

Invoicing Address

Commercial Name: Mendelova univerzita v Brně
Faculty: Provozně ekonomická fakulta
Registered office-Invoicing address: Zemědělská 1, Brno
Post Code: 613 00
VAT No.: CZ62156489
ID: 62156489
Bank:
Account No.:

Vendor:

ECBE ivzw

Avenue Louise 65 , Brussels 1050

22539

Mendel University in Brno does not act as a taxable person in this transaction in accordance with Act No. 235/2004 Coll. and EU Council Directive 2006/112/EC.

Instructions for the supply of invoice item
Delivery date: 01.03.2025
Address: Mendelova univerzita v Brně,
Provozně ekonomická fakulta, Zemědělská 1, 613 00 Brno

Way of takeover:
Payment Terms: Payable immediately Due net
Administrator: Mgr.
E-mail: @mendelu.cz

Invoice item	Qty/Unit	Single Price	VAT	Price
Členský poplatek - rok 2024	1 AU	2.500,00		2.500,00
Order Number: 1502 Cost Center: 191				

Total order value: 2.500,00 EUR

Date:

Date:

Orderer of the operation for the customer:

Vendor Sign:

Budget administrator of the customer:

----- Forwarded message -----

Od: xxxxxx xxxxx <xxxxxx.xxxxxx@ecbe.eu>

Date: st 18. 6. 2025 v 17:34

Subject: Open invoices Mendel University

To: xxxxxx xxxxx <xxxxxx.xxxxxx@gmail.com>, xxxxxx xxxxx <xxxxxx.xxxxxx@mendelu.cz>

Dear xxxxxx,

I refer to my previous email about the open invoices (membership of Mendel University 2024 and 2025).

From our conversations, I understood that you agree with the invoices but that the payment takes a very long time to process.

Please let me know whom to talk to, since I want to avoid sending a formal letter of default.

We must avoid starting a legal procedure against Mendel University, as Mendel University is a founding member of our Agency with active accreditation (see xxxxx), and you are the chairman of the Board of Directors.

Kind regards,

xxxxxx xxxxx

Director of Finance and Administration

Email: xxxxxx.xxxxxx@ecbe.eu

Mobile: +32 xxxxx

www.ecbe.eu

European Council for Business Education ivzw

Avenue Louise 65, 1050 Brussels, Belgium

ECBE is an international non-profit accreditation agency, registered in Brussels as an ivzw – a “Internationale Vereniging Zonder Winstoogmerk”