



U.S. Department of State
FEDERAL ASSISTANCE AWARD

1. Recipient Name University of West Bohemia in Pilsen DBA ZAPADOCESKA UNIVERZITA V PLZNI		2. Assistance Type: <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Fixed Amount Award <input type="checkbox"/> Grant <input type="checkbox"/> Property Grant <input type="checkbox"/> Voluntary Contribution	
3. Address UNIVERZITNI 8 PLZEN, 30100 CZE			
4. Recipient POC: Phone Number: Email:			
5. Type of Entity Foreign Educational Institution	6. Unique Entity Identifier NNSKCW6RG3B7	7. EIN/ TIN *****	
8. Assistance Listing Number 19.441	9. Statutory Authority for Assistance Fulbright-Hays	10. Award Number SEZ80024CA0033	
11. Period of Performance Start Date 2024-09-30 End Date 2026-09-30		12. Amendment Number	
13. Accounting and Appropriation Data 1900-2024--19__X02090000-E228-ECA-2340--SEZ80024CA0033- \$109,537.00 4122-----		14. Funds Certified By <i>Andrea J Heiland</i> Andrea J Heiland	
Funding Distribution			
15.	Total Prior Costs	New Costs	Total Cost
U.S. Share of Costs		\$109,537.00	\$109,537.00
Recipient Share of Costs		\$0.00	\$0.00
Total Costs		\$109,537.00	\$109,537.00
16. Purpose of the Federal Award Activity This awards helps modernize and furnish the American Center in Pilsen in line with ECA American Look and Feel for American Spaces			
17. Specific Award Conditions <input type="checkbox"/> Attached			
Agreement			
The recipient agrees to execute the work in accordance with the Notice of Award, the approved application incorporated herein by reference or as attached, and 2 CFR Parts 200 and 600 including any subsequent revisions.			
18a. Recipient Name		19a. Grants Officer Name Monica Davis	
18b. Recipient Signature		19b. Grants Officer Signature <i>Monica Davis (electronically signed)</i>	
18c. Title	18d. Date (dd-mmm-yyyy)	19c. Bureau/Office/Post AMERICAN EMBASSY PRAGUE	19d. Date (dd-mmm-yyyy) 2024-09-18
By signing this Federal award, the recipient acknowledges that it will comply with Federal regulations, the Terms and Conditions, and any Special Award Conditions associated with this award. Receipt of the recipient's signature and return of the Federal Award Coversheet is required within ten (10) business days of the Grants Officer's signature. Please return to the Grants Officer address indicated here:			

U.S. STATE OF DEPARTMENT
AWARD PROVISION



During the period of performance, the Recipient must comply with:

- The Award Provisions below
- The Department of State Standard Terms and Conditions for Federal Awards, which are incorporated by reference and made part of this Federal Award. Electronic copies containing the complete text are available at: <https://www.state.gov/about-us-office-of-the-procurement-executive/>
- The applicable sections of 2 CFR §200 and 2 CFR §600 and
- All assurances and certifications made during the application process.

1) FEDERAL AWARD IDENTIFICATION NUMBER (FAIN):

SEZ80024CA0033

2) FEDERAL SHARE OF AWARD:

\$(USD)109,537.00

3) PURPOSE AND OBJECTIVES OF AWARD:

1. Purpose:

University of West Bohemia in Pilsen (hereinafter referred to as the Recipient), is hereby provided a federal award, the purpose of which is to:

Better engage youth audiences in policy-advancing dialogues in the strategic West Bohemian region by creating a welcoming and attractive space for this demographic at our American Space there. The American Center in Pilsen moved rooms, and the new room is completely barren. This creation of a new Center will involve cosmetic furnishing and equipping of the University's large program space in line with ECA's American Look and Feel standards for American Spaces. The recipient, in consultation with the Embassy, will take the lead in terms of determining appropriate vendors and contractors, as well as making design and product decisions. The recipient will also manage the contracting, hiring, accounting, and payments related to the modernization project.

The Recipient shall carry out this award in accordance with its proposal dated 2024-08-26 and any revisions to which both parties agree to in writing.

The Recipient's proposal and any subsequent negotiated revisions are hereby incorporated by reference.

2. Objectives and Expected Outcomes: The Recipient agrees to perform the program and meet the specific

objectives below:

The intended outcome for this project will be a relaxing, attractive space in which youth can spend their free time, socialize with friends, browse or stream the internet, read information including from books or other materials, and engage in discussions that help connect them to the United States and understand how our relationship is built upon our shared values.

Activities will include modernization of the floor, creating glass movable room dividers, new carpet installation, new stacking chairs and tables, Americana branded wall graphics, increasing access to a portable interactive board, notebooks, and other technology.

4) CONTACT INFORMATION:

a. Grants Officer:

- Name: Monica Davis
- Bureau/Mission: AMERICAN EMBASSY PRAGUE
- Section: Public Diplomacy
- Address: Trziste 15, 11800
- Telephone:
- Email:

b. Grants Officer Representative:

- Name: Vit Nejedly
- Bureau/Mission: AMERICAN EMBASSY PRAGUE
- Section: Public Diplomacy
- Address: Trziste 15, 11800
- Telephone: 0
- Email:

5) AUTHORIZED BUDGET SUMMARY:

Unless otherwise stipulated, funds provided under this award may only be expended on authorized activities which take place during the period of performance.

Budget Category	New Costs	Prior Costs	Total Costs
a) Personnel	\$0.00	\$0.00	\$0.00
b) Fringe Benefits	\$0.00	\$0.00	\$0.00

Budget Category	New Costs	Prior Costs	Total Costs
c) Travel	\$0.00	\$0.00	\$0.00
d) Equipment	\$36,867.00	\$0.00	\$36,867.00
e) Supplies	\$0.00	\$0.00	\$0.00
f) Contractual	\$72,670.00	\$0.00	\$72,670.00
g) Construction	\$0.00	\$0.00	\$0.00
h) Other Direct Costs	\$0.00	\$0.00	\$0.00
i) Total Direct Costs (Lines a-h)	\$109,537.00	\$0.00	\$109,537.00
j) Indirect Costs	\$0.00	\$0.00	\$0.00
k) US Share of Costs (Lines i-j)	\$109,537.00	\$0.00	\$109,537.00
l) Recipient Share of Costs	\$0.00	\$0.00	\$0.00

6) INDIRECT COSTS:

N/A

7) PRE-AWARD COSTS:

N/A

8) PROGRAM INCOME:

Deduction: Any program income earned by the Recipient as a result of this award and during the period of performance must be deducted from the total allowable costs in order to determine the net allowable costs for the award.

9) COST SHARING:

N/A

10) SUBRECIPIENTS:

Subawards not included in the Recipient's approved budget must be submitted to the Grants Officer prior to execution in order to determine cost allowability.

All subawards must comply with the requirements of [2 CFR §200.332—Requirements for pass-through entities](#).

11) PAYMENTS:

Payments under this award will be made through the U.S. Department of Health and Human Services (HHS) Payment Management System (PMS). Unless otherwise stipulated, the Recipient may request payments on a reimbursement or advance basis. Instructions for requesting payments are available at: <https://pms.psc.gov/>

Advance payments must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the Recipient in carrying out the purpose of this award. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the Recipient for direct program or project costs and the proportionate share of any allowable indirect costs.

Failure to comply with the terms and conditions of this award may result in payment delays.

12) REPORTING AND MONITORING:

The Recipient is required to submit Annual performance and Annual financial reports. All reports must be signed and certified by an authorized representative of the Recipient organization. All performance progress reports must indicate the Federal Award Identifying Number (FAIN), period of performance, reporting period end date, reporting frequency (quarterly, interim, semi-annual, annual, final) and include a detailed description of program progress.

Program reports must communicate, when applicable, progress toward achieving program objectives as included in section 3 of this award in a measurable way, referencing specific objectives, indicators, and activities. Reports should share lessons learned, information on improving program outcomes, and how to foster the adoption of promising practices.

Performance Reports Additional Requirements:

Reports are due 30 days after the end of a reporting period and in accordance with the schedule below. A final program and financial report is due 120 calendar days after the period of performance end date. Failure to comply with these reporting requirements may jeopardize the Recipient's eligibility for future awards and/or delays in payments.

Performance Progress Report Schedule Annual

Report Range Start	Report Range End	Due Date
2024-09-30	2025-09-29	2025-10-29
2025-09-30	2026-09-30	2026-10-30
2024-09-30	2026-09-30	2027-01-28

Financial Report Schedule Annual

Report Range Start	Report Range End	Due Date
2024-09-30	2025-09-29	2025-10-29
2025-09-30	2026-09-30	2026-10-30
2024-09-30	2026-09-30	2027-01-28

Financial Reports:

All financial reports must be submitted using form SF-425—Federal Financial Report. Financial reports shall be completed in the Payment Management system. Instructions for completing the SF-425 in PMS are available at: <https://pms.psc.gov/>.

Financial Reports completed in PMS must also be downloaded and submitted to the Grants Officers and Grants Officer Representative via Email.

Performance Reports:

As appropriate, performance reports must contain:

- A comparison of actual accomplishments to the objectives of the federal award established for the period. This should include information relating financial data and accomplishments to performance goals and objectives;
- The reasons why established goals were not met; and
- Additional pertinent information including an analysis and explanation of cost overruns or high unit costs.

Performance Reports must be submitted to the Grants Officers and Grants Officer Representative via Email.

The Recipient acknowledges that the Department of State may make site visits as determined by the Grants Officer.

13) SUBSTANTIAL INVOLVEMENT:

The Department of State will be substantially involved in carrying out the following aspects of this cooperative agreement:

- Determining appropriate vendors and contractors, as well as making design and product decisions for redesigning American Center Pilsen venue.
- Ensuring quality of new furnishings and designs meet Office of American Spaces standards.

14) WAIVER OF ACKNOWLEDGMENT OF DEPARTMENT OF STATE SUPPORT AND BRANDING AND MARKING REQUIREMENTS:

N/A

15) ADDITIONAL BUREAU/POST SPECIFIC REQUIREMENTS:

- Use the U.S. Flag or the U.S. Embassy logo and U.S. Flag on all printed and virtual materials produced by the grantee.
- When promoting events on Facebook, please use handle @USEmbassyPrague. On Instagram, @AmerickeCentrum and @USEmbassyPrague.
- When creating events on Facebook please list @USEmbassyPrague as co-host. The Event will be linked to our Master calendar of events available on @USEmbassyPrague Facebook page.
- Where appropriate, add sentence: “Projekt je podpořený grantem Velvyslanectví USA v Praze.”
- On Facebook/Twitter/Instagram “Projekt je podpořený grantem @USEmbassyPrague.
- Where appropriate, please show the U.S.Embassy promotional video to your audiences. The video is available on youtube (here), or contact the Embassy for a file for download.

16) SPECIFIC CONDITIONS:

N/A

17) SPECIAL PROVISION FOR PERFORMANCE IN A DESIGNATED COMBAT AREA:

N/A

18) STATE DEPARTMENT LEAHY AMENDMENT VETTING REQUIREMENTS:

N/A

19) REPORTING TAXES ON FOREIGN ASSISTANCE FUNDS:

N/A

20) PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

Non-Federal entities are prohibited from obligating or expending grant funds for covered telecommunications equipment or services to:

1. procure or obtain, extend or renew a contract to procure or obtain;
2. enter into a contract (or extend or renew a contract) to procure; or
3. obtain the equipment, services, or systems.

Covered telecommunications equipment and services mean any of the following:

1. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
2. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
3. Telecommunications or video surveillance services provided by such entities or using such equipment.

Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

21) PROCUREMENT OF "COVERED MATERIALS":

N/A