

**Program Agreement  
between the University of Texas at Austin  
and Prague University of Economics and Business (VSE)**

**for a Program to Management in Prague and MPA  
in Prague Programs  
from June 5, 2025 to July 12, 2025 ("Program")**

1741 VSE 2025

This Program Agreement is governed by that certain Academic Affiliation and Program Agreement entered into by and between The University of Texas at Austin ("University") and **Prague University of Economics and Business / Vysoká škola ekonomická v Praze (VSE)** ("Contractor") as of **December 7, 2017 (contract number: CN 41299 Agreement extended and revised via amendment and addendums to original agreement)**

The following information is specific to the Program:

**1. Student Enrollment**

- a. University will send a student roster to Contractor by April 1<sup>st</sup>, 2025.
- b. There are a minimum of 15 students for both programs and a maximum of 40 students for the MPA program, and a maximum of 32 students for the BBA program.
- c. There will be 4 Faculty/Staff not included in the per student fee at 30 + students.
- d. There will be 1 Group Leader (liaisons) for each program not included in the per student fee at 30 + students.
- e. Contractor will not provide visa service for student participants.

**2. Program Dates**

- a. Program dates are from June 5<sup>th</sup>, 2025 to July 12<sup>th</sup>, 2025. Students will arrive on June 5<sup>th</sup>, 2025.
- b. Orientation will be provided by Contractor on June 6<sup>th</sup>, 2025.

**3. Meals & Transportation (if applicable):**

- a. The group will have a welcome meal on June 6<sup>th</sup>, 2025.
- b. Contractor will not provide the group with a farewell meal.
- c. 1 group meal will be arranged throughout the Program (welcome meal).
- d. If applicable, a local transportation pass (30 days transportation pass) will be provided to the group for the Program.
- e. If applicable, excursions and local activity transportation will be provided via local transportation or private bus for the duration of the program.

**4. Accommodations:**

- a. Students will stay in double or triple dormitory rooms for 37 nights (38 days or 5 weeks and three days) of Program. Housing will include shared/or private bathrooms, blanket, pillow, bed linen and towels, wireless internet access, refilling of toilet paper as needed, change of bed linen and towels once a week.
  - b. Contractor will not provide Faculty with housing.
  - c. Teaching Assistants (liaisons) will stay in a single room and bathroom dorm for 40 nights (41 days or 5 weeks and one day) of program. Housing will include single room, single bathroom, blanket, pillow, bed linen and towels, wireless internet access, refilling of toilet paper as needed, change of bed linen once a week and towels twice a week.
5. Excursions & Activities (if applicable):
  - a. For both programs, the contractor will provide: 2-3 company visits, and a half day trip to Kutna Hora (for additional fee), transportation to company visits and cultural excursions, and entrance fees to cultural excursion.
6. Academics:
  - a. Contractor will teach the following course(s) for 5 weeks 3 days:
    - i. One 3-hour upper-division business elective (MPA Program)
    - ii. MAN 336 – Organizational Behavior (BBA Program)
  - b. Classroom Space will be provided by Contractor for four days a week, between 9am – 1pm for 5 weeks. Classroom equipment will include desks, projector, whiteboard, Wi-Fi, etc.
  - c. Contractor facilities will be available for use by participants for 5 weeks. Facilities will include list amenities library, internet access, printing and copying facilities.
  - d. No guest lectures will be provided.
7. Program Price per student:
  - a. For 35 MPA students, the total program fee cost is 1.078.815 CZK (pricing may change according to the number of students).
  - b. For 35 MAN students, the total program fee cost is 1.078.815 CZK (pricing may change according to the number of students).
  - c. The housing fee is:
    - i. 580 CZK/ night in double room.
    - ii. 485 CZK/ night in triple room.
    - iii. April 10, 2025 – Confirmation of program participants
    - iv. April 30, 2025 accommodation deposit of 2.000 CZK per person (including liaisons).
  - d. Kutna Hora Cultural Excursion 146.652 CZK additional fee applies.
8. Program Price per Faculty or Teaching Assistant: As agreed by UT Austin and Contractor

- a. Accommodation fee for each liaison: 870 CZK for single room for the liaison (applicable also for students in single room).
  - b. Faculty and liaison support is built into the program fee.
9. In the event of termination without cause by University, in the absence of a force majeure occurrence, the following cancellation policy shall apply

Canceled # of Days Prior to the Program	% of Cost of Program
46 days or greater	0%
31 to 45 days	25%
16 to 30 days	50%
0 – 15 days to Program Start	100%

Upon arrival at destination, if UT Austin cancels without cause, 100% of contracted rate per participant may be retained by the Contractor.

10. University may make a prepayment up to the amount of the Program Price for this Program.

University and Contractor have executed and delivered this Program Agreement to be effective as of April 4th, 2025 and valid for one year until April 4th, 2026.

**Contractor** **The University of Texas at Austin**

