

**QUOTED TIME AND MEANS SPECIFIC CONTRACT No. SC08**

**Implementing Framework Contract No F-SE-22-T01-L03-C01 - CZECHIA**

The European Union Agency for Fundamental Rights (hereinafter referred to as 'the contracting authority'), with its seat at Schwarzenbergplatz 11, Vienna 1040, Austria, which is represented for the purposes of the signature of this contract by Joanna GOODEY, Head of Digital, Justice and Migration Unit, on one part, and

**Institute of Sociology of the Czech Academy of Sciences**

Public research institution

Reg No: 68378025

Jilská 361/1

Praha 1, 11000, Czech Republic

VAT No CZ68378025

'the contractor', represented for the purposes of the signature of this specific contract by Dr. Jindřich KREJČÍ, Director, on the other part,

**HAVE AGREED**

**1      Subject matter**

- 1.1    This specific contract implements framework contract (FWC) No F-SE-22-T01-L03-C01 - Czechia, signed by the contracting authority and the contractor on 12/12/2022.
- 1.2    The subject matter of this specific contract is services related to the project SR 52 "*Research analysis and reporting on fundamental rights considerations on asylum, border and migration – quarterly reports.*"
- 1.3    The contractor undertakes, in accordance with the terms set out in the FWC and in this specific contract and the annexes thereto, which form an integral part thereof, to perform the tasks specified in ANNEX I to the specific contract.



## 2 Entry into force and duration

- 2.1 This specific contract shall enter into force on the date on which it is signed by the last party.
- 2.2 The duration of the execution of the tasks shall not exceed **17 November 2025**. Execution of the tasks shall start from the date of entry into force of this specific contract.

The period of execution of the tasks may be extended only with the express written agreement of the parties before such period elapses.

## 3 Performance and location

- 3.1 The tasks performed by the contractor under this specific contract shall result in deliverables, defined according to the provisions of ANNEX I to the specific contract.  
Signature by the contracting authority of the Task Acceptance Form attached in ANNEX III to the specific contract shall provide evidence of the work performed.
- 3.2 The tasks shall be performed at the contractor's premises, unless otherwise specified in ANNEX I to the specific contract.

## 4 Price and payments

- 4.1 The contracting authority undertakes to pay the contractor, in consideration of the services actually rendered under the specific contract, in accordance with the breakdown included in Annex II. If the number of days agreed has not been fully taken up, the contracting authority shall not be obliged either to use or to pay for the days not worked and the contractor shall not be entitled to claim damages for them.
- 4.2 The maximum total price to be paid under this specific contract shall be **EUR 6,705.00** covering all tasks executed. This amount shall cover all expenditure incurred by the contractor in performing this specific contract. No reimbursable expenses are foreseen.
- 4.3 In conformity with Articles I.5 and I.6 of the special conditions and II.21 of the general conditions of the FWC, the invoicing procedures for the services, once accepted by the contracting authority, are as follows:



- 100% on completion of the work, based on a Tasks Acceptance Form signed by the contracting authority in accordance with the form in Annex III (to be attached to the invoice).

4.4 Payments shall be made to account No CZ23 0710 0000 0000 6882 3011 held with Česká národní banka - ČNB on production of the invoice showing separately the amount of the services and the VAT applied and within no more than 60 calendar days from the date the invoice is received by the unit indicated in article 4.5 below. Invoices presented by the contractor shall indicate its place of taxation for VAT purposes and shall specify separately the amounts not including VAT from those amounts including VAT. The payment shall be deemed to have been effected on the day the contracting authority's financial account is debited.

4.5 If not already registered in e-PRIOR, invoices should be **emailed only** to: [einvoicing@fra.europa.eu](mailto:einvoicing@fra.europa.eu), accompanied by the Task Acceptance Form signed by the contracting authority (ANNEX III to the specific contract). If the invoice requires blue ink signature, please send the signed invoice accompanied by the Task Acceptance Form signed by the contracting authority (ANNEX III to the specific contract) via **mail only** to the address below:

European Union Agency for Fundamental Rights  
Attn: Administration Unit  
Schwarzenbergplatz 11,  
Vienna 1040, Austria

The **invoice date** cannot be earlier than the date when the contracting authority has signed and issued the final validation of the Task Acceptance Form (ANNEX III to the specific contract).

## 5 Subcontracting

Subcontracting is not allowed.

## 6 Performance guarantee

No performance guarantee will be required.

## 7 Use of results

Refer to Article I.10 of the framework contract.

## 8 Administrative provisions

The persons responsible for implementing this specific contract are:

For the Contracting authority:



- Administrative matters: Xavier CATALÀ, [procurement@fra.europa.eu](mailto:procurement@fra.europa.eu)
- Technical matters: Julia BEHRENS, e-mail: [Julia.BEHRENS@fra.europa.eu](mailto:Julia.BEHRENS@fra.europa.eu)

For the Contractor:

- Administrative and Technical matters: Petra BROSKEVIČOVÁ: [petra.broskevicova@soc.cas.cz](mailto:petra.broskevicova@soc.cas.cz)

All communication relating to the implementation of this specific contract must be in the form of written correspondence and be sent to the appropriate responsible persons.

## 9 Annexes

The following documents are annexed to the specific contract and form an integral part of it:

ANNEX I: Technical Annex/Description of the Tasks – SR 52 FRANET Guidelines  
ANNEX II: Contractor's specific tender of 26/03/2025  
ANNEX III: Task Acceptance Form

## SIGNATURES

For the contractor,

Mgr. Jindřich KREJČÍ, Ph.D  
Director

For the contracting authority,

Joanna GOODEY, Head of Digital,  
Justice and Migration Unit

signature: \_\_\_\_\_

signature: \_\_\_\_\_

Done at \_\_\_\_\_

Done at Vienna

Date: \_\_\_\_\_



**ANNEX I**

**Technical Annex/Description of the Tasks**



**ANNEX II**

**Contractor's specific tender**



**ANNEX III -TASK ACCEPTANCE FORM**  
**FOR SPECIFIC CONTRACT No 08**  
**UNDER FRAMEWORK CONTRACT F-SE-22-T01-L03-C01**

One original - duly signed - to be attached to the invoice.

<b>Deliverable:</b>	
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**SIGNING FOR WORK**

*To be filled in by the contractor and the contracting authority:*

	<b>Contractor</b>	<b>FRA</b>
<b>Date of delivery/signing:</b>		
<b>Person responsible for checking (in block capitals):</b>		
<b>Comments (Please indicate if any deviations occur from the contract and attach relevant justification):</b>		

**ACCEPTANCE AND VALIDATION OF THE SERVICE**

*To be filled in by the contracting authority:*

<b>Official responsible for accepting the work: OIA (FRA's responsible in charge of the reception of the work)</b>	
<b>Date and signature</b>	
<b>Official responsible for the final validation (in Block capitals): OVA (FRA's responsible in charge of the final validation of the work)</b>	
<b>Date and signature:</b>	



**WORKING DAYS ESTIMATE / per submitted report**

**SR 52 – Research analysis and reporting on fundamental rights considerations on asylum, border and migration – quarterly reports**

[to be filled in by the contractor]

	A	B	AxB	C	AxC
PROFILE	PRICE/DAY (EUR)	TOTAL ESTIMATED number of days	INITIAL contract price (EUR)	ACTUAL number of days spent <sup>1</sup>	TOTAL PRICE (EUR)
Research manager	420	3	1,260.00		
Legal/social expert	390	2.5	975.00		
INITIAL TOTAL (per report):			<b>2,235.00</b>	ACTUAL TOTAL:	
Date and contractor's signature:					

<sup>1</sup> The actual number of days cannot exceed the estimated number of days

