Annex 3: Gantt charter
2022-2-CZ01-KA210-YOU-000090463

	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24
Online meetings	KOM				2nd PM				3rd PM					4th PM					5th PM					
In presence meetings																								6th PM
	May//23	Jun//23	Jul//24	Aug//23	Sep//23	Oct//23	Nov//23	Dec//23	Jan//24	Feb//24	Mar//24	Apr//24	May//24	Jun//24	Jul//24	Aug//24	Sep//24	Oct//24	Nov//24	Dec//24	Jan//25	Feb//25	Mar//25	Apr//25
Activity 1 - MANAGEMENT AND QUALITY ASSURANCE	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
A1.1 - Project Management	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
A1.2 - Financial Management	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
A1.3 - Quality Assurance and Evaluation	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Activity 2 - TRAINING OF MODERATORS	■	■	■	■	■	■	■	■	■	■														
A2.1: Participant group list	■																							
A2.2: Agenda	■																							
A2.3: Guidelines for moderator		■	■																					
A2.4: Translation of the guidelines in the partnership languages;			■																					
A2.5: Ex-ante evaluation questionnaire				■																				
A2.6: Online course plan					■	■																		
A2.7: Online course implementation						■	■	■																
A2.8: Ex-post evaluation questionnaire									■															
A2.9: Microcredential recognition										■														
A2.10: Certificates of attendance										■														
Activity 3 - PUBLIC DEBATES ON DIGITAL PLATFORM									■	■	■	■	■	■	■	■	■							
A3.1: Work plan									■															
A3.2: Topics list									■															
A3.3: Drafting of the platform										■	■													
A3.4: Gamified ranking of users												■												
A3.5: Eco-friendly website													■											
A3.6: Debate/discussion section														■	■	■								
A3.7: Quality plan of the website																		■						
A3.8: Guidelines for the implementation of the website																		■						
Activity 4 - BOOKLET ON BEST PRACTICES																		■	■	■	■	■		
A4.1 self-assessment tool																		■						
A4.2 Draft of index and table of content																		■						
A4.3 booklet in English																			■	■	■			
A4.4 Summary translation in national languages																					■			
A4.5 Online publication																								
A4.6 validation and feedback questionnaire																						■		
Activity 5 - DISSEMINATION STRATEGY AND FINAL CONFERENCE	■	■	■		■		■				■			■					■					■
A5.1 Dissemination & Communication Plan	■	■	■																					
A5.2 Logo, templates and IG page		■																						
A5.3 Press release			■			■					■								■					
A5.4 Newsletters							■					■							■					
A5.5 Dissemination log and reports		■				■					■								■					
A5.6 Final Conference																								■