

Co-operation Agreement between NAs

AGR/2024/0232

Czech National Agency for International Education and Research (DZS)

Na Poříčí 1035/4
110 00 Praha 1
Czechia
VAT number: 61386839

called hereafter "**the host**", represented for the purposes of signature of this agreement by **Michal Uhl**, Director

and

OeAD, Austria's Agency for Education and Internationalisation

Ebendorferstraße 7
1010 Vienna
Austria
VAT number: ATU 64808925

called hereafter "the partner" represented for the purposes of signature of this agreement **Ernst Gesslbauer**, Director Erasmus+ & ESC,

HAVE AGREED AS FOLLOWS

Art. 1 - Purpose and duration

- 1.1. The host and the partner have agreed to co-fund and co-organise the TCA conference Czeducon; 18. - 20. 11. 2024, Prague, Czechia.
- 1.2. The period of eligibility of costs shall begin at the earliest from 1. 1. 2024 and end at the latest on 31. 12.2024 inclusive.
- 1.3. The host and the partner have agreed that the financial contribution of the partner will be used to cover the costs associated with the part of the provision of conference premises and use of the technical equipment of the venue and catering during the conference programme for all participants of the conference.

Art. 2 – Financing

- 2.1 All of the costs of the event are pre-paid by the Czech National Agency for International Education and Research (DZS).
- 2.2 The host and the partner have agreed that the maximum amount of the financial contribution of the partner shall be **10 000 EUR including VAT**.
- 2.3 The amount of the maximum financial contribution as specified by article 2.2 can be increased only by written and signed agreement.
- 2.4 It is the responsibility of both parties to ensure and keep proof of the co-funding of the activity from other sources than the EU funding. An invoice detailing the expenses will be sent to the partner after the conference.
- 2.5 The partner will send up to 15 participants to the activity with possible participation of more candidates from the waiting list. The host will cover their meals costs during the activity, while partner NA will cover accommodation and travel costs for the participants.

Art. 3 – Payments

- 3.1 The partner will pay the contribution due, as explained in Article 2, within 30 days of date of the invoices from host to the partner. Host will invoice in EUR.

Art. 4 - Report

- 4.1. After the conference the host will inform the partner about final spent budget and provide partner with:
 - a) Final overview of the total expenditures and incomes
 - b) List of participants with name, sending organisation and date.

Art. 5 - Rights and obligations

- 5.1 Both parties shall ensure:
 - a) Communication on conference at websites, social media and other communication means in line with rules of the Erasmus+ programme.
 - b) Host provides list of co-financing national agencies of the conference website czeducon.cz.
 - c) Preparation of the content of the conference.
 - d) Cooperation on evaluation survey.
 - e) The host reserve at least 15 spots in the registration and for participation during the whole duration of the conference so that at least 15 participants from the Austrian HE sector can participate.

Art. 6 – Other provisions

- 6.1 The host commits itself to undertake the conference mentioned in the Article 1 in full respect of the Erasmus+ programme regulatory framework, with respect to sound financial management, nonprofit, procurement rules and in line with respective national legislation.
- 6.2 The agreement shall enter into force on the date when the last of the two parties' signs. The agreement shall enter effectiveness on the it is published on the website of Registry of Contracts by the host.
- 6.3 The cooperation requires that both parties process personal data, whilst they jointly determine the purposes and means of processing of personal data in compliance with the obligations under the Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (referred to as "General Data Protection Regulation" or "the GDPR") and other generally applicable laws. On concluding this Agreement, the Parties seek to regulate the terms of processing of personal data in such a way that they meet the provisions of the GDPR.
- 6.4 The agreement terminates on the date stipulated in Article 1.2, or breach of the terms of agreement or if the non-performance is such as to justify termination of the agreement as a whole. In any case the termination of the agreement or any amendment to the agreement should be done in written based on prior written notification.
- 6.5 The agreement is drawn up in English language and can be signed either electronically with a qualified digital signature or in paper form. In the case of the paper form, the contract shall be drawn up in two copies with the force of an original, of which both parties shall receive one copy each.

SIGNATURES

For the host
Michal Uhl
Director of DZS

For the partner
Ernst Gesslbauer
Director Erasmus+ & ESK, OeAD