

Co-operation Agreement between NAs

AGR/2025/0049

Czech National Agency for International Education and Research (DZS)

Na Poříčí 1035/4

110 00 Praha 1

Czechia

IČ: 61386839

called hereafter "**the host**", represented for the purposes of signature of this agreement by **Michal Uhl**, Director

and

Slovak Academic Association for International Cooperation

Križkova 9

811 04 Bratislava

Slovak Republic

IČ: 30778867

called hereafter "**the partner**" represented for the purposes of signature of this agreement by **XXXXXXXXX** Executive Director

HAVE AGREED AS FOLLOWS

Art. 1 - Purpose and duration

- 1.1. The host and the partner have agreed to co-fund and co-organise the Pre-departure meeting of Erasmus+ VET mobility coordinators and participants; 1. – 4. 4. 2025, Prague, Czechia.
- 1.2. The period of eligibility of costs shall begin at the earliest from 1. 1. 2025 and end at the latest on 31. 12.2025 inclusive.
- 1.3. The host and the partner have agreed that the financial contribution of the partner will be used to cover the costs associated with the provision of meeting premises, accommodation and catering during the meeting programme for all meeting participants.

Art. 2 – Financing

- 2.1 All of the costs of the event are pre-paid by the Czech National Agency for International Education and Research (DZS).
- 2.2 The host and the partner have agreed to share the costs as equally as possible. The maximum financial contribution of the partner shall not exceed **20,000 EUR including VAT**.
- 2.3 The amount of the maximum financial contribution as specified by article 2.2 can be increased only by written and signed agreement.
- 2.4 It is the responsibility of both parties to ensure and keep proof of the co-funding of the activity from other sources than the EU funding. An invoice detailing the expenses will be sent to the partner after the conference.
- 2.5 Conversion shall be made at monthly accounting rate established by the European Commission and published on its website (<https://ec.europa.eu/budget/graphs/inforeuro.html>) in the month when the conference mentioned in the Article 1 takes place.

Art. 3 – Payments

- 3.1 The partner will pay the contribution due, as explained in Article 2, within 30 days of date of the invoices from host to the partner. Host will invoice in EUR.

Art. 4 - Report

- 4.1. After the conference the host will inform the partner about final spent budget and provide partner with:
 - a) Final overview of the total expenditures and incomes
 - b) List of participants with name, sending organisation and date.

Art. 5 - Rights and obligations

- 5.1 Both parties shall ensure:
 - a) Communication on conference at websites, social media and other communication means in line with rules of the Erasmus+ programme.
 - b) Preparation of the content of the meeting.
 - c) Cooperation on evaluation survey.

Art. 6 – Other provisions

- 6.1 The host commits itself to undertake the conference mentioned in the Article 1 in full respect of the Erasmus+ programme regulatory framework, with respect to sound financial management, nonprofit, procurement rules and in line with respective national legislation.
- 6.2 The agreement shall enter into force on the date when the last of the two parties' signs. The agreement shall enter effectiveness on the it is published on the website of Registry of Contracts by the host.
- 6.3 The cooperation requires that both parties process personal data, whilst they jointly determine the purposes and means of processing of personal data in compliance with the obligations under the Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (referred to as "General Data Protection Regulation" or "the GDPR") and other generally applicable laws. On concluding this Agreement, the Parties seek to regulate the terms of processing of personal data in such a way that they meet the provisions of the GDPR.
- 6.4 The agreement terminates on the date stipulated in Article 1.2, or breach of the terms of agreement or if the non-performance is such as to justify termination of the agreement as a whole. In any case the termination of the agreement or any amendment to the agreement should be done in written based on prior written notification.
- 6.5 The agreement is drawn up in English language and signed electronically.

SIGNATURES

27.3.2025

For the host

XXXXXXXXXXXXX

Director of DZS

18.3.2025

For the partner

XXXXXXXXXXXXX

Executive director of SAAIC