**ANNEX 7**

**AP SOLUTIONS GMBH FRENCH BRANCH (“AzP”)**

**PRIVACY NOTICE**

In the context of its business and in order to conduct activities related to this, **AP Solutions GmbH French Branch (“AzP”)** is obliged to collect and process Personal Data from its providers. "Personal Data" in this regard refers to any information relating to an identified or identifiable person.

**AzP** pays careful attention to the protection of privacy and confidentiality in the handling of its providers' personal data. In this context, this Privacy Notice seeks to explain:

* the type of Personal Data collected, processed and used by **AzP**
* how this Personal Data is collected
* why this Personal Data is collected, processed and used
* with whom this Personal Data can be shared or disclosed
* your rights regarding this data

Please read this notice carefully.

1. **WHO IS THE DATA CONTROLLER?**

**AzP** is responsible for the processing of the Personal Data of its providers.

As such, **AzP** is considered to be responsible for the processing of your data as defined by the laws and regulations applicable to data protection.

All your Personal Data will be hosted under the responsibility of Allianz Technology, a subsidiary of the Allianz Group, which acts as a Data Processor on behalf of and on the instructions of the data controller in the European Union.

1. **WHAT PERSONAL DATA WILL BE COLLECTED?**

We will collect and process some or all of your following Personal Data

* Surname, first name, contact title (Mr/Ms/Dr)
* Professional address;
* Telephone numbers;
* Email address;
* Professional bank account details.

1. **HOW WILL WE OBTAIN AND USE YOUR PERSONAL DATA?**

We will collect and process your Personal Data for the following purposes :

* To register your details in our central database as our provider
* To make them available to all Allianz Group entities in support of their activities
* To enable us to use the services you provide in the course of your activity
* To share some Personal Data on our assistance and/or health mobile applications such as *My TravelApp*, *Allianz TravelSmart* or other future applications which could be made available to the group's policyholders.
* To execute the service agreement that binds us and/or pay for your services.
* To meet any legal obligations (for example, regulatory, fiscal accounting and administrative obligations).
* To configure and manage your account for technical support or other related purposes
* To respond to compulsory requisition by the applicable laws and regulations.

We process your data obtained from yourself, from hospitals or medical facilities for which you work, from clients/patients to whom you have provided services or with whom you have been in contact.

1. **ON WHAT LEGAL BASIS DO WE COLLECT, PROCESS AND USE YOUR PERSONAL DATA?**

We collect, process and use your Personal Data securely under the following legal basis:

* The terms of your service contract to the extent that the collection and processing of data is necessary for its performance if such a contract has been signed.
* The services you have provided to a group entity and for which we have paid you;
* Compliance with our legal or regulatory obligations
* where the processing is necessary in the light of the legitimate interests of the company, which include in particular ensuring the continuity of the group's activities;
* promote intra-group cooperation;
* protect the Allianz Group and/or its employees from harm by preventing or detecting illegal activities, suspected fraud or situations involving potential threats to the safety of any person or violations of the Allianz Group's policies or conditions.

1. **WHO WILL HAVE ACCESS TO YOUR PERSONAL DATA?**

We will ensure that your Personal Data is processed in a manner that is compatible with the purposes indicated above and data may be communicated, where strictly necessary, to the following recipients or categories of recipients:

* **AzP** and the persons authorized by **AzP** and/or persons working on behalf of **AzP** as well as our worldwide subsidiaries;
* Other Allianz group companies, technical consultants, experts, lawyers, medical doctors; and service companies to discharge operations (claims, IT, document management) in compliance with their legal, regulatory and/ or ethical obligations;
* Third party agents, service providers and advisers in compliance with their legal, regulatory and / or ethical obligations;
* Judicial, administrative, fiscal and social authorities in application of laws and regulations;
* Other parties in the event of a proposed or actual reorganization, merger, sale, joint venture, assignment, transfer or other disposition of all or part of our business, assets or shares.

1. **WHERE WILL MY PERSONAL DATA BE PROCESSED?**

According to the regulation in force, your Personal Data may be processed both inside and outside of the European Economic Area (“EEA”).

We will ensure that contractual restrictions are applied to confidentiality and security, in accordance with applicable data protection laws and regulations.

We will not disclose your Personal Data to entities or individuals who are not authorized to process them.

If the Personal Data is processed outside of the EEA, we will ensure that the recipient of the Personal Data ensures an adequate level of data protection. Thus, any transfer of data outside the EEA may only take place within the framework of the [“Allianz Privacy Standard”](https://www.allianz-partners.com/content/dam/onemarketing/awp/azpartnerscom/legal-and-compliance-docs/Allianz-Privacy-Standard-EN.pdf) (Allianz Group Internal Business Rules), which establish adequate protection of Personal Data in accordance with current European regulations and which are legally binding for all companies in the Allianz Group.

You can find out what safeguards we apply for such transfers (for example, Standard Contractual Clauses) by contacting us as detailed in section 9 below.

1. **WHAT ARE YOUR RIGHTS IN RESPECT OF YOUR PERSONAL DATA?**

To the extent permitted by applicable data protection laws and regulations, in most jurisdictions, particularly in the EU, you have the right to:

* Access your Personal Data, including in electronic form
* Update or correct your Personal Data
* Ask to delete your Personal Data if no longer necessary for the purposes indicated above
* Limit the processing of your Personal Data in the circumstances provided for by the regulations in force
* Oppose the processing of your Personal Data in the circumstances provided for by the regulations in force
* Withdraw your consent at any time in the circumstances provided for by the regulations in force
* File the appeals provided for by the regulations in force with the data controller and/or the data protection authority concerned.

You can exercise these rights by contacting us as indicated in article 9 below, indicating your name, e-mail address and the purpose of your request.

Where permitted by law or regulation, you have the right to object to us processing your Personal Data or to ask us to stop processing them. Once we have been informed of your request, we will no longer process your Data unless authorized by law or regulation.

1. **HOW LONG DO WE KEEP YOUR PERSONAL DATA?**

We undertake to retain your Personal Data only for as long as necessary to fulfil the commitments for which the data was collected or to fulfil legal obligations.

1. **HOW CAN YOU CONTACT US?**

If you have any queries about how we use your Personal Data, you can contact us byemail or post as follows:

**AP Solutions Gmbh French Branch**

Data Protection Officer

7, rue Dora Maar – 93400 Saint-Ouen

[Azpsas.privacy@allianz.com](mailto:Azpsas.privacy@allianz.com)

1. **HOW OFTEN DO WE UPDATE THIS PRIVACY NOTICE?**

We regularly review this privacy notice. We will inform you in the event of any material changes that may have an impact on the processing of your Personal Data. This privacy notice was last updated on October 01, 2024.