



## **Agreement of Representation**

**The Agreement Dated 01/01/2024**

Between

### **UA Networks Limited**

53B, East Street Road, London IG11 8 EN, United Kingdom represented by the Director  
Abdul Razak P.M

**(Here in after referred to as UAN)**

-And-

### **Silesian University in Opava, School of Business Administration in Karvina**

Univerzitní náměstí 1934/3, 733 40, Karviná represented

by the dean Assoc. Prof. Dr. Roman Šperka, PhD

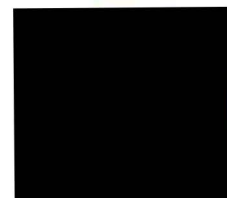
**(Here in after referred to as Educator)**

### **General Rights and Obligations**

1. The Educator delegates the student recruitment activities to UAN via its agents. This includes actions aimed at recruiting candidates for the Educator within India for which sole representation is being granted.
2. UAN shall be extending its zones for student recruitment activities to other countries. In these countries, the Educator can support UAN's promotional activities, but sole representation shall not be expected.
3. The recruitment is intended for future Master Degree students wishing to pursue their studies with the Educator through UAN and its agents.

### **Under this Agreement UAN Undertakes:**

4. To recruit minimum 80 candidates wishing to pursue their studies as per the Educator's written course details and instructions.



5. To become well acquainted with the Master Degree program offered by the Educator.
6. To counsel students interested in the Master Degree program offered by the Educator, through its agents by pre-screening students, to establish whether they will satisfy the entry requirements and help them with administrative aspects of the application process. UAN shall provide students with Educator's brochures, application process and fee schedules as served by the Educator to its agents and students. UAN and its agents shall refrain from giving false information or promises to students which UAN can't live up to. UAN shall hold its agents fully responsible for damages as a result of wrong full undertakings or guarantees or information to student which are not instructed by the Educator.
7. Not to indicate to any student or agent that the Educator has accepted a student for the program until it has received confirmation from the Educator. The Educator will decide independently after receiving all application materials, entrance exam results and other requested information.
8. To conduct promotional activities, within the area of UAN agents and student activities, regarding the Educator's product and service offers. These activities shall be conducted in an independent agreement with the Educator.
9. Not to exploit promotional materials for any purpose outside the scope of this agreement. All the material and information provided by the Educator to UAN will be treated as confidential.
10. To place information about the Educator's educational offer on UAN website together with a link to the Educator's website.
11. To provide candidates and other people interested in the Educator's service offer with detailed information about the study program, required documents, terms and conditions of tuition fees, terms and conditions of studying and participating in other undertakings organised by the Educator.
12. To carry out a verification process of the documents to ensure its authenticity presented by candidates in accordance with Educator's requirements.

13. To agree that all information relating to the Educator, including lists of students and reports, whether prepared by the Educator or by UAN, shall be and remain the property of the Educator, in whom all rights shall be vested.
14. To indicate the manner and form of submitting the documents by the candidates (through UAN agents), who meet the formal requirements for commencing their studies, according to the information provided by the Educator.
15. To provide candidates with the information and the necessary support to apply for visas, translating documents and performing other actions necessary for different countries specified by the Educator.
16. That UAN may charge students via its agents and patrons for services such as assisting with preparation of student documents and applying for student visas/permits etc. These charges shall be made known to the students and shall be agreed by them before they are charged for such services.
17. To collect one academic year tuition fees from the student who was recruited via UAN and admitted to pursue their higher education with the Educator, and upon enrollment this amount needs to be transferred to the Educator by UAN.
18. To agree that the Educator may refuse to enrol students
  - Who may have not met the entry requirements for the program
  - If the program is full
  - If the program is cancelled
  - Or on other reasonable grounds
19. To provide the candidates and agents with complete data of the Educator and the manner in which they need to contact its employees responsible for recruiting foreign students.
20. To inform the Educator of the current tendencies and interests of the potential candidates generated by UAN through its agents or other resources.
21. That UAN reserves the right to establish relationships and make agreements both with recognized educators, higher education institutions, service providers and

other government bodies that it sees fit and will keep the Educator informed of any such associations at all times for mutual benefits.

**Under this Agreement the Educator Undertakes:**

22. To provide UAN with promotional materials, information about curricula, and terms and conditions of studies..
23. To inform UAN about any and all changes in the curriculum in offer, manner of recruitment, deadline for documentations, fee amounts and deadlines, as well as provisions on visa laws, etc in advance with relevance to the schedules of different processes.
24. To serve UAN with information on course commencement of the candidates recruited, for UAN agent financial settlements.
25. To evaluate the application of the students enrolled by UAN.
26. That any enquiries pertinent to the Master Degree program taught in English offered by the Educator from India shall be referred to UAN for further steps of conversion to be imparted, unless otherwise agreed by both parties.
27. Not to appoint or authorize any other agents operating in India for the promotion of the university or for the purpose of student recruitment.
28. To process all applications with utmost speed and the Admissions Office will inform the Representative of UAN about the acceptance or rejection of the application. The Educator will maintain records of all applications, acceptances and the actual registrations of students referred to the Educator by the Representative. The concrete steps within the admission process are mentioned below:

**Admission Process**

- Step 1: Application submitted electronically
- Step 2: Application fee paid online
- Step 3: Once paid - Entrance examination (online)
- Step 4: Entrance exam passed - Final acceptance letter issued



Step 5: Application for recognition of bachelor diploma

Step 6: Tuition fee collected by UAN and student lines up for visa/permit

Step 7: Visa submission

Step 8: Visa decision - positive – Students reach the university for enrollment

Step 9: Students enroll - The Educator issues a group invoice for tuition fees in the name of company and UAN transfers this amount to the Educator.

### **Rights and Restrictions Relating to Site Content**

**License Grant:** We may provide via the Site of the Educator information, data, text, images and other materials created by us or our licensors or uploaded to the Site by our members, other users and/or third party partners (the “Content”). The Content available through this Site is our property or the property of our members, other users, third party partners and/or licensors, and is protected by state, national and international copyright, trademark and other intellectual property laws. Unless otherwise specified or authorized by us, the Site is intended for your personal, noncommercial use only. You may not modify, copy, reproduce, republish, upload, post, transmit or distribute in any way any Content from the Site without our authorization. If you download material from the Site for your personal, non-commercial use, you must keep intact all copyright and other proprietary notices. You may not otherwise reproduce or distribute any of the Content of the Site without our prior authorization. Of course, you’re free to encourage others to access the information themselves on our Site and to tell them how to find it.

**Trademarks:** The UAN trademarks and service marks that appear on the Site are the property of UAN. You agree not to display or use in any manner any such marks or names without our prior permission.

### **Financial Arrangements**

For providing the services referred above in the agreement, the Educator undertakes to pay to UAN, a commission amount:



- 10% of first year tuition fees paid;
- 10% of the second year tuition fees paid.

### **Contractual Terms**

29. This agreement is valid for the period 1/1/2024 – 31/12/2027 upon signing this agreement.
30. The parties undertake to keep the terms and conditions hereof confidential.
31. The Educator shall not be in any way responsible for relations of any type between UAN, Agents and the students apart from what is mentioned in this agreement.

### **Termination and Renewal of the Agreement**

32. The Agreement may be terminated by either party giving each other at least one month's written notice. The termination of the agreement shall not affect any activity that is already in progress and formally agreed upon.
33. Three months prior to the termination of the agreement, the parties can agree to renew the same for a period to newly agreed upon by the parties.
34. The Educator reserves the right to terminate the above agreement for non-compliance by UAN with any of their responsibilities set out above where in the opinion of the Director of the University such non-compliance is adversely affecting the reputation and standing of the Educator. Before any such termination takes effect, the Educator/UAN will write to the either party indicating an intention to terminate the agreement, specifying the matter(s) of non-compliance and give the other party up to a maximum of 4 weeks within which to rectify such non-compliance. In the event of not taking appropriate corrective action within the period specified a second and final letter will be sent to the other party terminating the agreement forthwith.

35. The Educator may notify UAN about the termination of this agreement with immediate effect if:

- UAN takes any action calculated to injure the interests or reputation of the Educator.
- UAN commits a material breach of its obligation with this contract.

**Settlement of Disputes**

**This contract was done with all legal requirements on the Czech legislation.**

Kindly confirm your acceptance of the above terms and conditions.

