Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff
among EU Member States and third countries associated to the Programme[1]

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year	Call Year
Start of validity	2024/25	2024
End of validity	2028/29	2028

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[2] (email, phone)	Websites (General/Faculties/ Course catalogue)
TECHNICKA UNIVERZITA V LIBERCI	CZ LIBEREC01	Ing. Viera Huličková erasmus@tul.cz	https://www.tul.cz/en/home-page/
TURUN YLIOPISTO	SF TURKU01	Teija Koskela teija.koskela@utu.fi	

B. Mobility numbers[3] per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Fields of education - Clarification	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
CZ LIBEREC01	SF TURKU01	0110		2	10		
Additional information							
SF TURKU01	CZ LIBEREC01	0110		2	10		
Additional information							

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instructions	Recommended language of instruction level[4]	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ LIBEREC01		English		B2
SF TURKU01		English		B2

D. Calender

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term [day/month]	Spring term [day/month]
CZ LIBEREC01	30/05	30/10
SF TURKU01		

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term [day/month]	Spring term [day/month]
CZ LIBEREC01	30/05	30/10
SF TURKU01		

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Websites for information
CZ LIBEREC01	erasmus@tul.cz, 00420485353122	https://www.tul.cz/en/erasmus-2/incoming-students/erasmus-application-procedures-and-deadlines/

E. Additional requirements

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

The receiving institution will send its decision within 5 weeks, **and no later than 5 weeks.**

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Websites for information
CZ LIBEREC01	Inclusion and accessibility		erasmus@tul.cz 00420485353122	http://apc.tul.cz/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Receiving institution [Erasmus code]	Contact details (email, phone)	Websites for information
CZ LIBEREC01	us.koleje@tul.cz, 00420485353122	https://www.tul.cz/en/students/life-at-tul/acommodation/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Receiving institution [Erasmus code]	Contact details (email, phone)	Websites for information
CZ LIBEREC01	erasmus@tul.cz, 00420485353122	https://www.tul.cz/en/erasmus-2/incoming-students/erasmus-student-versus-visa/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Contact details (email, phone)	Websites for information
CZ LIBEREC01	erasmus@tul.cz, 00420485353122	https://www.tul.cz/en/erasmus-2/incoming-students/medical-insurance/

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Websites for information
CZ LIBEREC01	Grading system	erasmus@tul.cz, 00420485353122	https://www.tul.cz/en/erasmus-2/incoming-students/grading-system/

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[5]
CZ LIBEREC01	doc. Ing. Kateřina Maršíková, Ph.D., vice-rector	10.11.2024	Approved via EWP network
SF TURKU01	Tarja Virta	12.11.2024	Approved via EWP network

[1] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[2] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

[3] Mobility numbers can be given per sending/receiving institutions and per education field (optional*: https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-

[4] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

[5] Scanned signatures are accepted