

# ERASMUS+ PROGRAMME

## Key Action 1 Inter-institutional Agreement 2017-18 / 2020-21 between Programme Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about Higher Education Institutions

NAME OF THE INSTITUTION	ERASMUS CODE	ADMINISTRATIVE CONTACT	ACADEMIC CONTACT	WEBSITE
The University of Presov	SK PRESOV01	<b>International Office:</b> <b>Address:</b> University of Presov in Presov 17. novembra 15 080 01 Presov Slovakia <b>Head of the Office:</b> Erasmus Institutional Coordinator: Ass. Prof. Ing. Ladislav Suhányi, Ph.D. [REDACTED]	<b>Academic Contact person:</b> Erasmus Faculty of Education Coordinator: Ass. Prof. Dr. Alica Petrasová, Ph. D. [REDACTED] <b>Phone:</b> [REDACTED] <b>Address:</b> University of Presov in Presov Faculty of Education 17. novembra 15 080 01 Presov Slovakia	<b>University:</b> <a href="http://www.unipo.sk/en/en/international-relationships/erasmus">http://www.unipo.sk/en/en/international-relationships/erasmus</a>  <b>Faculty of Education:</b> <a href="http://www.unipo.sk/pedagogicka-fakulta/vonkajsie-vztahy">http://www.unipo.sk/pedagogicka-fakulta/vonkajsie-vztahy</a>
The Silesian University in Opava Faculty of Public Policies	CZ OPAVA01	<b>International Office:</b> Silesian University in Opava Na Rybníčku 626/1 746 01 Opava <b>Erasmus Institutional Coordinator:</b> Ing. Petra Danišková <b>e-mail:</b> [REDACTED] <b>phone:</b> [REDACTED]  <b>Faculty Contact person:</b> Erasmus Faculty Coordinator Mgr. Jana Bortlíková <b>e-mail:</b> [REDACTED] <b>phone:</b> [REDACTED] Faculty of Public Policies Bezručovo nám. 885/14 746 01 Opava The Czech Republic	<b>Academic Contact person:</b> Departmental coordinator: PhDr. Edita Ondřejová, Ph.D. <b>e-mail:</b> [REDACTED] <b>phone:</b> [REDACTED] Institute of Pedagogical and Psychological Sciences Bezručovo nám. 885/14 746 01 Opava The Czech Republic	<a href="http://www.slu.cz/slu/en">http://www.slu.cz/slu/en</a> <a href="http://www.slu.cz/vp/en/">http://www.slu.cz/vp/en/</a>

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

#### 1. Student mobility

FROM (Erasmus code of the sending Institution)	TO (Erasmus code of the receiving Institution)	SUBJECT AREA		LEVEL – CYCLE			STUDENT MOBILITY			
							For study		For traineeship*	
		ISCED code	Name	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Student number	Months (= sum)	Student number	Months (= sum)
SK PRESOV01	CZ OPAVA01	0111	Education Science	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		3	12		
		0119	Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		3	12		
CZ OPAVA01	SK PRESOV01	0111	Education Science	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		3	12		
		0119	Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		3	12		

## 2. Staff mobility

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	SUBJECT AREA		STAFF MOBILITY*			
				For teaching		For training	
		ISCED code	Name	Staff number	Teaching hours	Staff number	Working days
CZ OPAVA01	SK PRESOV01	0111	Education Science	1	8		
		0119	Education	1	8		
SK PRESOV01	CZ OPAVA01	0111	Education Science	1	8		
		0119	Education	1	8		

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

RECEIVING INSTITUTION (Erasmus code)	SUBJECT AREA (ISCED code)	STUDENT MOBILITY						STAFF MOBILITY	
		1 <sup>st</sup> language of instruction Common European Framework of Reference for Languages (CEFR)			2 <sup>nd</sup> language of instruction Common European Framework of Reference for Languages (CEFR)			Language for teaching or training Common European Framework of Reference for Languages (CEFR)	
		Name	Minimum recommended level	Certification	Name	Minimum recommended level	Certification	Name	Minimum recommended level
SK PRESOV01	All subject areas	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> (*) No <input checked="" type="checkbox"/>	Slovak	A1 <input checked="" type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>
CZ OPAVA01	All subject areas	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> (*) No <input checked="" type="checkbox"/>	Czech	A1 <input checked="" type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>

(\*) If, yes, please state type of certifications accepted

### D. Information about additional requirements and disabilities

RECEIVING INSTITUTION (Erasmus code)	SUBJECT AREA (ISCED code)	ADDITIONAL REQUIREMENTS	FACILITIES FOR DISABILITIES
SK PRESOV01	All subject area	<p>Before sending formal applications, students must be officially nominated by their home universities. Application documents received after application deadlines will not be accepted.</p> <p>In case, if the application documents aren't in Slovak, English or Czech language, the applicants have to add the authorized translation of these documents.</p> <p>Exchange studies for PhD students are organized according to individual plans.</p> <p>It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.</p> <p>Incoming international staff members should apply for visits to the departmental coordinators of the respective faculty (<a href="http://unipo.sk/en/en/international-relations/staffmobility">http://unipo.sk/en/en/international-relations/staffmobility</a>)</p> <p>Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available.</p>	<p>University of Presov has the infrastructure to welcome students and staff with disabilities and has a Unit that takes care of them. Each case is considered individually.</p>
CZ OPAVA01	All subject areas	<p>The steps of the application procedure for foreign students:</p> <ol style="list-style-type: none"> <li>1. Nomination of the students by International Relations Office via email one month before deadline.</li> <li>2. Sending application and provisional Learning Agreement signed by the students and sending institution before deadline</li> <li>3. After having checked the application documents, Silesian University provides the students with Acceptance letter.</li> </ol> <p>The teachers should notify the Erasmus coordinator at least one month before planned arrival.</p>	<p>SU welcomes students with disabilities. For further details regarding this matter please check <a href="http://www.slu.cz/slu/en/admissions/students-with-special-needs">http://www.slu.cz/slu/en/admissions/students-with-special-needs</a></p>

### E. Calendar

1. Applications or information on nominated students must reach the receiving institution by:

RECEIVING INSTITUTION (Erasmus code)		I TERM		II TERM		III TERM	
		From	To	From	To	From	To
SK PRESOV01	Study period (exams included)	September	February	February	June/July		
	Application period		June 15 <sup>th</sup>		November 15 <sup>th</sup>		
CZ OPAVA01	Study period (exams included)	September	February	February	June		
	Application period		June 22 <sup>nd</sup>		November 22 <sup>nd</sup>		

2. Documents related to the mobility:

RECEIVING INSTITUTION (Erasmus code)		STUDENT ACCEPTANCE	TRANSCRIPT OF RECORDS	RENEWAL OF THE AGREEMENT *
SK PRESOV01	Procedure	After Learning Agreement has been approved, it is sent by email with the acceptance letter	Sent by post to the partner university	by e-mail
	Timeline	As soon as Learning Agreement is approved	No more than 6 weeks after finished period of assessment	by e-mail
CZ OPAVA01	Procedure	After having checked the application documents, Silesian University provides the students with Acceptance letter.	Given to students at their departure, sent by post to partner university on request	by e-mail
	Timeline	As soon as Learning Agreement is approved	No more than 3 weeks after finished period of assessment	by e-mail

\* In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

1. Grading systems of the institutions

RECEIVING INSTITUTION (Erasmus code)	DETAILS	WEBSITE																												
SK PRESOV01	<table border="0"> <thead> <tr> <th>Grade</th> <th>Meaning</th> <th>Comments</th> <th>Corresponding ECTS grade</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>excellent</td> <td>able achievements = 1</td> <td>A</td> </tr> <tr> <td>B</td> <td>very good</td> <td>above-average achievements = 1,5</td> <td>B</td> </tr> <tr> <td>C</td> <td>good</td> <td>average achievements = 2</td> <td>C</td> </tr> <tr> <td>D</td> <td>laudable</td> <td>acceptable achievements = 2,5</td> <td>D</td> </tr> <tr> <td>E</td> <td>satisfactory</td> <td>achievements fulfil only the minimum criteria = 3</td> <td>E</td> </tr> <tr> <td>FX</td> <td>unsatisfactory</td> <td>achievements do not fulfil even the minimum criteria = 4 F/FX- fail</td> <td></td> </tr> </tbody> </table>	Grade	Meaning	Comments	Corresponding ECTS grade	A	excellent	able achievements = 1	A	B	very good	above-average achievements = 1,5	B	C	good	average achievements = 2	C	D	laudable	acceptable achievements = 2,5	D	E	satisfactory	achievements fulfil only the minimum criteria = 3	E	FX	unsatisfactory	achievements do not fulfil even the minimum criteria = 4 F/FX- fail		<a href="http://www.unipo.sk/en/en/international-relationships/erasmus">http://www.unipo.sk/en/en/international-relationships/erasmus</a>
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
SK PRESOV01	[REDACTED]	<a href="http://www.mzv.sk/en/consular_info/visa">http://www.mzv.sk/en/consular_info/visa</a>
CZ OPAVA01	[REDACTED]	<a href="http://www.slu.cz/slu/en/admissions/visa-and-resident-permit">http://www.slu.cz/slu/en/admissions/visa-and-resident-permit</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
SK PRESOV01	[REDACTED]	<a href="http://unipo.sk/en/en/international-relationships/infoapplicants/appl/insurance">http://unipo.sk/en/en/international-relationships/infoapplicants/appl/insurance</a>
CZ OPAVA01	[REDACTED]	<a href="http://www.slu.cz/slu/en/admissions/health-care-and-insurance">http://www.slu.cz/slu/en/admissions/health-care-and-insurance</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
SK PRESOV01	[REDACTED]	<a href="http://www.unipo.sk/en/links/en-students-dormitory">http://www.unipo.sk/en/links/en-students-dormitory</a>
CZ OPAVA01	[REDACTED]	<a href="http://www.slu.cz/slu/en/admissions/accomodation">http://www.slu.cz/slu/en/admissions/accomodation</a>

## G. SIGNATURES OF THE INSTITUTIONS

INSTITUTION (Erasmus code)	FUNCTION	NAME	DATE	SIGNATURE	STAMP
SK PRESOV01	Vice – Rector for International Relations and Marketing	Ass. Prof. LADISLAV SUHÁNYI, Ph.D.	22-03-2017	[REDACTED]	[REDACTED]
CZ OPAVA01	Dean of the Faculty of Public Policies in Opava	prof. PhDr. Rudolf Žáček, Dr.	06. 04. 2017	[REDACTED]	[REDACTED]