

**Contract on the Provision of Financial Resources
from the International Visegrad Fund's
Visegrad Grant No. 22320074**

(hereinafter only the "Contract")

1. CONTRACTING PARTIES

1.1 International Visegrad Fund

Address:	Hviezdoslavovo nám. 9, 811 02 Bratislava, SK
ID No.:	36060356
Bank name:	Tatra banka, a.s.
Bank seat:	Hodžovo nám. 3, 811 06 Bratislava
IBAN:	SK2911000000002936000250
SWIFT/BIC:	TATRSKBX

Represented by: **xxx**, Executive Director

hereinafter referred to as the "Fund"

and

1.2 Univerzita Jana Evangelisty Purkyně v Ústí nad Labem

Name:	Jan Evangelista Purkyně University in Ústí nad Labem
Address:	Pasteurova 3544/1, Ústí nad Labem, 40096, CZ
Correspondence address:	Moskevská 54, Ústí nad Labem, 40096, CZ
ID No.:	44555601
Bank details:	IBAN: CZ570300000000273991567; SWIFT/BIC: CEKOCZPP; bank name: Československá obchodní banka, a.s.; bank seat: Radlická 333/150, 15057 Praha 5
Registered VAT Payer:	yes

Represented by: **xxx**

hereinafter referred to as the "Grantee"

1.3 The Fund and the Grantee jointly hereinafter only "Contracting Parties".

1.4 The Contracting Parties enter into this Contract on Provision of Financial Resources from the International Visegrad Fund under the conditions and with the subject matter stipulated below.

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2. SUBJECT OF THE CONTRACT

2.1 The subject of this Contract is the definition of conditions for the payment of financial support from the Fund to support the activities of the Grantee within the project named "**Sustainable population consumption in a post-pandemic economy. The perspective of three countries.**", as on the base of Grantee's proposal in application submitted via the Fund's On-line System as defined below (the "Application") under serial No. **22320074** (the "Project"). To avoid any doubts, Contracting Parties declare and agree that after the Application is submitted via the On-line System, it cannot be changed by neither Contracting Party.

2.2 The Grantee specified the following project partners for the implementation of the Project:

Partner No. 1.

Name of the organization in its native language: Uniwersytet Ekonomiczny w Katowicach	
Name of the organization in English: University of Economics in Katowice, Poland	
Address: ul. 1-go maja 50, Katowice, Polska , 40-227, PL	PL
Statutory representative: xxx	
BIN: NIP 634 000 88 25; REGON 000001548	Registered VAT payer: yes

Partner No. 2.

Name of the organization in its native language: Univerzita Komenského v Bratislave	
Name of the organization in English: Comenius University Bratislava, Slovak Republic	
Address: Šafárikovo námestie 6, Bratislava, 84107, SK	SK
Statutory representative: xxx	
BIN: 00397865	Registered VAT payer: yes

All of the above-mentioned partners hereinafter jointly referred to only as the "Project Partners".

2.3 The subject of the Project shall be supported by the Fund with an amount of up to **€16,042.50** under conditions set forth further in this Contract (the "Grant").

2.4 The Grantee is obliged to implement the Project in compliance with the time frame and financial and other conditions stipulated in the Contract.

2.5 The Grantee is obliged to keep the Fund updated with regard to the Project via the grant management on-line system available at <http://my.visegradfund.org/> (the "On-line System"). The Grantee is also obliged to submit requests for budget changes and extensions of the implementation period of the Project through the On-line System. Internal changes of the Grantee and other requests must be communicated to the Fund in writing.

3. IMPLEMENTATION OF THE PROJECT

3.1 The Contracting Parties agree that the Project shall last from **01/11/2023** to **30/04/2025** (the "Implementation Period").

3.2 Particular stages of implementation of the Project are specified in Attachments No. 1 and 2 hereof ("List of outputs" and "Calendar of Events/Outputs"). The Grantee is obliged to maintain an up-to-date Calendar of Events. Any change in the dates, venues or types and names of events originally stipulated in the Calendar of Events must be updated and confirmed in the On-line System no later than 10 calendar days prior to the planned date.

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GRANT PAYMENT

4.1 The Grant shall be paid to the Grantee under conditions set forth in Section 4.2 hereof in 2 instalments as follows:

- the 1st installment in the amount of **€12,834.00** within 15 working days after the delivery of the valid and effective Contract by the Grantee to the Fund (the "First Instalment"); Contracting Parties agreed that the Grantee is obliged to deliver to the Fund a final report contents and requisites of which are set forth in the Grants Guidelines published and available on the Fund's website in the period under Article 6, section 6.2 of the Contract (the "Final Report");
- the 2nd (and final) installment in the amount of **€3,208.50** within 15 working days after the Final Report, Financial Statement and Audit Report are approved by the Fund according to Article 6 hereof (the "Final Instalment"). Parties agreed that the Final Instalment must be pre-financed by the Grantee and, if duly approved under conditions set forth hereof, the Fund reimburses the due amount of the Final Instalment.

4.2 The Grantee shall be entitled to the 2nd Instalment and Final Instalment of the Grant solely upon the approval of the Fund provided (i) the relevant reports relating to the particular instalment were delivered by the Grantee to the Fund within the periods stated in Article 6 hereof and in the Calendar of Events/Outputs as specified in Attachment No. 2 hereto and (ii) such reports were approved by the Fund pursuant to Article 6 hereof.

4.3 The Fund reserves the right to deny the disbursement of the Grant or any part of it, in case the Grantee does not comply either with the Grant Guidelines mentioned in 4.4 and applicable at the time of the Application's submission or the provisions of the present Contract. In such case the Grantee shall not be entitled to any disbursement. The Fund also reserves the right to reduce the Grant or any part of it, in case the Grantee is entitled for tax (VAT) refund from local authorities.

4.4 The Grantee declares that prior to the signing of this Contract they made themselves familiar with the Grant Guidelines of the Fund which are applied by the Fund for the organization and treatment with the grants, including Grant provided to the Grantee under this Contract, and which are published on the website of the Fund (www.visegradfund.org). The Grantee shall be obliged to accept all such rules and principles of the Fund.

4.5 The Fund is entitled to change the Grant Guidelines and is in such case obliged to make the valid version thereof available at the Fund's website (www.visegradfund.org).

5. GRANT UTILIZATION

5.1 The Grant shall be used by the Grantee only to cover the direct expenses of the Project during the Implementation Period of the Project according to the budget plan which forms Attachment No. 1 hereof (the "Budget"). Up to 15% of the Grant may be used to cover Project overhead costs (operating costs directly linked to the Project).

5.2 The expenses required for the Project from the Grant cannot exceed the approved amount.

5.3 The Grant may be used only during the contracted Implementation Period. The part of the Grant not used during the Implementation Period shall be returned by the Grantee to the Fund upon request within 15 working days.

5.4 The Grantee shall use the Grant according to the Budget in an efficient and cost-effective way.

5.5 Any change in the qualified expenses as stated in the Budget exceeding the amount of €1,000.00 in individual budget category requires the prior approval of the statutory representative of the Fund. For such approval to be granted a request must be submitted in the On-line System with proper justification. Without the approval of the Fund the Grant may not be used to cover such changed expenses exceeding the amount qualified in the Budget.

5.6 The financial resources of the Grant other than overhead costs cannot be used for:

a) capital investments (tangible/intangible assets);
b) VAT refund for Grantees who request VAT compensation from local authorities;
c) the Grantee's own indirect costs (electricity/gas/water/telephone bills, etc.);
d) internal costs or invoices (rent of one's own premises, one's own accommodation and board); and
e) Grantee's own work—e.g. coordination of the Project, salaries, financial remuneration of employees (or any expenses related to employment based on the Labour Code, including daily allowances, part-time work, etc.).

6. REPORTING OBLIGATIONS AND RELATED CONTRACTUAL TERMS

6.1 The Grantee shall immediately inform the Fund in writing of any circumstance which may affect the realization of the Project or of any changes in contractual conditions. The statutory representative of the Fund shall decide upon such circumstances and changes.

6.2 The Grantee shall deliver to the Fund:

<i>Report:</i>	<i>Covering the period from -to:</i>	<i>Latest delivery of report:</i>
Final Report	01/11/2023–30/04/2025	28/05/2025
Financial Statement	01/11/2023–30/04/2025	28/05/2025
Audit Report	01/11/2023–30/04/2025	28/05/2025

6.3 The reports under this Article hereof shall be drawn up in the qualified forms and according to the requirements and instructions published on the website of the Fund, mainly in the Grants Guidelines. The Fund reserves the right to deny any Report failing to meet this requirement.

6.4 All the reports except the Audit report shall be prepared and separately signed by the authorized representative of the Grantee. The Audit report shall be prepared by a certified auditor registered in a Chamber of Auditors of the country where the auditor resides.

6.5 The Financial Statements shall conform to the budget and shall mention expenditures related to the Project and shall comply with financial documents evidencing the utilization of the Grant. All financial documents (receipts, bills, contracts and invoices, etc.) related to a project must be kept for period of at least 10 years and copies thereof delivered to the Fund upon request.

6.6 The Fund has the right to verify any data provided by the Grantee to the Fund. The Grantee hereby grants the Fund authorization to provide any acts on behalf of the Grantee necessary for verification of any data provided by the Grantee to the Fund.

6.7 In case of any reservations of the Fund to provided reports or any documentation attached thereto the Grantee shall be obliged to revise such reports or documentation according to the requirements of the Fund within the period stated by the Fund.

6.8 The Fund reserves the right to determine the eligibility of each cost to be covered by the Fund.

6.9 The Grantee shall inform the Fund with no delay (max. within 10 calendar days from such a change) in writing of any internal changes of the Grantee, mainly but not limited to changes of the Grantee's official name, registered seat, statutory representatives, registration for VAT, etc.

7. OTHER CONTRACTUAL TERMS

7.1 All formal communication with the Fund must be conducted in English.

7.2 The Grantee is obliged to specify a bank account for the purposes of the grant disbursements realized by the Fund. All Project payments must be carried through the bank account owned by the Grantee.

7.3 The Grantee shall conduct bank transfer (non-cash) transactions only.

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7.4 The Grantee is obliged to acknowledge the Fund's support of the Project (i) on all premises where events take place as part of the Project (in the form of a banner or flag), (ii) in all printed materials distributed as part of the Project, (iii) in all public statements and presentations and (iv) on all web pages connected with the Project. All acknowledgements must visibly carry the current version of the logo of the Fund and, if on-line, must be directly linked to www.visegradfund.org. Acknowledgements in event venues must be present for the duration of the events; acknowledgements on-line must remain active for the whole Contractual Period of the Project, at minimum. The Grantee shall ensure that any of its Project Partners acknowledge the Fund's support for the Project to the same extent that the Grantee is obliged under this Contract. Further obligations of the Grantee regarding the acknowledgment of the Fund's support of the Project are specified in the Logo and Acknowledgement Manual (annex to the Grant Guidelines) of the Fund published on the Fund's website and the Grantee declares that prior to the signing of this Contract he made himself familiar with the Grant Guidelines and shall abide by this policy.

7.5 The Fund reserves the right to carry out monitoring visits of the Project and implementation thereof and carry out financial inspection of the Project and, if necessary, request additional documentation regarding the Project. The Grantee is obliged to allow visits from the staff of the Fund or from personnel authorized to do so by the Fund, allow a financial inspection and provide any materials related to the Project upon request.

7.6 The Fund (or person authorized by the Fund) is entitled to carry out an audit of the Grantee during the Implementation Period. The Grantee is obliged to bear such audit and provide the Fund with any accounting and other document related to the Grant and make and deliver the Fund copies therefrom.

7.7 The Fund undertakes to extend to the Grantee necessary co-operative support.

7.8 Both Contractual Parties may disclose information on the Project and enable access of the public to participate in the Project.

7.9 The Grantee takes note of the fact that the Fund accepts no responsibility for any contents of any output of the Project.

7.10 The Grantee declares that he shall be the bearer of all intellectual property rights and/or copyrights to any outputs of the Project or any part thereof (the "Outputs"). The Grantee hereby grants to the Fund under provisions of the Act No. 185/2015 Coll. Copyright Act (the "Copyright Act") a non-exclusive royalty free license, without territorial, time, material and technological limitations, to any Outputs of the Project or part thereof, so the Fund shall have mainly right to:

a) publicly disclose the Outputs and publish the Outputs in any way, e.g. on the Fund's website, in any Fund's materials, etc.;
b) alter and process the Outputs, mainly use the Outputs to create new work, according to needs of the Fund;
c) include the Outputs to a database under §131 of the Copyright Act;
d) merge the Outputs with any other outputs or work;
e) <i>make copies of the Outputs</i> ;
f) publicly distribute the Outputs;
g) to deal with the Outputs in any other way that is attributable to the author under the provisions of the Copyright Act.

7.11 The Parties agreed to adhere to the principles of environmental sustainability by all means possible in relation to the Project (saving electricity, water and other resources, preferring local goods and services and printing only if necessary and on both sides of the paper, etc.).

8. CONTRACTUAL SANCTIONS

8.1 The Fund shall be entitled against the Grantee for a contractual penalty in the amount of 20% of the amount of the Grant (the "Contractual Penalty"), if:

- a) any data provided by the Grantee turns out to be false or not up-to-date, or
- b) the Grantee fails to deliver to the Fund any of the reports according to this Contract in time, or
- c) the Grantee fails to observe the Budget or the Grant or any part of it is used in conflict with the terms stipulated in this Contract, or
- d) the Grantee breaches any of its obligation arising from Article 7 hereof.

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8.2 The Contractual Penalty shall be paid by the Grantee within 15 working days from the written notice of the Fund. The Contractual Penalty payment shall not affect the Fund's right to request a damage compensation for any damages caused to the Fund.

8.3 The Fund shall be entitled to withdraw from the Contract, in case:

a) any kind of false/incorrect data/information is provided by the Grantee, or
b) any of the contractual requirements are not met by the Grantee or breached by the Grantee and the Grantee shall not remedy such deficiency or breach within an additional reasonable period provided by the Fund in the written call for the remedy, or
c) deficiencies are determined that could in a significant way affect the result or approved schedule during the implementation of the Project, mainly, but not limited to, the Outputs of the Project do not meet the requirement under this Contract and its attachments, or
d) the good reputation of the Fund is damaged by the Grantee, or
e) the Fund learns about a misuse of any funds granted to the Grantee by the Fund or the funds provided by the Fund are used, intentionally or negligently, to any other purpose that specified in the Project.

8.4 The notice of withdrawal shall be delivered in writing in person or by registered mail to the address of the relevant Contracting Party stated in this Contract. The notice of withdrawal shall be considered received on the date of its delivery. If the delivery of the withdrawal notice is rejected by the relevant Contracting Party, the rejection date shall represent the date of delivery. In the case of postal deliveries, the withdrawal notice shall be considered received on the third day of its postal deposit, irrespective the addressee's knowledge of such deposit.

8.5 If the Contract is terminated upon the withdrawal of the Fund therefrom, the Grantee shall automatically be obliged to return to the Fund the amount of the paid Grant within 15 working days.

8.6 In case the Grantee fails to observe the Budget or the Grant or any part of it is used in conflict with the terms stipulated in this Contract, the Grantee shall be obliged to return the amount of the paid Grant to the Fund within 15 working days at the call of the Fund.

8.7 When the Fund determines deficiencies that could in a significant way affect the result or approved schedule during the implementation of the Project, the Fund reserves the right to suspend the payment of Grant or any part of it for a definite period.

8.8 If the Fund anytime (i.e., also after implementation of the Project) learns about a misuse of any funds granted to the Grantee by the Fund, and/or about unannounced changes within the Project and internal changes of the Grantee affecting the utilization of the provided Grant (mainly but not limited to changes of the Grantee's name, registered seat, statutory representatives, registration for VAT, etc.), the Grantee shall be obliged to return the full granted amount to the Fund within 15 working days at the call of the Fund.

9. FINAL PROVISIONS

9.1 This Contract shall be governed by Slovak law. Relevant provisions of the Civil Code of the Slovak Republic and other related regulations of the Slovak Republic shall apply to the relations regulated in this Contract, resulting from it and related to it.

9.2 Any disputes resulting from this Contract which could not be settled by mutual agreement of the Contracting Parties shall be resolved by Slovak courts.

9.3 This Contract shall enter into force on the day of its signing by both Parties. This Contract is concluded for a definite time period until 09/07/2025 (i.e., the implementation period + 50 working days), except the stipulations in Section 8.8 hereof which shall remain valid and effective for an indefinite time period.

9.4 Both Contracting Parties declare that they conclude this Contract of their free will, they have read its content and as evidence of their consent to its wording they voluntarily sign it as correct.

9.5 The Contract is drawn up in two identical counterparts in English. Each Contracting Party shall receive one counterpart of the Contract.

Done in Bratislava, on 20/09/2023



Handwritten signature in blue ink, possibly "Moy" followed by a flourish.

Attachment 1

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's Visegrad Grant No. 22320074

List of Outputs:

Total approved sum: €16,042.50

1 Workshop - Sustainable population consumption in a post-pandemic economy. (Event-Public), Ústí nad Labem, CZ

09/10/2024–10/10/2024

Implementation of an expert workshop in the Czech Republic to compare the results of the research carried out in the three countries and to answer the questions posed. The workshop will last two days. The workshop will be streamed for people from Slovakia and Poland as well as the Czech Republic who will not be able to come physically. A link will be created on the project website to give people the opportunity to attend the event. The workshop will feature experts from three countries who will exchange information on the above topics in the form of lectures (1st part of the workshop), but also specific tasks - case studies (2nd part of the workshop). The case studies will focus on creating scenarios, representing the consumer personas of the three countries according to purchasing preferences, for the use of tools through which producers can influence consumers' motivation to purchase green products. The speakers will be representatives of experts, companies and stakeholders who have practical experience in the topic.

Direct target groups:

workshop participants - students The minimum number of participants per country is 50 (online participation is also possible): 50

Selection/outreach: workshop participants - students through university websites

workshop participants - firms Possibility to participate online : 10

Selection/outreach: direct contact with universities; sending e-mail

workshop participants stakeholders (e.g. Ireas, Forpolis) Possibility to participate online : 10

Selection/outreach: direct contact with universities; sending e-mail

Dissemination/promotion

Invitations with the workshop programme will be placed on the project website of the applicant and project partners. All three participating countries will also send the invitations to companies and interest groups that already cooperate with the organisations.

Role of the applicant and project partners

The workshop will be organized by the project applicant, who will prepare invitations with the programme of the event. The project applicants will act as experts in the field and will participate in discussions with companies and interest groups in the region.

2 Online expert text (Product)

01/06/2024–30/04/2025

Online scientific text for the professional and lay public. It will consist of two parts. One part of the text will contain an analysis of the pro-environmental behaviour of the three countries and the other part will contain possible scenarios of the consumer behaviour of the persons studied. The texts will be 150 pages in total and will be written in English.

Direct target groups:

professional public - researchers from each of the countries studied: 20

Selection/outreach: the text will be sent by e-mail and placed on the website

professional public - stakeholders in each country under review: 10

Selection/outreach: the text will be sent by e-mail

students from each country surveyed: 100

Selection/outreach: the text will be placed on the project website

strategically important firms firms in the tri-country region : 10

Selection/outreach: the text will be sent by e-mail

Dissemination/promotion

People will be informed about the expert text both at the ongoing workshop and on the project website. In addition, strategically important companies and interest groups in the regions of the countries concerned will be sent the expert text by email.

Role of the applicant and project partners

The project applicant will structure the professional texts. She will process and statistically analyse secondary and primary data. She will develop possible scenarios by comparing the results of the three countries. The given online expert text will be disseminated both on the project website and then by the university. The partners involved will create analyze consumer behavior within their country. They will disseminate the finished expert text on their university websites and among interest groups in their region.

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Budget

Accommodation and board	2,130.00
Expert fees/Fees for authors or artists	6,360.00
Office supplies/consumption material	170.00
Printing/publishing costs	480.00
Promotional costs	1,110.00
Rent and related technical services	1,000.00
Translation and interpreting costs	1,800.00
Transportation and postage	900.00
Project overhead costs	2,092.50
Total	16,042.50

Done in Bratislava

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Attachment 2

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's Visegrad Grant No. 22320074

Calendar of Events:

Implementation period: from 01/11/2023 to 30/04/2025

	Event	City	Country	From	Until
1	Workshop - Sustainable population consumption in a post-pandemic economy.	Ústí nad Labem	CZ	09/10/2024	10/10/2024

Financial Statement, Final Report and Audit Report deadline: 28/05/2025