

INTERIM REPORT

Project no.:	
Project title:	
Project implementation period:	
Grantee name:	
Address:	
Name of project coordinator:	
Phone:	
Email:	

1. DELIVERABLES

In this section, we would like you to describe each output (event or product) that has been realized as part of your project. Please include ALL outputs separately, when possible. **Do not copy text from the application form.**

OUTPUT no. 1.

TITLE OF THE EVENT/PRODUCT:	
Dates (in case of event):	
Location (in case of event):	
Description: <i>What was the purpose of this output?</i>	
Achievements: <i>What did you achieve with this event/product? How did it contribute to the fulfilment of the project objective set in the application?</i>	
Dissemination/promotion: <i>Event: How was the event promoted? List the media and include links if applicable.</i> <i>Product: By what means did you promote and disseminate the product?</i>	
Target groups: <i>Which target groups were involved in this output and in what way? What was the number of people within each group? What was the balance in respect to</i>	

<p>V4 countries?</p> <p><i>Attach attendance list/s or other proof/s of involvement/participation to the Final Report, when possible.</i></p>	
<p>Partnership: <i>Describe each partner's involvement in realizing this output. Summarise the strong points and weak points of your partners' involvement within this output.</i></p>	

OUTPUT no. 2.

<p>TITLE OF THE EVENT/PRODUCT:</p>	<p>Test meeting</p>
<p>Dates (in case of event):</p>	
<p>Location (in case of event):</p>	
<p>Description: <i>What was the purpose of this output?</i></p>	
<p>Achievements: <i>What did you achieve with this event/product? How did it contribute to the fulfilment of the project objective set in the application?</i></p>	
<p>Dissemination/promotion: Event: <i>How was the event promoted? List the media and include links if applicable.</i> Product: <i>By what means did you promote and disseminate the product?</i></p>	
<p>Target groups: <i>Which target groups were involved in this output and in what way? What was the number of people within each group? What was the balance in respect to V4 countries?</i> <i>Attach attendance list/s or other proof/s of involvement/participation to the Final Report, when possible.</i></p>	
<p>Partnership: <i>Describe each partner's involvement in realizing this output.</i></p>	

<i>Summarise the strong points and weak points of your partners' involvement within this output.</i>	
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2. IMPLEMENTATION

What evaluation tools have you undertaken so far to report the progress of your project until now?

How would you describe your project's implementation at this stage? Is there anything that must be improved for the remaining part of the project?

3. PARTNERSHIP

Is the partnership proceeding as you planned? If not, what measures did/will you take to make it work?

Prepared by:

Signature of the statutory representative:

Stamp:

Date:

IVF's evaluation: (KEEP BLANK, TO BE COMPLETED BY IVF)	
Partnership:	
Level of achievement of the objective specified in the	

application:	
V4 relevance/feature:	
Communication with the grantee:	
Respect of the rules/deadlines/budget:	
Recommendations for the next phase of the project:	