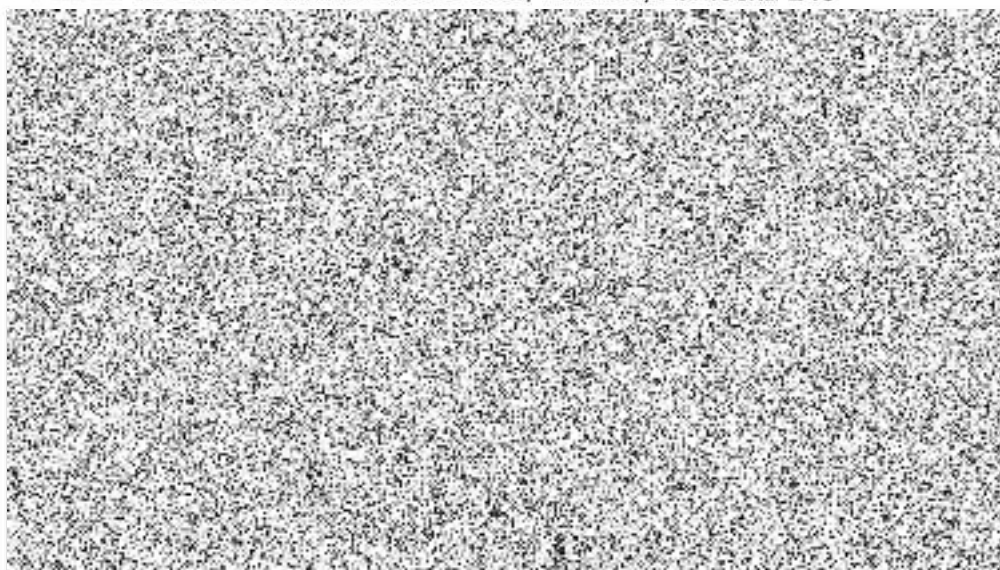
1. HOSTING ORGANIZATION

Name: Základní škola Nové Město nad Metují



2. LEAD ORGANIZATION

Name: Středisko volného času Děčko, Náchod, Zámecká 243



3. PARTNERSHIP

We ensure a solid partnership between the lead and hosting organisation and the volunteer during the whole process of the activity. In prior consultation with the volunteer and the organisations involved, the tasks of the volunteers will be arranged.

The lead organisation communicates with all partners involved in the project about all arrangements needed for the project, especially in terms of preparation and financial management. The lead organization has to provide adequate personal, linguistic and task-related support, including the identification of a mentor for the volunteer.

Tasks:

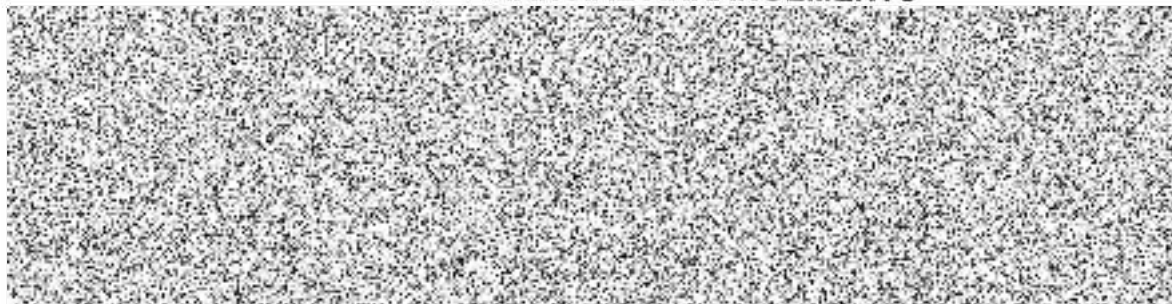
- Support of and regular meetings with the volunteer to ensure the exchange of information between the volunteer and all other partners involved, and also to assist with special topics and getting to know the foreign country
- Particular support in crisis prevention and management
- Informing of the supporting organisation in case of changes of the project. The person in charge of the project should manage crises or conflicts with the volunteer before deciding to return him/her back to the sending country
- Providing evidence of the expenditures, finalising the financial report
- Joint evaluation of the project with the volunteer and the communication of results to the supporting and hosting organisation
- Re-evaluation of the project and dissemination of all results on local, regional, national and European level; realisation of a follow up activities for the increasing of knowledge about European solidarity corps in local community
- Managing accommodation for the volunteer, division of the pocket money and organizational support grant to the volunteer
- Czech language training
- Assisting with the medical care in case of need
- Czech SIM card for a personal mobile phone and partial coverage of work-related call costs
- Reimbursement of volunteer's transport to on-arrival- and mid-term-training sessions
- Preparation for on-arrival and mid-term-training sessions
- Reimbursement of the grant to the hosting organization on the basis of this partners agreement

The hosting organisation has to ensure sufficient working conditions for the volunteer throughout the entire activity period. The hosting organization cooperates and communicates with the lead organization about all project matters.

Tasks:

- Providing the main contact person – coordinator – for the volunteer within the hosting organization
- Providing the accommodation for the volunteer
- Providing the payments for the travel of the volunteer because of working purposes
- Support of and regular meetings with the volunteer to ensure the exchange of information between the volunteer and all other partners involved, and also to assist with special topics and getting to know the foreign country
- Adequate preparation of the volunteer for the activities he/she will carry out in the hosting organization
- Regular evaluation of the volunteer's work together with the volunteer, informing the lead organization about the outcomes of the evaluation
- Cooperation with the lead organization in case of crisis or personal troubles of the volunteer
- Cooperation during the preparation of the final report

4. FINANCIAL ARRANGEMENTS



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5. DECLARATION OF HONOUR

All information concerning me, the undersigned is correct and is considered to the best of my knowledge. I confirm that my institution has the financial and operational capacity to complete the proposed project.

