**Erasmus+ Programme**

**Key Action 1 - Mobility for learners and staff Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2017/18 2020/21**

**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institutíon.

#### Information about higher education institutions

**Name of the institution Erasmus code**

Universidad de Cantabria (CIESE, Comillas)

E SANTAND0l

**Contact detaíls**

**Institutional Coordinator**

Teresa Susinos Rada

Vicerrectora de Internacionalización y Cooperacion

Facultad CC. Económicas

Avda. de los Castros s/n 39005 Santander (Cantabria) [vr.internacional@unican.es](mailto:vr.internacional@unican.es)

**Website**

**Incoming Exchange Student:**

httQ:[Lweb.unican*.eslenlS* tudlingladmissionLexchan ge-students

Technical University of Liberec CZ LIBEREC01 Institutional Coordinator

Studentská 2, 461 17, Liberec, Czech Republic.

### [erasmus@tul.cz](mailto:erasmus@tul.cz)

http:lj[www.tul.cz/en](http://www.tul.cz/en)

International Affairs List of ECTS Coordinators and Course Catalogue:

### Academie Contact <http://www.tul.cz/en/erasmus/incoming-international-> students/course-catalogue

#### Mobility numbers per academic year

**FROM TO Subject area [ISCED] Cycle Number of student mobility periods**

**code name Studies Traineeships**

-

CZ LIBEREC01 E SANTAND01

|  |  |
| --- | --- |
| !51, 2nd  1st, 2nd | 4 x S months |
| 2 x 10 months |

023 Languages

E SANTAND01 CZ LIBEREC01

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023 Languages

**FROM TO Subject area [ISCED] Number of staff mobility periods code name Teaching Training**

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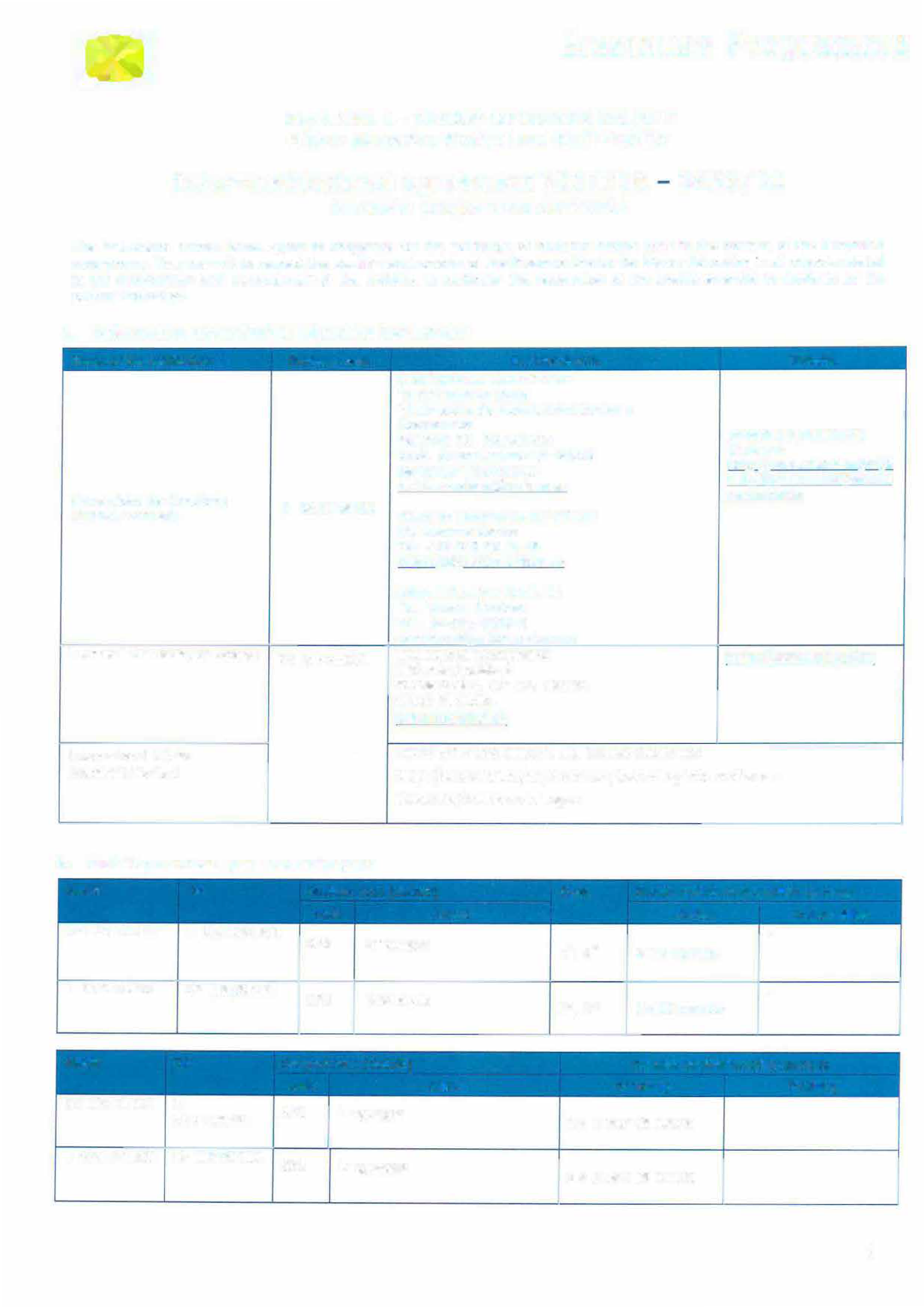
SANTAND01

023 Languages

2 x 5 days (8 hours)

E SANTAND01 CZ LIBEREC01 023 Languages

2 x S days (8 hours)



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#### **Recommended language skills**

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

**Receiving institution Language (s) For more details Recommended language of instruction of instruction Student Mobility Staff Mobility**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CZ LIBEREC0l | Czech/English | English | B1 |  |
| E SANTAND0l | Spanish |  | B1  Recommended  B2  Recommended |  |
| E SANTAND0l | English |  |  |

#### **Additional requirements**

CZ LIBERECOl In case of additional requirements of academic, organisational or other aspects (e.g. students with special needs), please consult our website: <http://www.tul.cz/en/erasmus/incoming-international-students>or contact the Erasmus Office: [erasmus@tul.cz.](mailto:erasmus@tul.cz)

E **SANTANDO1** \* Support is offered to students and staff with special needs or disability; the lnternational Office should be contacted in the first place. [http://web.unican.es/en/Studying/Pages/The-UC-1 nternationa1-Relations-office.aspx.](http://web.unican.es/en/Studying/Pages/The-UC-1nternationa1-Relations-office.aspx)

* lntegration of mobile students: <http://web.unican.es/en/Studying/admission/exchange-students>
* For further details please refer to the UC information sheet:

[http://www.unican.es/NR/rdonlyres/24E37B6B-D8F0-46C2-862B­](http://www.unican.es/NR/rdonlyres/24E37B6B-D8F0-46C2-862B) A5945E4EASF9/0/UClnformationSheet2014.pdf

#### **Calendar**

**Receiving institution Autumn term Spring term**

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CZ LIBEREC0l 30th June (15 th June if the student needs a Visa) 30th November (15th November if the student

needs a Visa)

* 1. TUL will send its decision within 6 weeks
  2. A Transcript of Records will be issued by the respective Faculty at TU Liberec before the departure of the student. The student receives a booklet, "Index", where he/she is supposed to collect signatures from the teachers to confirm passed courses and examinations. This system is parallel to the on-line system and ensures a fast processing of the transcript of records that the student should pick up at the student Office of the faculty before leaving TU Liberec.

E **SANTANDOl** 30th June (deadline for online aoolication) I 1st November (deadline for online aoolication)

|  |  |
| --- | --- |
|  | 1. The receiving institution will send its decision within 5 weeks. 2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks alter   the assessment oeriod has finished at the receiving HEL |
| The present bilateral agreement will be valid during the academic years 2017/18 - 2020/21, unless either side terminates the agreement in writing at the !atest by September 30th for activities taking placing during the next (n+l) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline. | |

#### **Information**

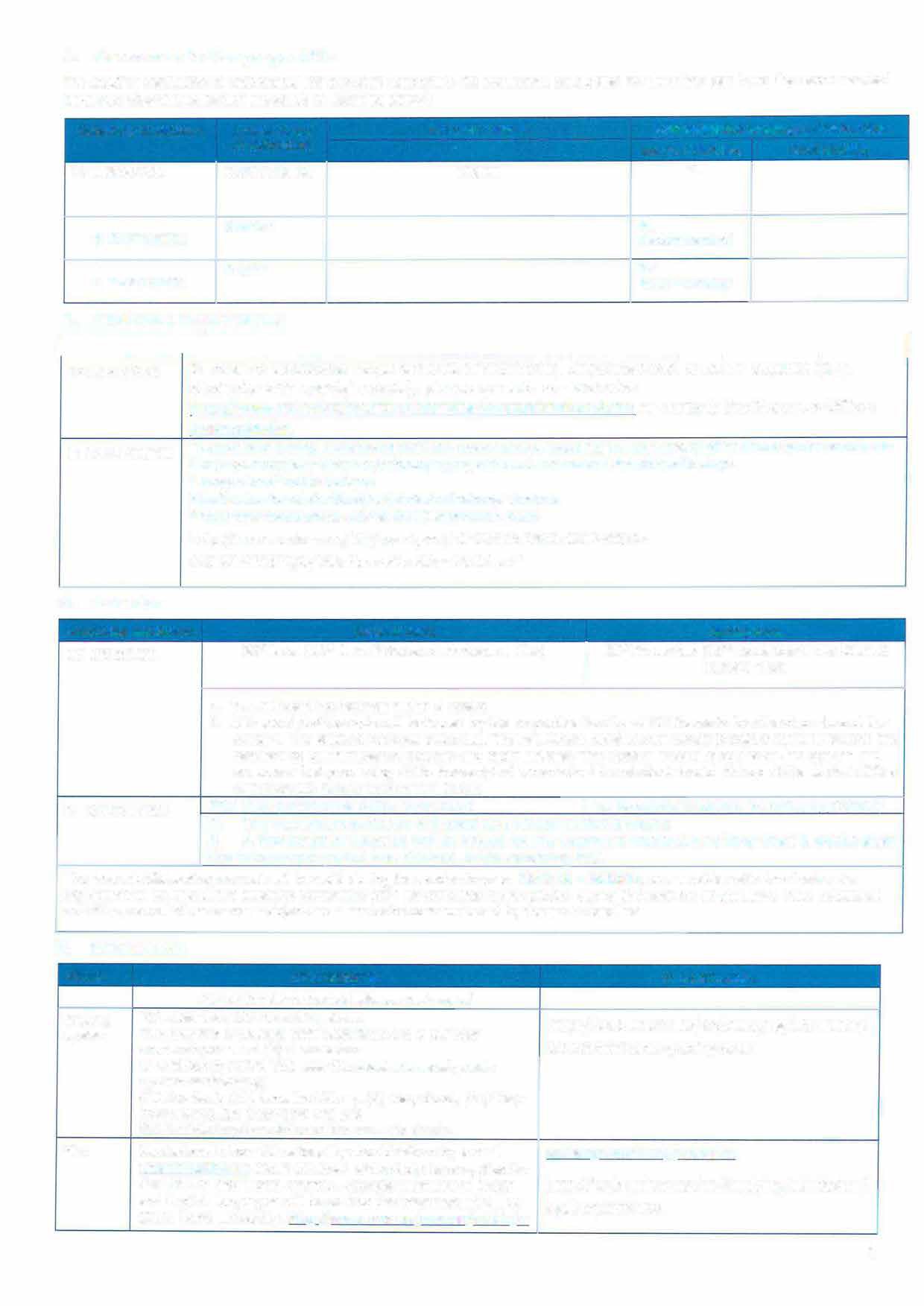
**About**

CZ LIBEREC0l

E SANTAND0l

(for up to date contact details, see web pages)

Grading system



Visa

*TUL uses the* ***ECTS credit system.***

*The symbols of* ***course unit duration: (Y)*** *1 fu/I year academic year and* ***(S)*** *1 semester.*

*In addition to ECTS, TUL uses the* ***loca/ numera/ grade***

*system as following:*

1. *Excellent,* ***(1-)*** *Excel/ent Minus,* ***(2)*** *Very Good,* ***(2-)*** *Very Good Minus,* ***(3)*** *Good and* ***(4)*** *Fail.*

***(R)*** *SatisfactoryCompletion of Course* - *No Grade.*

Students with non-EU nationality should inform by e-mail (erasmus@tul.cz) about the town where they have applied for the VISA in their home country. Acceptance letters in Czech and English languages will be sent to the International Office of the home university. httQ:[LLwww](http://www.mvcr.czLmvcrenLarticleLa-/).[mvcr](http://www.mvcr.czLmvcrenLarticleLa-/).[czLmvcrenLarticleLa-](http://www.mvcr.czLmvcrenLarticleLa-/)

<http://web.unican.es/en/Studying/admission/> assessment-and-grading-scale

[exchange.students@unican.es](mailto:exchange.students@unican.es)

<http://web.unican.es/en/Studying/admission/l> egal-aspects-visa

2

visa-for-a-stay-of-over-90-days-long-term.asgx

Insurance We accept EU health insurance card, students with non-EU nationality should show their insurance contract at arrival. httQ:*LL*[*www* .mzcr.czLQrevenceLukLuk.html](http://www.mzcr.czLQrevenceLukLuk.html/)

Housing Accommodation is booked at Harcov Residence Halls by TU Liberec Erasmus Office upon acceptance of the student. There is no need to send a special application form or to register. To inform about the time of [arrival:us.kol](mailto:us.koleje@tul.cz)[eje@tul.cz](mailto:eje@tul.cz)

Special The facilities of the university are accessible for handicapped needs persons. There is also a centre for guidance and support:

httQ:U[www. tuI.czLakademicka-goradna-a-centrum-](http://www.tuI.czLakademicka-goradna-a-centrum-/) QOdQO[Y 82

Academie Winter Semester: Beginning of OCTOBER - Mid FEBRUARY Calendar Summer Semester: Mid FEBRUARY - End of JUNE

httQ:[LLwww](http://www.tul.czLenLerasmusLincoming-international-/).t[ul.czLenLerasmusLincoming-international-](http://www.tul.czLenLerasmusLincoming-international-/)

studentsLacademic-calendar

[exchange.students@unican.es](mailto:exchange.students@unican.es) <http://web.unican.es/en/Studying/admission/hea1th>

-insurance

[info@accommodationunican.com](mailto:info@accommodationunican.com)

+34 648 100 288

[www.accommodationunican.com/](http://www.accommodationunican.com/)

<http://web.unican.es/unidades/oficina-relaciones-> internacionales/Documents/Key\_dates\_Next\_Year.p df

#### SIGNATURES OF THE INSTITUTIONS

**Institution Name, function Date Signature**

CZ LIBEREC0l

PhDr. Lucie Koutková, Ph.O.

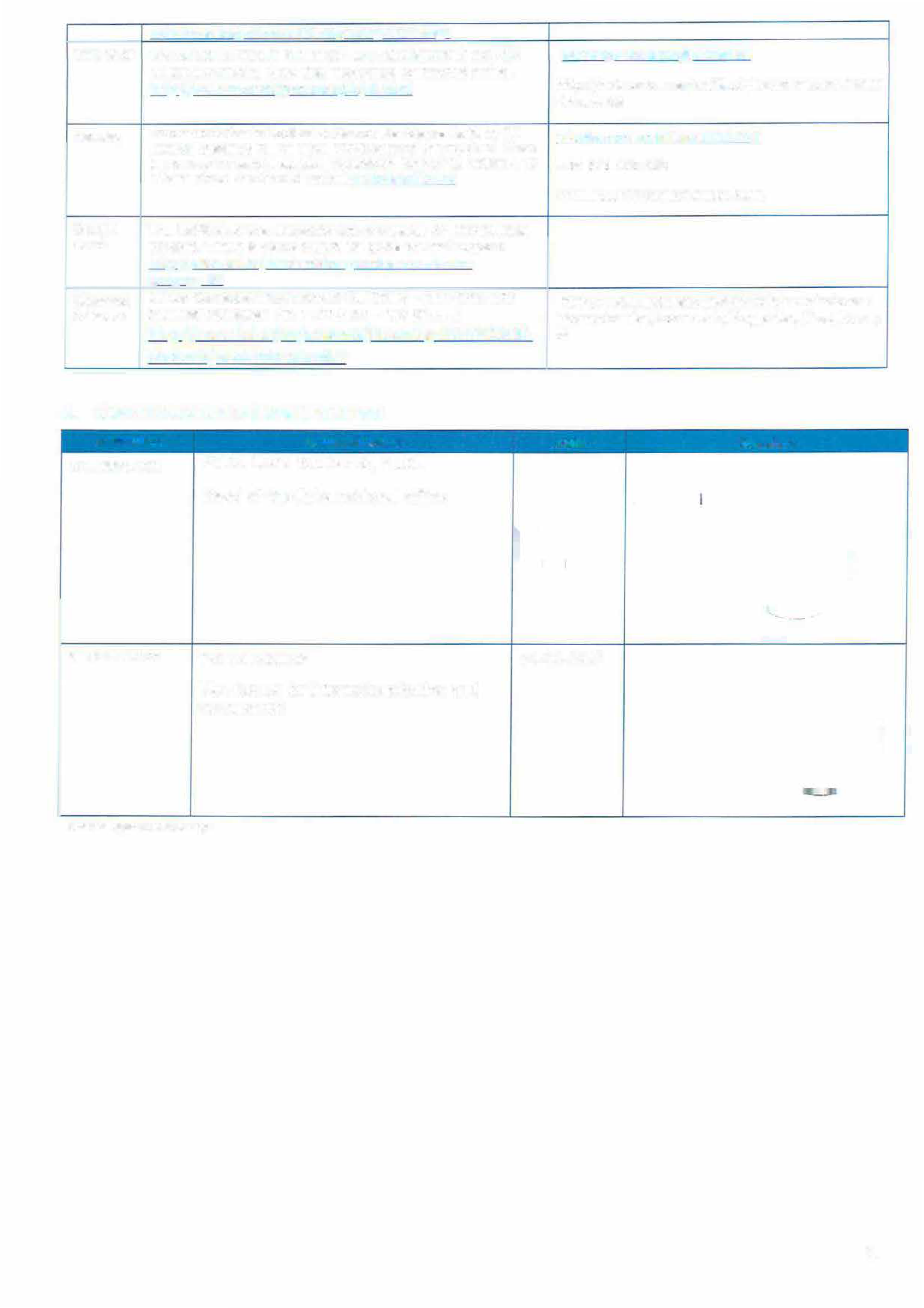
Head of the International office

E SANTAND0l

Teresa Susinos

Vice-Rector for Internationalisation and Cooperation

14-06-2017



scanned signatures are accept

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