

Umoja Coding Block: SB-018729.04.02.02.01/ S1-32GFL-000733 / 32GFL / 11265 / 14AC0005

Project Reference: POW 2022-2023 / Sub-Programme: Climate Action/ PoW Outcome: 1B / Title of the Approved Project:
Collaborative Partnership for Effective Communication and Training Sessions under GEF ID 10785 / BP Number:
1500001271 / Grantor Program: GP00006507 / Contract Reference: DTIE23-EN6507

Agreement Amount USD: 22,000.00

[SSFA/2024/ 7116]

Small-Scale Funding Agreement

THIS SMALL SCALE FUNDING AGREEMENT (SSFA) and its annexes (this "Agreement") is made Upon signature .

BETWEEN:

United Nations Environment Programme (hereinafter referred to as "UNEP") having its office at P.O. Box 30552-00100, Nairobi, Kenya and represented by its Industry and Economy Division, an international inter-governmental organisation established by the General Assembly of the United Nations.

AND:

Masaryk University (hereinafter referred to as "RECETOX"), a public university represented by its dean of the faculty of science and having its office at Kotlarska 267/2, 61137 Brno, Czech Republic.

Based on the Small-Scale Funding Agreement between UNEP and Masaryk University, UNEP agrees to co-operate with RECETOX hosting the Stockholm Convention Regional Centre for Capacity Building and the Transfer of Technology operating in English and Russian and being an executive agency for GEF projects ID 10785 and 10924 in implementing the project/programme entitled "Collaborative Partnership for Effective Communication and Training Sessions under GEF ID 10785.

1. Project/Programme objectives to which the small-scale funding contributes:

- The objective of this SSFA is to jointly convey technical training sessions within the framework of Component 4 of GEF ID 10785 for project countries in Russian language. Both Parties shall aim at promoting a collaborative approach, such as quarterly coordination meetings, internal preparation sessions on interpretation of technical trainings from English to Russian and vice versa and reinforce the cooperative nature of the engagement with project countries in the region.

2. Activity or activities to be carried out with the support of the small-scale funding:

Activity 1 – Preparation of training sessions

| Start Date/Event | Due Date |
|------------------|-------------|
| Upon signature | 30 May 2025 |

Activity 2 – Implementation of training sessions

| Start Date/Event | Due Date |
|------------------|--------------|
| Upon signature | 30 June 2025 |



3. Expected results/outputs to be achieved:

- 4 (four) Quarterly joint online meetings are held with project implementation teams of the Parties and interpreters shared concept notes and technical details of each session conveyed.
- 17 (seventeen) translated concept notes in the Russian language are effectively communicated to relevant project countries in the North and East European region.
- 17 online training sessions are arranged and delivered with the support of experienced simultaneous English-Russian interpreters.

4. Starting and ending dates for implementation of the activities:

Upon signature - 30 June 2025

5. UNEP shall provide RECETOX with funds up to a maximum amount of US\$ **22,000.00**. The resources provided by UNEP will only be used by RECETOX in pursuit of the project/programme objectives and for the activities to achieve the results as agreed to in 1 – 3 above. Funds will be made available in 2 installment(s) as indicated below and upon receipt of a payment request in *US Dollar* , as follows:

| Schedule of Payments | Amount |
|---|---------------|
| As soon as possible but not sooner than 15 days after the date of countersignature of the agreement. | USD 18,700.00 |
| No sooner than 15 working days after UNEP's acceptance of satisfactory Final Substantive and Final Expenditure Reports for implementation until 30 June 2025. | USD 3,300.00 |

The funds shall be deposited in:

Bank Name and Address

[Redacted]

Account Title and Number

Masarykova univerzita
[Redacted]

Wire Instructions

Signatories

[Redacted]

6. Within 1 month(s) upon expiry of this Agreement, RECETOX shall refund to UNEP any unspent balance of the above funds.

7. UNEP and RECETOX will cooperate to monitor the progress of this project/programme. RECETOX shall submit to UNEP, substantive progress reports; financial reports and a final report at or near the given dates below:

| Reports | Date |
|--------------------------------|-----------------|
| 1st Interim Financial Report | 15 July 2024 |
| 1st Interim Substantive Report | 15 July 2024 |
| 2nd Interim Financial Report | 15 January 2025 |
| 2nd Interim Substantive Report | 15 January 2025 |
| Final Financial Report | 15 July 2025 |
| Final Substantive Report | 15 July 2025 |

8.a. RECETOX shall submit financial statements on the use of funds provided, as per UNEP's required format and within the agreed timeframe.

8.b. RECETOX shall keep accurate and up-to-date records and documents in respect of all expenditures incurred with the funds made available by UNEP under this Agreement, to ensure that all expenditures are in conformity with the provisions of this Agreements and its annexes thereto.

8.c. Upon completion of the Project/or Termination of this Agreement, RECETOX shall maintain the records for a period of at least 3 years unless otherwise agreed upon between the Parties.

8.d. UNEP has the right, at its own expense, to have the records of RECETOX related to this cooperation reviewed and

[Redacted]

audited.

9.a. RECETOX shall consult with UNEP regarding the Intellectual Property Rights as appropriate.

9.b. RECETOX shall only use the UNEP name, logo and emblem in connection with the Project/Programme with the prior written consent of UNEP.

9.c. In no event will authorization of the UNEP name or emblem, or any abbreviation thereof, be granted for commercial purposes.

10. This agreement can only be changed through an agreed modification in writing.

11. Either party may terminate this Agreement upon serving a written notice to the other party at least 1 month(s) prior to such termination.

12. RECETOX shall comply with all the above mentioned provisions and agrees that UNEP reserves the right to withhold any payment due to RECETOX's non-compliance with any of the provisions mentioned hereinabove.

13. Any dispute arising out of or in connection with this Agreement shall be settled amicably between UNEP and RECETOX. Should attempts at amicable negotiation fail, any such dispute shall, upon request by either party, be referred to arbitration in accordance with the UNCITRAL arbitration rules. The parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

14. This Agreement shall enter into force upon signature by the Parties being effective from the date of the latest signature, and shall remain valid for a period of **6 months**, after the end date specified in clause 4 unless terminated earlier pursuant to clause 11 above.

15. The Parties shall carry out their respective responsibilities in accordance with the provisions of the Agreement. The Parties shall determine and communicate to each other their respective focal points, having the responsibility for the Project implementation on its behalf.

16.a. RECETOX shall be solely and completely responsible and accountable for all services performed by its personnel, agents, employees, or contractors (hereinafter referred to as "Personnel").

16.b. RECETOX shall be considered as having the legal status of an independent contractor. Personnel of RECETOX, its contractors or anyone else working for RECETOX in the execution of the Project or otherwise, are not employees of UNEP and are not covered by the privileges and immunities applying to UNEP and its staff pursuant to the Convention on the Privileges and Immunities of the United Nations. UNEP shall not accept any liability for claims arising out of the activities performed under the Agreement, or any claims for death, bodily injury, disability, damage to property or other hazards that may be suffered by RECETOX's Personnel as a result of their work pertaining to the activities under this Agreement.

16.c. RECETOX shall ensure that its personnel meet the highest standards of qualification and technical and professional competence necessary for the achievement of the objectives and results of the Project, and that decisions on employment related to the Project shall be free of discrimination of any nature. RECETOX shall ensure that all personnel are free from any conflicts of interest relating to the Project activities.

17.a. RECETOX shall not seek nor accept instructions regarding the activities under the present Agreement from any Government or other authority external to UNEP.

17.b. RECETOX shall refrain from any conduct that would adversely reflect on the United Nations and shall not engage in any activity which is incompatible with the aims and objectives of the United Nations or the mandate of UNEP.

18. Nothing in or relating to this Agreement shall be deemed a waiver, express or implied, of any of the privileges and immunities of the United Nations and UNEP.

19. This Agreement or its Annexes may be modified or amended only by written agreement between the Parties.



For the United Nations Environment Programme



Title: Chief of the Resources and Markets Branch of UNEP's Industry and Economy Division

Date: [13/02/2024](#)



For Masaryk University



By: Tomas Kasparovsky

Title: Dean of the Faculty of Science, RECETOX, Masaryk University

Date:

