



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2018-2023<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
University of Ostrava Faculty of Science	CZ OSTRAVA02	<b>Faculty coordinator:</b> Mgr. Lukáš Laš, Ph.D., Faculty of Science, University of Ostrava, 30. dubna 22, 701 03 Ostrava, Czech Republic <a href="mailto:Lukas.Las@osu.cz">Lukas.Las@osu.cz</a> +420 597 092 113	< <a href="http://prf.osu.eu/">http://prf.osu.eu/</a> >  < <a href="http://prf.osu.eu/index.php?kategorie=35184">http://prf.osu.eu/index.php?kategorie=35184</a> > [course catalogue]  < <a href="http://prf.osu.eu/kma/index.php?kategorie=36033">http://prf.osu.eu/kma/index.php?kategorie=36033</a> >

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Mob. +420 777 089 895</p> <p><b>Departmental coordinator:</b>  Mgr. Věra Ferdiánová,  Ph.D.,  Department of  Mathematics,  University of Ostrava,  30. dubna 22,  701 03 Ostrava,  Czech Republic;  <u><a href="mailto:vera.ferdianova@osu.cz">vera.ferdianova@osu.cz</a></u>  +420 597 092 142</p> <p><b>Institutional Coordinator</b>  Mgr. Kamila Danihelková  <u><a href="mailto:kamila.danihelkova@osu.cz">kamila.danihelkova@osu.cz</a></u>  +420 597 09 1015</p>	
<p>Slovak University of Technology</p> <p>Faculty of Mechanical Engineering</p> <p>Námestie slobody 17</p> <p>821 31 Bratislava</p>	<p>SK BRATISL01</p>	<p>Ing. Ivan Prelovský,  PhD.  Erasmus Institutional Coordinator  International Relations Office  Vazovova 5, 812 43  Bratislava  Tel.: +421 917 669 200,  Fax: +421 2 52494148  <u><a href="mailto:ivan.prelovsky@stuba.sk">ivan.prelovsky@stuba.sk</a></u>  Faculty Coordinator  Mgr. Lucia Abrhanová  Tel.: +421 917 879 775  <u><a href="mailto:lucia.abrhanova@stuba.sk">lucia.abrhanova@stuba.sk</a></u></p>	<p>General Information for Erasmus Students:</p> <p><u><a href="http://www.stuba.sk/english/international-activities/erasmus-students.html?page_id=5720">http://www.stuba.sk/english/international-activities/erasmus-students.html?page_id=5720</a></u></p> <p><u><a href="http://www.stuba.sk/english/ects/ects-information-package/information-on-degree-programmes/all-courses.html?page_id=6024">http://www.stuba.sk/english/ects/ects-information-package/information-on-degree-programmes/all-courses.html?page_id=6024</a></u></p>

## B. Mobility numbers<sup>5</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  Student Mobility for Traineeships *  [total number of months of the study periods or average duration*]	
CZ OSTRAVA02	SK BRATISL01	0541	Mathemati cs	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 x 10 months (total 30 months)	To be agreed on a case by case basis
SK BRATISL01	CZ OSTRAVA02	0541	Mathemati cs	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 x 10 months (total 30 months)	To be agreed on a case by case basis

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods  Staff Mobility for Teaching  Staff Mobility for Training *  [total number of days of teaching periods or average duration*]	
CZ OSTRAVA02	SK BRATISL01	0541	Mathematics	3 teachers, total 5 weeks	1 staffers, 1 week
SK BRATISL01	CZ OSTRAVA02	0541	Mathematics	3 teachers, total 5 weeks	1 staffers, 1 week

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ OSTRAVA02	0541 Mathematics	Czech	English	B1 – English	B2 - English
SK BRATISL01	0541 Mathematics	Slovak	English	B1 – English	B2 - English

For more details on the language of instruction recommendations, see the course catalogue of each institution[*Links provided on the first page*].

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ OSTRAVA02	31 <sup>st</sup> of May	31 <sup>st</sup> of October
SK BRATISL01	31 <sup>st</sup> of May	31 <sup>st</sup> of October

*[\* to be adapted in case of a trimester system]*

<sup>6</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## **F. Information**

### **1. Grading systems of the institutions**

CZ OSTRAVA02:

For grading please refer to university webpage:

<<http://www.osu.eu/index.php?id=9899>>

SK BRATISL01:

<b>ECTS GRADES</b>	<b>Slovak University of Technology in Bratislava LOCAL GRADES</b>
A	1 (92-100%)
B	1,5 (83-91%)
C	2 (74-82%)
D	2,5 (65-73%)
E	3 (56-64%)
FX	4 (0-55%)

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
CZ OSTRAVA02	<a href="mailto:Lukas.Las@osu.cz">Lukas.Las@osu.cz</a> +420 597 092 113	Ministry of Foreign Affairs of Czech Republic: < <a href="http://www.mzv.cz/jnp/en/information_for_alien/general_visa_information/index.html">http://www.mzv.cz/jnp/en/information_for_alien/general_visa_information/index.html</a> >  Ministry of the Interior of Czech Republic: < <a href="http://www.mvcr.cz/mvcren/article/immigration.aspx">http://www.mvcr.cz/mvcren/article/immigration.aspx</a> >
SK BRATISL01		<a href="http://www.stuba.sk/english/ects/ects-information-package/general-information-for-students/practical-information-for-students.html?page_id=5452">http://www.stuba.sk/english/ects/ects-information-package/general-information-for-students/practical-information-for-students.html?page_id=5452</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
CZ OSTRAVA02	<a href="mailto:Lukas.Las@osu.cz">Lukas.Las@osu.cz</a> +420 597 092 113	Insurance information from university webpage: < <a href="http://www.osu.eu/index.php?kategorie=27&amp;id=8270">http://www.osu.eu/index.php?kategorie=27&amp;id=8270</a> > Information on health care claims: < <a href="http://www.cmu.cz/en">http://www.cmu.cz/en</a> > Biggest health insurance company in Czechia: < <a href="http://www.vzp.cz/en/index.php">http://www.vzp.cz/en/index.php</a> >
SK BRATISL01		<a href="http://www.stuba.sk/english/ects/ects-information-package/general-information-for-students/insurance.html?page_id=5457">http://www.stuba.sk/english/ects/ects-information-package/general-information-for-students/insurance.html?page_id=5457</a>

### **4. Housing**



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA02	<a href="mailto:Lukas.Las@osu.cz">Lukas.Las@osu.cz</a> +420 597 092 113	Housing options from university webpages: < <a href="http://www.osu.eu/index.php?kategorie=27&amp;id=8269">http://www.osu.eu/index.php?kategorie=27&amp;id=8269</a> > < <a href="http://prf.osu.eu/ksg/index.php?id=2090">http://prf.osu.eu/ksg/index.php?id=2090</a> >
SK BRATISL01		<a href="http://www.stuba.sk/english/ects/ects-information-package/general-information-for-students/accommodation.html?page_id=5461">http://www.stuba.sk/english/ects/ects-information-package/general-information-for-students/accommodation.html?page_id=5461</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
CZ OSTRAVA02	doc. RNDr. Jan Hradecký, Ph.D. Dean of the Faculty of Science	18-07-2017	
SK BRATISL01	doc. Ing. Juraj Beniak, PhD. Vice-Dean	13-07-2017	



OSTRAVSKÁ UNIVERZITA  
Přírodovědecká fakulta  
Oscé.ení pro vnitřní a vnější vztahy  
30. dubna 22 / 701 03 Ostrava  
[prf.osu.cz](http://prf.osu.cz) ⓘ

<sup>7</sup> Scanned signatures are accepted