

**GRANT AGREEMENT for a :**

**Project with multiple beneficiaries under the ERASMUS+ Programme**

**AGREEMENT NUMBER – 2024-1-FR01-KA220-HED-000246736**

226/VŠ/2025

**MODEL CONTRACT BETWEEN THE COORDINATOR AND THE PARTNER <sup>1</sup>**

This contract shall govern relations between:

**TBS Education, represented by Stéphanie Lavigne**

of the one part,

and

**Prague University of Economics and Business - represented by doc. Ing. Petr Dvořák, Ph.D.**

of the other part,

Which have agreed as follows:

**Article 1 – SUBJECT MATTER OF THE AGREEMENT**

1. The NA has decided to award a grant, under the terms and conditions set out in the Grant Agreement and the other Annexes to the Agreement, for the Project entitled Responsibility and Ethics in Management Education for Future Challenges ("the Project") under the Erasmus+ Programme Key Action 2: Small Scale Partnerships or Partnerships for Cooperation. The Coordinator and the Partner commit themselves to carrying out the project as set out in the Annex 1 of the contract.
2. This contract shall regulate relations between the parties, and their respective rights and obligations with regard to their participation in the project Responsibility and Ethics in Management Education for Future Challenges under the Agreement n° 2024-1-FR01-KA220-HED-000246736 passed between the National Agency and the Coordinator.
3. The maximum grant of the project for the contractual period referred to by the Agreement number 2024-1-FR01-KA220-HED-000246736, is 250.000 EUR.

**Article 2 – ENTRY INTO FORCE OF THE AGREEMENT AND DURATION**

1. The Agreement shall enter into force on the date on which the last party signs.
2. The Project shall run between 01/09/2024 and 31/08/2026 both inclusive. This is the period of eligibility of the costs.

**Article 3 - OBLIGATION OF THE COORDINATOR**

The Coordinator shall undertake:

1. to take all the steps necessary to prepare for, perform and correctly manage the work programme set out in this contract and in its annexes, in accordance with the objectives of the project as set out in the Agreement concluded between the **National Agency** and the **Coordinator**;
2. to send to the **Partner** a copy of the Agreement 2024-1-FR01-KA220-HED-000246736 and its annexes, concluded with the National Agency, of the various reports and of any other official document concerning the project;
3. to notify and provide the **Partner** with any amendment made to the Agreement n° 2024-1-FR01-KA220-HED-000246736 concluded with the National Agency;

<sup>1</sup> The **Coordinator** shall be entitled to add other clauses to those indicated here.

4. to define in conjunction with the **Partner** the role and rights and obligations of the two parties, including those concerning the attribution of the intellectual property rights;
5. to comply with all the provisions of **Agreement n° 2024-1-FR01-KA220-HED-000246736** binding the **Coordinator** to the **National Agency**.

#### **Article 4- OBLIGATION OF THE PARTNER**

The Partner shall undertake:

1. to take all the steps necessary to prepare for, perform and correctly manage the work programme set out in this contract and in its annexes, in accordance with the objectives of the project as set out in **the Agreement n° 2024-1-FR01-KA220-HED-000246736** concluded between the **National Agency** and the **Coordinator**;
2. to comply with all the provisions of Agreement n° **2024-1-FR01-KA220-HED-000246736** binding the **Coordinator** to the **National Agency**;
3. to communicate to the **Coordinator** any information or document required by the latter that is necessary for the management of the project;
4. to accept responsibility for all information communicated to **the Coordinator**, including details of costs claimed and, where appropriate, ineligible expenses;
5. to define in conjunction with the **Coordinator** the role and rights and obligations of the two parties, including those concerning the attribution of the intellectual property rights.

#### **Article 5 - DISSEMINATION**

1. **The partner shall acknowledge the grant support received under the Erasmus+ Programme** in any document disseminated or published, in any product or material produced with the grant support, and in any statement or interviews given, in accordance with the visual identity guidelines provided by the European Commission.
2. The acknowledgement shall be followed by a disclaimer stating that the content of the publication is **the sole responsibility of the publisher and that the European Commission is not liable for any use that may be made of the information.**

#### **Article 6 - FINANCING THE ACTION**

1. The total expenditure to be committed by the Partner for the period covered by this contract is estimated at **51 928,00** EUR. The partner's detailed budget is described in the annexes to this contract (Annex a).

#### **Article 7 - PAYMENTS**

1. **The Coordinator** commits himself to carrying out payments relating to the subject matter of this contract to **the Partner** according to the achievement of the tasks and the following schedule:

1st payment:

30% of total allocation will be sent to partners in December 2024 at the conclusion of a new deliverable deadline dashboard.

2nd payment:

- 20% of the total allocation will be sent to partners in April 2025 upon the completion of 15 out of 19 identified deliverables below
- *D2.2 A review of recent research; D2.3 Review of current syllabuses; D2.4 Review of methodology ; D2.5 Thematic analysis of cultural sensitivity approaches; D2.6 A list of potential BE, CSR and SD educational goals; D2.7 A list of qualitative data; D2.8 A list of implications and future directions; D2.9 A list of potential BE, CSR and SD educational goals; D2.10 A list of quantitative data; D2.11 A list of quantitative data; D2.12 A list of implications based on this data; D2.13 A list of potential BE, CSR and SD educational goals; D3.1 List of contents; D3.2 Collection of teaching methods; D3.4 Content plan of the video materials; D3.8 Recommended reading list of materials; D4.1 - Preliminary evaluation; D4.3 - Research notes; D5.3 - A dedicated website*
- If a deliverable is not completed, then a justification and new timeline must be presented before the payment is made.
- Payment can be adjusted based on deliverables received.

3d payment:

- 20% of the total allocation will be sent to the partners in February 2026 if the following criteria is met.
- A deliverable progress report must be submitted in January 2026 identifying on-track and off-track deliverables.
- All 19 deliverables mentioned above should be completed.
- In addition, 10 of the remaining 16 deliverables should be completed or near completion.

Final payment:

- 30% of the total allocation will be sent to the partners in October 2026 if the following criteria is met.
  - Completion of all deliverables
  - Submission of the ERASMUS+ final report
  - Posting of results on the European ERASMUS+ Results Platform
2. All payments shall be regarded as advances pending explicit approval by the **National Agency** of the final report including approval of the eligibility of the activities, the corresponding cost statement (if applicable) and the assessment of the quality of the results of the project.

#### Article 8 - BANK ACCOUNT

#### Article 9 - SUBMISSION OF REPORTS AND OTHER DOCUMENTS

1. The **Partner** shall provide the **Coordinator** with any information and document required for the preparation of the periodic report, when appropriate, and, if necessary with copies of all the supporting documents *completed and signed by the legal representative* by **31/07/2025** at the latest.
2. The **Partner** shall provide the **Coordinator** with any information and document required for the preparation of the final report and, where appropriate, with copies of all the necessary supporting documents *completed and signed by the legal representative* by **31/07/2026** at the latest.

#### Article 10 - MONITORING, CHECKS AND AUDITS

1. The Partner shall provide without delay the **Coordinator** with any information that the latter may request from him concerning the carrying out of the work programme covered by this contract.
2. The Partner shall make available to the **Coordinator** any document making it possible to check that the aforementioned work programme is being or has been carried out.
3. The obligations described in Article 25 (checks, audits and evaluation) of the agreement n° 2024-1-FR01-KA220-HED-000246736 apply to the coordinator and partner.

#### Article 11 - Liability

1. Each contracting party shall release the other from any civil liability in respect of damages resulting from the performance of this Agreement, suffered by itself or by its personnel, to the extent that these damages are not due to the serious or intentional negligence of the other party or its personnel.
2. Each contracting party shall protect the other, and their personnel against any action for damages suffered by third parties, including project personnel, as a result of the performance of this contract, to the extent that these damages are not due to the serious or intentional negligence of the protected party, the Beneficiary or their personnel.

#### Article 12 - TERMINATION OF THE AGREEMENT

1. Each contracting party may decide to terminate the agreement if the other has inadequately discharged or failed to discharge any of the contractual obligations, insofar as this is not due to *force majeure*, after notification of the other party by registered letter has remained without effect for one month.

2. The Partner shall immediately notify the **Coordinator**, supplying all relevant information, of any event likely to prejudice the performance of this contract.

#### Article 13 - JURISDICTION CLAUSE

1. Failing amicable settlement, the Courts of Toulouse shall have sole competence to rule on any dispute between the contracting parties in respect of this contract.
2. The law applicable to this contract shall be the French law.

#### Article 14 - SUPPLEMENTARY AGREEMENTS

Amendments to this contract shall be made only by a written supplementary Agreement signed on behalf of each of the parties by the signatories to this contract. No oral agreement may bind the parties to this effect.

#### [Annexes

- a) Detailed budget relating to the activities of the Partner (costs associated with the activities);
- b) Description of the Partner's tasks as indicated in the application Form]
- c) Copy of Agreement No 2024-1-FR01-KA220-HED-000246736 between Coordinator and National Agency including Annex 1 - Description of the action, list of other beneficiaries and provisional budget for the action and Annex 2 - Specific rules/

Done at.....TOULOUSE (FRANCE)....., in two copies.

For the **Coordinator**,

For the **Partner**,

The legal representative

The legal representative

Stéphanie LAVIGNE  
Dean TBS Education

doc. Ing. Petr Dvořák, Ph.D.

[signature]  
[date]

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