



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).


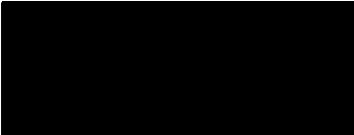
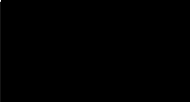

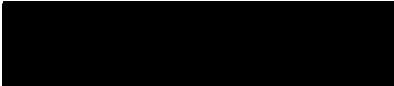
Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Call Year
Start of validity	2022
End of validity	2027

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Websites (General/Faculties/ Course catalogue)
<p>Palacký University Olomouc</p> <p>Křížkovského 8, 77147 Olomouc</p> <p>Faculty of Law</p>	<p>CZ OLOMOUC01</p>	<p>Institutional Coordinator:</p> 	<p>https://www.upol.cz/</p> <p>www.pf.upol.cz</p>
<p>Università degli Studi di Palermo</p> <p>Ref Ares (2021) 1527158 - 27/02/2021</p>	<p>I PALERMO01</p>	<p>Institutional Coordinator</p>  <p>Servizio Speciale IRO – International Relations Office</p>  <p>Università di Palermo - Viale delle Scienze, ed.3 - piano I 90128 Palermo (ITALY)</p>  <p>Departmental Coordinator</p> 	<p>https://www.unipa.it/mobilita/</p> <p>https://www.unipa.it/mobilita/en/</p> <p>Course Catalog http://offweb.unipa.it/</p>

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM Erasmus code	TO Erasmus code	Subject area code ISCED	Subject area name	Study cycle <i>1st, 2nd or 3rd</i>	Number of student mobility periods			
					Mobility for Studies <i>total number of students</i>	Mobility for Studies <i>total number of months</i>	Mobility for Traineeships <i>total number of students</i>	Mobility for Traineeships <i>[total number of months</i>
CZ OLOMOU C01	I PALERMO 01	042	Law	1st, 2nd as well as 3rd	4	24		
I PALERMO 01	CZ OLOMOUC 01	042	Law	1st, 2nd as well as 3rd	4	24		

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM Erasmus code	TO Erasmus code	Subject area code ISCED	Subject area name	Number of staff mobility periods			
				Mobility for Teaching <i>total number of staff</i>	Mobility for Teaching <i>total number of days</i>	Mobility for Training <i>total number of staff</i>	Mobility for Training <i>total number of days</i>
I PALERMO 01	CZ OLOMOUC 01	042	Law	2	5 days each	2	5 days each
CZ OLOMOUC 01	I PALERMO 01	042	Law	2	5 days each	2	5 days each

Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution Erasmus code	Optional: Subject area Code	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies <i>Minimum B1</i>	Staff Mobility for Teaching <i>Minimum B2</i>
CZ OLOMOUC01	042/0313	English		B2	C1
I PALERMO01		ITALIAN*	English	Italian B1 – No Certificate Required English B1 – No Certificate Required	Italian B1 – No Certificate Required English B1 – No Certificate Required

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution	Autumn term	Spring term
CZ OLOMOUC01	May 31 st	October 31 st
I PALERMO01	30th JUNE	30th OCTOBER

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Applications from incoming students must reach the institution by:

Receiving institution	Autumn term*	Spring term
CZ OLOMOUC01	May 31 st (application visa students) June 15 th (application non-visa students)	October 31 st (application visa students) November 15 th (application non-visa students)
I PALERMO01	30th JUNE	30th OCTOBER

Application procedure for incoming students

Receiving institution	Contact details (email, phone)	Website for information
CZ OLOMOUC01		http://www.upol.cz/en/skupiny/students/exchange-students/erasmus/
I PALERMO01		https://www.unipa.it/mobilita/en/ https://www.unipa.it/mobilita/en/incoming-students/incoming-erasmus-and-exchange-students/

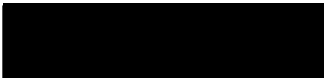
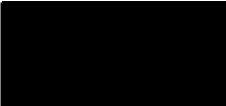
E. Additional requirements

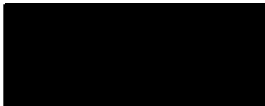
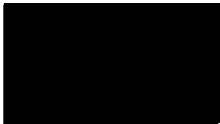
Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
CZ OLOMOUC01	Academic transcript Online application English Language Certificate/Statement of Language Level Provisional course selection/Learning Agreement	60 ECTS completed prior to exchange Evidence of English at B2 The LA must include at least 60% of subjects offered by the Faculty in which the student will be enrolled. Participation in other study fields than agreed upon cannot be guaranteed.	
I PALERMO01			

The receiving institution will send its decision within 4 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
CZ OLOMOUC01	- Reduced mobility - Hearing impairments - Visual impairments		http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/
I PALERMO01	-Reduced mobility - Hearing impairments - Visual impairments		https://www.unipa.it/amministrazione/direzionegenerale/serviziopospecialeperladiidatticaeglistudenti/u.o.abilitadiverse/


Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
CZ OLOMOUC01	- Reduced mobility - Hearing or visual impairments - Special educational needs - Mental health issues	Center for students with special needs		http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/
I PALERMO01	-Reduced mobility - Hearing impairments - Visual impairments	https://www.unipa.it/amministrazione/direzionegenerale/serviziopospecialeperladiidatticaeglistudenti/u.o.abilitadiverse/		https://www.unipa.it/amministrazione/direzionegenerale/serviziopospecialeperladiidatticaeglistudenti/u.o.abilitadiverse/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
CZ OLOMOUC01		https://www.upol.cz/en/students/exchange-students/erasmus
I PALERMO01	Accomodation UNIPA	https://www.unipa.it/mobilita/en/useful-information/accomodation/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
CZ OLOMOUC01		http://www.upol.cz/en/skupiny/students/guide/visa-travel/
I PALERMO01		http://www.unipa.it/strutture/cot/Futuri-studenti/Sportello_Accoglienza_Studenti_Stranieri/actions/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
CZ OLOMOUC01		http://www.upol.cz/en/skupiny/students/guide/visa-travel/
I PALERMO01	UOA - Polizze e denunce assicurative	https://www.unipa.it/amministrazione/areaaffarigeneraleistituzionali/settoreaffarigenerali/u.o.polizzeedenunceassicurative/

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
CZ OLOMOUC01	Course Catalogue		http://study.upol.cz/?lang=en
I PALERMO01	Course Catalogue		http://offweb.unipa.it/

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Additional information regarding the terms of the agreement

CZ OLOMOUC01

- Students must be nominated through Palacký University on-line system. The institutional coordinator and the person responsible for student mobilities will receive information about the nomination procedure and access to the system at least three months before the deadline.
- As soon as the nomination is successfully submitted, nominated students will receive unique access to on-line application.
- For information update/possible changes please follow our web at <http://www.upol.cz/en/students/exchange-students/erasmus/>
- In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [REDACTED]
- Incoming students are allowed to take courses in other study fields but they are requested to take the majority of courses in the study area mentioned in this agreement.
- The partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.

- Students are offered a Czech language course throughout the semester.
- Academic staff interested in a teaching visit at UP should contact the relevant department.
- Non-academic staff members interested in spending a training week at UP should contact the International Office [REDACTED]. A proposal of the Mobility Agreement is also required.

I PALERMO01

Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ³
CZ OLOMOUC01	[REDACTED] Erasmus+ Institutional Coordinator		[REDACTED] Datum: 2024.03.01 09:38:22 +01'00'
I PALERMO01	Università degli Studi di Palermo [REDACTED]	22.02.2023	[REDACTED]

³ Scanned signatures are accepted