

Partner agreement V4 project N. 12510123

Health and Active Lifestyle Without Borders

We hereby testify that our school is recognised as a beneficiary of €10,000.00 V4 grant accepted in July 2025. Due to signed contract based on the educational project's acceptance as a leading beneficiary institution and the coordinator of the project **Obchodní akademie a Vyšší odborná škola, Příbram** (CZ) and **Gymnázium Pavla Országha Hviezdoslava, Hviezdoslavova 20, Kežmarok** (SK) will prepare, conduct and disseminate mutual mobilities of 2 groups of students aged 15-17 in term September - December 2025.

I. CONCEPT

1. Project's name: **Health and Active Lifestyle Without Borders**

2. Main concept:

The project aims to connect secondary school students aged 15 - 18, from Business Academy Příbram (Czech Republic) and Kežmarok Gymnasium (Slovakia) to promote a healthy and active lifestyle. Through sports, nutrition workshops, and mental well-being sessions, participants will learn practical strategies for maintaining physical and mental health.

3. This project has been granted financial support from The International Visegrad Fund.

4. Project ID within V4 framework: 12510123.

5. Implementation period: 01/07/2025–28/02/2026

6. Project's description:

The project is designed to foster international collaboration, cultural exchange, and lifelong healthy habits among young people from the Visegrad region. Project coordinators will manage implementation and logistics. Teachers will lead workshops on physical health, nutrition, and mental well-being. Students will work in groups to research and present findings. Experts, including nutritionists, fitness trainers, and psychologists, will conduct specialized sessions on healthy eating, exercise, and stress management. Concrete outputs are infographics and blog posts to share findings on healthy living created by participants. Videos and social media content will be produced to promote the project and encourage an active lifestyle. A final digital handbook will be compiled, summarizing key insights and best practices. The project will have 64 direct participants of mobilities and 750 indirect participants - students and teachers of participating schools who will take part in local activities.

II. ORGANIZATIONS

The Coordinating Institution (Direct Beneficiary)

Name	Obchodní akademie a Vyšší odborná škola Příbram
Entity type	Secondary vocational school
Country (code)	Czech Republic
Address	Na Příkopech 104, 261 01 Příbram I
National registry	National identification number: 61100412
Legal representative	Name: Iva Čápová Position: Headteacher Email: icapova@oapb.cz Phone: +420318621144
Website	www.oapb.cz
Contact person	Name: Lenka Lexová Position: Project coordinator Email: lenka.lexova@centrum.cz Phone: +420608169346

The Partner Institution

Name	Gymnázium Pavla Országha Hviezdoslava
Entity type	Secondary school
Country (code)	Slovakia
Address	Hviezdoslavova 20, Kežmarok
National registry	National identification number:
Legal representative	Name: Daniela Mihóková Position: Headteacher Email: mihokova@gpohkk.edu.sk Phone: +421 52/452 30 32
Website	https://gymnaziumkk.sk/
Contact person	Name: Dušana Slovíková Position: Project coordinator Email: slovikova@gpohkk.edu.sk Phone: +421905822260

III. MOBILITIES

There are planned two physical mobilities:

Project meeting in Příbram, the Czech Republic - 28/09/2025–03/10/2025

Project meeting in Kežmrok - 30/11/2025–05/12/2025

IV. COMMITMENT OF THE PARTIES

1. By signing this document, both Parties confirm that they approve the mobility agreement.
2. The sending higher education institution supports the mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.
3. The staff members accompanying students' groups will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.
4. The beneficiary institution and its staff commit to the requirements set out in the grant agreement signed between them.
5. The receiving institution/enterprise and its staff will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

V. FINANCIAL OBLIGATIONS OF THE PARTIES

- 1 The subject of the Project shall be supported by the Fund with an amount of up to €10,000.00.
 - the 1st instalment in the amount of 80% within 15 working days after the delivery of the valid and effective Contract by the Grantee to the Fund,
 - the 2nd (and final) instalment in the amount of 20% within 15 working days after the Final Report is approved by the Fund.
2. The Grantee is obliged to implement the Project with active participation of the Partner in compliance with the time frame and financial and other conditions required by the Fund.
3. The Grant may be used only during the contracted Implementation Period **01/07/2025 to 28/02/2026**
4. The part of the Grant not used during the Implementation Period shall be returned by the Grantee to the Fund upon request within 15 working days.
5. The Grant shall be used according to the Budget in an efficient and cost-effective way.
6. The Budget is constructed as a lump sum based on the number of direct participants and the number of days as detailed in the Mobilities section.
7. In case the number of direct participants and/or the number of days is lower, the Fund reserves the right to lower the 2nd/Final instalment in the amount according to the Fund's rules set in the V4 Gen Guidelines and/or request the return of funds from the 1st instalment.

8. The financial resources of the Grant can only be used for:

- Printing and publishing;
- Rent and related technical services;
- Expert fees / Fees for authors or artists;
- Accommodation and board;
- Transportation and delivery;
- Translation and interpreting costs;
- Awards and prizes;
- Office supplies / consumption materials;
- Promotional costs;
- Copyrights, licenses and fees;
- Overhead cost.

9. The financial resources of the Grant other than overhead costs cannot be used for:

- capital investments (tangible/intangible assets);
- VAT refund for Grantees/Partners who request VAT compensation from local authorities;
- the Grantee's/Partner's own indirect costs (electricity/gas/water/telephone bills, etc.);
- internal costs or invoices (rent of one's own premises, one's own accommodation and board);
- Grantee's/Partner's own work e.g. coordination of the Project, salaries, financial remuneration of employees (or any expenses related to employment based on the Labour Code, including daily allowances, part-time work, etc.).

10. Overhead costs cannot exceed 15% of the budget.

11. The financial support may not be used to cover similar costs already funded by V4 funds.

12. The Grantee shall transfer 50% of the grant to the Partner within 15 working days after signing the Agreement.

14. Each expense must be documented with a proof of purchase – expenses without a proof of purchase are not accepted.

15. All payments can only be made via bank transfer or by debit card – no cash payments are accepted.

16. Internal transfers within one institution (between different divisions or organizational units) are not allowed.

17. The Partner will provide the Grantee with the following financial documentation:

- A copy (scan) of each proof of purchase;
- A bank transaction confirmation of each payment;

- Financial statement (Attachment 2).

18. The amount of unused funding will be returned by the Partner to the Grantee no later than 15 days before the Implementation Period ends.

19. The Partner will provide the Grantee with the bank account maintenance certificate where the account owner, account currency, account number (IBAN), SWIFT code are stated.

20. The Partner institution bank account where the financial support should be paid:

Bank account holder: Gymnázium Pavla Országha Hviezdoslava, Hviezdoslavova 20,
Kežmarok

Bank name: Štátna pokladnica

Clearing/**BIC**/SWIFTnumber: SPSRSKBA

Account/IBAN number: SK02 8180 0000 0070 0068 4336

Currency: euro

VI. TRANSPORTATION

1. The Grantee and the Partner agree that the transportation shall be made with the use of vehicular transportation.
2. The Grantee and the Partner shall ensure that the travel will meet the necessary quality and safety standards.

VII. ACCOMMODATION AND FOOD

1. Accommodation of the mobility participants specified by this agreement will be carried out with host families.
2. Participants will, to the extent possible, be placed with host families in pairs.
3. The host families will provide breakfast and dinners the participants.
4. The Grantee and the Partner shall cover the cost of lunches and dinners for the mobility participants within the project budget.

VIII. INSURANCE

1. During both mobilities, both parties shall make sure that students and accompanying caregivers have adequate insurance coverage.
2. Insurance coverage shall include at minimum a health insurance, a liability insurance and an accident insurance and travel insurance.
3. Travel insurance may be covered within the project budget.

IX. ACKNOWLEDGEMENTS

1. By participating in the project granted from the Visegrad Fund, the Grantee and the Partner agree to make a commitment to publicly acknowledge the Fund's support throughout the project's implementation.
2. With the Fund's acknowledgment Parties contribute to the transparency of the grant process and help Fund reach out and promote regional cooperation.
3. The grant support shall be acknowledged with the use of the Fund's logo and verbal/written reference to this support at public events, in print and in digital formats.
4. The Fund's logo and support statement must be present in all communication and outputs of the project.
5. The Parties are obliged to include the following support statement: The project is cofinanced by the Governments of Czechia, Hungary, Poland and Slovakia through Visegrad Grants from International Visegrad Fund. The mission of the fund is to advance ideas for sustainable regional cooperation in Central Europe.
6. The fund's logo comes in two versions – a standard, simple logo with the 'Visegrad Fund' word mark, and an acknowledgement logo with the tagline 'supported by.'
7. The simple logo is used in instances where other donors and sponsors are listed in a specific section headed by 'Supported by', 'With support from partners:', etc.
8. The 'supported by' logo is used in instances where it is free standing and where the inscription 'supported by' is meaningful.

X. PERSONAL DATA PROCESSING

1. The Parties agreed that each Party is obliged to comply with respective regulations related to personal data processing mainly according to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) at its own responsibility unless stated in this Agreement otherwise.
2. The Parties agreed that obligation of the Fund resulting from Article 14 of the General Data Protection Regulation to all applicants/touched persons whose personal data shall be provided by the Grantee to the Fund – to provide all applicants/touched persons with information about the processing of their personal data by the Fund will be carried by the Grantee.
3. The Parties are obliged mainly to provide all applicants/touched persons with written information on personal data processing on behalf of the Fund against the confirmation of the respective applicant/touched person together with receiving the application for the financial support. The sample of written information on applicants' personal data processing by the Fund creates Attachment 1 to this Agreement.
4. The Parties are obliged to deliver written information on personal data processing by the Fund confirmed by all applicants/touched persons together with the list of applicants.


XI. FINAL PROVISIONS

1. Throughout the Implementation Period the Fund's Green Recommendations will be applied to the extent possible by both Parties (Attachment 3).
2. This Agreement shall be governed by Czech law. Relevant provisions of the Civil Code of the Czech Republic and other related regulations of the Czech Republic shall apply to the relations regulated in this Agreement, resulting from it and related to it.
3. Any disputes resulting from this Agreement which could not be settled by mutual agreement of the Parties shall be resolved by Czech courts.
4. This Agreement shall enter into force on the day of its signing by both Parties.
5. Both Parties declare that they conclude this Agreement of their free will, they have read its content and as evidence of their consent to its wording they voluntarily sign it as correct.
6. The Agreement is drawn up in two identical counterparts in English. Each Party shall receive one counterpart of the Agreement.

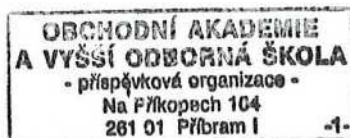
The Grantee

Name of the responsible person: Iva Čápková

Position: Headteacher

Signature: 


Date: 22.9.2025



The Partner

Name of the responsible person: Daniela Mihóková

Position: Headteacher

Signature: 

Date: 16.09.2025

Gymnázium Pavla Országha Hviezdoslava
Hviezdoslavova 20, Kežmarok
Hviezdoslavova 20, OBO 14 Kežmarok

