



PARTNERSHIP AGREEMENT

for project

International Collaborative Learning in OSH (COLOSH)

between

Official name: VSB – Technical University of Ostrava (VSB-TUO)

Official status: Public body

Address: 17. listopadu 2172/15, 708 00 Ostrava – Poruba, Czech Republic

VAT: CZ61989100

hereafter named "the Coordinator", represented by Rector, prof. RNDr. Václav Snášel, CSc,

on the one part and

AP University of Applied Sciences and Arts, Antwerp

Public body

with registered Address at 2000 Antwerp, Lange Nieuwstraat 101 and with

company number 0535.880.359 and represented

hereafter named "the Partner", represented by Pascale De Groote, general director who delegates the execution of this agreement to Gerardus Gooskens, Dean Industrie & omgeving.

on the other part,

together referred to as "the Parties"

have agreed to implement the project "**International Collaborative Learning in OSH**" under the Erasmus+ Programme, Key Action 2: Strategic Partnerships, hereinafter referred to as "the Project" as follows:

Article 1 - Subject matter

1. This Partnership Agreement shall regulate relations between the parties, and their respective rights and obligations with regard to their participation in the project **International Collaborative Learning in OSH (COLOSH)** under the Grant Agreement **2024-1-CZ01-KA220-HED-000257634** concluded between the **National Agency** and the **Coordinator**.
2. The **total grant of the project** for the contractual period referred to by the Grant Agreement 2024-1-CZ01-KA220-HED-000257634, is estimated at 400 000 EUR and shall take the form of lump sum grant contributions.



3. The subject matter of the Partnership Agreement and the related work packages and activities are detailed in the annexes, which form an integral part of this agreement and that each party declares to have read and approved.
4. With the signature of this Partnership Agreement, the **Coordinator** and the **Partners** accept the grant and agree to implement the Project, acting on their own responsibility.

Article 2 - Duration

1. The duration of the Project is 30 months. It starts on 01/11/2024 and ends on 30/04/2027.
2. This Partnership Agreement enters into force on the date of signature by the last of both parties to the agreement and terminates after the date of payment of the balance by the Coordinator to the Partner. The provisions regarding post-project deadlines will remain applicable for 5 years after the last payment.
3. The period of eligibility of the costs starts on 01/11/2024 and finishes on 30/04/2027.

Article 3 - Obligations of the Coordinator

The Coordinator shall undertake:

1. to take all the steps necessary to prepare for, perform and correctly manage the Project in accordance with the objectives of the Project as set out in the Grant Agreement concluded between the National Agency and the Coordinator;
2. to share with the Partner a copy of the Grant Agreement **2024-1-CZ01-KA220-HED-000257634** and its annexes concluded with the National Agency, and various reports and any other official documents concerning the project;
3. to notify and provide the Partner with any amendment made to the Grant Agreement **2024-1-CZ01-KA220-HED-000257634** concluded with the National Agency;
4. to define in conjunction with the Partner the role and rights and obligations of the parties, including those concerning the attribution of the intellectual property rights;
5. to comply with all the provisions of Grant Agreement **2024-1-CZ01-KA220-HED-000257634** binding the **Coordinator** to the **National Agency**.

Article 4 - Obligations of the Partner

The Partner shall undertake:

1. to take all the steps necessary to prepare for, perform and correctly manage the Project in accordance with the objectives of the project as set out in the Grant Agreement **2024-1-CZ01-KA220-HED-000257634** concluded between the **National Agency** and the **Coordinator**;



An outline of the tasks that the Partner is in charge of could be found in Annex II.

2. to communicate to the Coordinator any information or documents required by the latter that is necessary for the management of the project;
3. to accept responsibility for all information communicated to the Coordinator, including details of costs claimed and, where appropriate, ineligible expenses;
4. to define in conjunction with the Coordinator the role and rights and obligations of the parties, including those concerning the attribution of the intellectual property rights.

Article 5 - Financing

1. The maximum grant of the Partner for the period covered by the Partnership Agreement is estimated at XXX,00 EUR. The partner's detailed budget is described in the Annex I of this Partnership Agreement.

Article 6 – Budget transfers

1. The Coordinator commits itself to carrying out payments relating to the subject matter of this agreement to the Partner according to the achievement of the tasks and according to the following schedule:

TYPE OF PAYMENT	AMOUNT TO BE TRANSFERRED	EXPECTED DATE OF PAYMENT
Initial prefinancing	40 % of the budget allocated to the <i>Partner</i>	Within 30 days after the signature of the Partnership Agreement
Additional prefinancing	40 % of the budget allocated to the <i>Partner</i>	Within 30 calendar days of receiving the instalment from the National Agency provided that the Partner delivered claim forms with supporting documentation and agreed outcomes according to the in the work plan when at least 70% of the initial prefinancing has been spent. The Coordinator reserves the right to withhold this Additional prefinancing if the partner's report to Coordinator is submitted after the deadline mentioned in article 8 of this agreement.
Balance payment	20% of the budget allocated to the <i>Partner</i>	Within 60 calendar days of receiving the final payment from the National Agency The balance will be paid once the Partner's contractual obligations have been fully met, all the necessary supporting documentation has been received and the National Agency has approved the final

		report. The Coordinator reserves the right to withhold the balance payment and demand a refund of the amounts already paid if the report is presented after the deadline mentioned in article 8 of this agreement.
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- All payments shall be regarded as advances pending explicit approval of the final report, the corresponding cost statement and the quality of the results of the project by the National Agency.

Article 7- Partner Bank account

Name of Bank: BNP Paribas Fortis

Address of branch: Warandeborg 3, B-1000 Brussel

Name and address of account holder: AP Hogeschool Antwerpen

Full account number:

IBAN code: BE74 0013 5932 9607

SWIFT code: GEBABEBB

Article 8 - Reporting

- The Partner shall provide the Coordinator with any information and document required for the preparation of the Periodic report and, where appropriate, with copies of all the necessary supporting documents *completed and signed by the legal representative or financial representative* by **28.2.2026** at the latest.
- The Partner shall provide the Coordinator with any information and document required for the preparation of the Progress report and, where appropriate, with copies of all the necessary supporting documents *completed and signed by the legal representative or financial representative* by **31.10.2026** at the latest.
- The Partner shall provide the Coordinator with any information and document required for the preparation of the Final report and, where appropriate, with copies of all the necessary supporting documents *completed and signed by the legal representative or financial representative* by **31.05.2027** at the latest.
- The required information and documentation within the Project shall be provided in English.

Article 9- Monitoring and supervision

- The Partner shall provide without delay the Coordinator with any information that the latter may request from him concerning the carrying out of the Project covered by this agreement.
- The Partner shall make available to the Coordinator any documents making it possible to check that the afore mentioned Project is being or has been carried out.



Article 10 - Liability

1. The Coordinator and Partner are jointly responsible for the *technical* implementation of the action. If one of the beneficiaries fails to implement their part of the action, the other beneficiaries must ensure that this part is implemented by someone else (without being entitled to an increase of the maximum grant amount and subject to an amendment; see Article 7 of the Grant Agreement **2024-1-CZ01-KA220-HED-000257634**). The *financial* responsibility of each beneficiary in case of recoveries is governed by Article 22 of the Grant Agreement **2024-1-CZ01-KA220-HED-000257634**.
2. Each contracting party shall release the other from any civil liability in respect of damages resulting from the performance of this agreement, suffered by itself or by its personnel, to the extent that these damages are not due to the serious or intentional negligence of the other party or its personnel.
3. The Partner shall protect the National Agency, the Coordinator and their personnel against any action for damages suffered by third parties, including project personnel, as a result of the performance of this agreement, to the extent that these damages are not due to the serious or intentional negligence of the National Agency, the Beneficiary or their personnel.

Article 11 - Termination of the agreement

1. The Coordinator may terminate the Partnership Agreement if the Partner has inadequately discharged or failed to discharge any of the contractual obligations, insofar as this is not due to *force majeure*, after notification of the Partner by registered letter has remained without effect for one month.
2. The Partner shall immediately notify the Coordinator, supplying all relevant information, of any event likely to prejudice the performance of this agreement.

Article 12 - Jurisdiction clause

12.1 The law applicable to this agreement shall be the law of **the Czech Republic**.

12.2 Failing amicable settlement, the Courts of **the Czech Republic** shall have sole competence to rule on any dispute between the contracting parties in respect of this agreement.

Article 13 - Amendments or additions to the agreement

Amendments to this agreement shall be made only by a supplementary Agreement signed on behalf of each of the parties by the signatories to this agreement.



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Annexes

Annex I Detailed budget of the Project
Annex II Partners' involvement in the Project
Annex III Copy of the Grant Agreement **2024-1-CZ01-KA220-HED-000257634**

Done in two copies.

For the Coordinator,

In Ostrava, date:

28.02.2025

For the Partner,

In Antwerp, date: 18-2-2025

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Prof. RNDr. Václav Snášel, CSc.
Rektor VSB-TUO

Gerardus Gooskens
Dean Industrie & Omgeving



ANNEX I

Detailed budget of the project

Budget Summary

This section provides a summary of the estimated project budget. The table is automatically completed taking into account the described work packages and their estimated cost.

Budget Items	Allocated amount (EUR)
Work package n°1 'Project Management'	80 000,00
Work package n°2 - COIL Training	87 500,00
Work package n°3 - COIL Toolbox	92 000,00
Work package n°4 - COIL Projects	97 000,00
Work package n°5 - COIL Community	43 500,00
Total	400 000,00

Distribution of the grant amount among participating organisations

WP	VYSOKÁ ŠKOLA BAŇSKÁ - TECHNICKÁ UNIVERZITA OSTRAVA (EUR)	INSTITUTO POLITECNICO DO PORTO (EUR)	UNIVERSITA TA MALTA (EUR)	EUROPEAN UNIVERSITY CYPRUS (EUR)	ARTESIS PLANTJN HOGESCHOOL ANTWERPEN (EUR)	Allgemeine Unfallversicherungsanstalt (EUR)	UNIVERSIDADE DO MINHO (EUR)	Total (EUR)
Work package n°1 'Project Management'	18 000,00	13 000,00	7 000,00	12 000,00	13 000,00	8 000,00	9 000,00	80 000,00
Work package n°2 - COIL Training	28 000,00	14 000,00	8 000,00	10 500,00	9 000,00	7 000,00	11 000,00	87 500,00
Work package n°3 - COIL Toolbox	17 000,00	17 500,00	9 500,00	13 500,00	17 000,00	12 000,00	5 500,00	92 000,00
Work package n°4 - COIL Projects	18 500,00	15 500,00	8 500,00	15 000,00	20 500,00	8 000,00	11 000,00	97 000,00
Work package n°5 - COIL Community	8 500,00	5 000,00	2 000,00	9 000,00	5 500,00	5 000,00	8 500,00	43 500,00
Total	90 000,00	65 000,00	35 000,00	60 000,00	65 000,00	40 000,00	45 000,00	400 000,00
Project lump sum (EUR)								400 000,00



ANNEX II

Partners' involvement and responsibilities in the project:

WP / Task	Leader	Co-leader	Other partners involved	Number of participants / units
WP1: Project Management	VSB	-	all	
Kick-off meeting (CZE, online, 11/2024)	VSB	-	all	VSB: 3-4 persons AUVA: 2 persons AP: 2-3 EUC: 2 persons PPorto: 2-3 persons UMalta: 1 person UMinho: 1 person (MIN 1, MAX 3)
2nd partner meeting (PRT, in-person, 05/2025)	PPorto	-	all	
3rd partner meeting (AUS, in-person, 12/2025)	AUVA	-	all	
4th partner meeting (CZE, hybrid, 06/2026 + BIP)	VSB	-	all	
5th partner meeting (BEL, in-person, 11/2026)	AP	-	all	
Final meeting (CZE, online, 04/2027)	VSB	-	all	
WP2: C(O)IL Training	VSB (Eva Haug - AUAS)	PPorto	All	
Online COIL course for teachers	VSB	UMinho	All	Unlimited No. of participants
Online COIL training workshops for teachers	VSB	PPorto	All	VSB: 5-8 persons AUVA: 2 persons AP: 3-5 persons EUC: 3 persons PPorto: 3-5 persons UMalta: 3 persons UMinho: 3-5 persons (MIN 15 participants)
Module 1: Internationalisation and curriculum development	VSB	PPorto	All	
Module 2: Facilitating intercultural learning	VSB	PPorto	All	
Module 3: COIL design and implementation	VSB	PPorto	All	
Module 4: Group work and Project-based learning	PPorto	UMinho	All	
Module 5: Digital technologies for COIL	UMinho	PPorto	All	



WP3: C(O)IL Toolbox	PPorto	AP	All	Toolbox development team: 15 teachers/trainers 5 students 5 company representatives
<i>OSH-content teaching tools</i>	<i>PPorto</i>	<i>AP</i>	<i>All</i>	
Real workplace videos for risk assessment purposes	AP	VSb	All	
Workplace simulations for risk assessment purposes	PPorto	VSb	All	
Handbook on risk assessment methods with practical examples	PPorto	AP	All	
Case studies on real accidents and work-related diseases	PPorto	AP	All	
<i>Supportive teaching tools</i> Icebreakers for teachers	<i>AUVA</i>	<i>VSb</i>	<i>All</i>	
<i>Micro guides for students</i>	<i>AP</i>	<i>VSb</i>	<i>ALL</i>	
Literature review	AP	EUC	All	
Project management	AP	UMinho	All	
Social surveys	AUVA	VSb	All	
International learning	VSb	PPorto	All	
WP4: C(O)IL Projects	AP	VSb	All	
COIL projects	AP	VSb	All	VSb: 4 courses available (Occupational hygiene, Occupational risk management, Safety culture, OSH principles and practice) - ca 15-20 students + 4 teachers AP: 3 courses available (Risk management, Occupational safety, Ergonomics) - ca 20 students + 3-4 teachers EUC: under the general activities of the 2 courses (Human Factors and Risk Assessment and management) - 10 - 15 students and 1 - teachers PPorto: 2 courses (Risk Management; Work Study and Ergonomics); ±30 students; 3 teachers UMalta: 3 courses (Ergonomics, Quantitative research methods,



				Qualitative research methods), aprox 20 students + 3 lecturers UMinho: 2 courses available (Occupational Safety, Occupational Hygiene) 12-15 students + 3 teachers (total)
COLOSH summer school	VSB	AP	All	VSB: 5 students + 4 teachers/trainers AUVA: 2 trainers AP: 5 students + 1/2 teachers EUC: 2 students and 1 teacher PPorto: 3 students + 1 teacher UMalta: 2 students + 1 teacher UMinho: 3 students + 1/2 teachers (MIN 1 students + 0 teachers, MAX 5 students + 2 teachers; AUVA trainers only - not necessary)
Reciprocal lectures	EUC	PPorto	All	VSB: 4 courses available (Occupational hygiene, Occupational risk management, Safety culture, OSH principles and practice) - ca 80 students + 4 teachers in total AP: 3 courses (Risk management, Occupational safety, Ergonomics) EUC: under the general activities of the 3 courses (Human Factors, Risk Assessment and Management and Fire Risk Management) - aprox.15 students and 2 - teachers PPorto: 2 courses (Risk Management; Work Study and Ergonomics) - ±30 students + 3 teachers UMalta: 2 courses available (Occupational Safety, Occupational Hygiene) UMinho: 2 courses available (Occupational Safety, Occupational Hygiene) 12-15 students + 3 teachers (total)
WP5: C(O)IL Network/Community	EUC	UMinho	All	
Online community platform	UMinho	EUC		
Formal meetings - Professional talks	EUC	VSB		10 lectures in total



Informal meetings	UMinho	PPorto		
Updated version of the ENETOSH standard of competence for instructors and trainers in safety and health from 2010	VSB	AUVA	All	
Joint publications in conference proceedings/journals	EUC	VSB	all	2 publications in total
Multiplier event: Czechia	VSB	-	-	ca 15 participants
Multiplier event: Portugal	UMinho	-	-	ca 15 participants
Multiplier event: Cyprus	EUC	-	-	ca 15 participants
Multiplier event: Belgium	AP	-	-	ca 15 participants



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ANNEX III

Copy of the Grant Agreement **2024-1-CZ01-KA220-HED-000257634**

Shared at joint google drive here:

https://drive.google.com/drive/folders/1tK4QUHnkrIZ3X0YawhVmkODqN5XeLut?usp=drive_link