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European Structural and Investment Funds  
Operational Programme Research,  
Development and Education

## SOLEMN DECLARATION OF COMPLIANCE WITH THE TECHNICAL QUALIFICATIONS - SUPPLIER'S TEAM

### IDENTIFICATION OF THE CONTRACT AND CONTRACTING INSTITUTION

Project Name: Institute of Botany: Opportunities for Career Growth and Talent Acquisition

Project Registration number: CZ.02.2.69/0.0/0.0/18\_054/0014676

Public Contract Name: Leading research teams – development programme for research leaders II.

Contracting Institution: Botanický ústav AV ČR, v. v. i.

Registered Address of the Contracting Institution: Zámek 1, 252 43 Průhonice

Business Identification Number of the Contracting Institution: 67985939

Tax reg. no. of the Contracting Institution: CZ67985939

Public Contract Type: small-scale contract for services

Selection Procedure Type: negotiated procedure without notice

### IDENTIFICATION OF THE SUPPLIER

Company name/Name/Name and Last name: hfp consulting, Sašo Kočevar

Registered office/place of business (complete address including postcode): Steigerweg 55, 69115 Heidelberg, Germany

Phone no./fax no.: +49 6221-337132, fax: +49 6221-337133

Email: service@hfp-consulting.com

Business Identification number: 153000852286, Chamber of commerce

Tax reg. no.: DE18524699



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The solemn declaration will become Annex 2 to the Contract.

The Supplier hereby declares that the following employees who meet the required technical qualification will be participating in the implementation of the contract:

**Evaluation of technical qualifications - list of persons who will participate in the performance of the public contract:**

| Name and Last name | Role in the implementation team | Completed education | Number of years of experience in a relevant field | Number of performed projects | <b>Signature</b> confirming that the person will participate in the public contract without undue delay for the entire period of its performance. |
|--------------------|---------------------------------|---------------------|---|------------------------------|---|
| [REDACTED]         | [REDACTED]                      | [REDACTED]          | [REDACTED]  | [REDACTED]                   | [REDACTED]  |
| [REDACTED]         | [REDACTED]                      | [REDACTED]          | [REDACTED]  | [REDACTED]                   |   |

*\* The table can be extended if necessary*



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| Supplier's team Leader – Member 1 of the team   |            |
|---|------------|
| <b>Evaluation within the technical qualification:</b>   |            |
| <ul style="list-style-type: none"> <li>○ university education</li> <li>○ at least five years of experience in andragogy and</li> <li>○ demonstrable experience in leadership training, managing and creating leadership<sup>1</sup> training programmes for researchers for at least two specific projects in the last five years for research institutions, research consortia or universities. Narrowly focused experience only in training in general human resources or managerial skills is not eligible.</li> </ul> |            |
| <b>Title, name and last name</b>  | [REDACTED] |
| <b>Title of Project 1</b>   | [REDACTED] |
| Specification of experience   | [REDACTED] |
| Name and address of the Ordering Institution  | [REDACTED] |
| Performance location  | [REDACTED] |
| Performance period  | [REDACTED] |
| <b>Title of Project 2</b>   | [REDACTED] |
| Specification of experience   | [REDACTED] |

<sup>1</sup> The Contracting institution is concerned with the development of 'inspiring leaders' within their fields and within the organisation. Target groups of this intended personal/professional development in this tender are not to be trained only to perform managerial tasks, they are mainly to engage in active educational learning opportunities to enable them to become better leaders. Therefore, we are also looking for suppliers who have experience in leadership development and not only managerial skills. On the differences between the skills of a manager and a leader: as long ago as in 1989, Bennis ('On becoming a leader') distinguished between the behaviours of managers and leaders. He lists many differences, but these reduce to managers' concerns being about 'systems and structures' whereas leaders are concerned with 'people and ideas'. In a more recent and interesting 'thought piece' in the Harvard Business Review (<https://hbr.org/2013/08/tests-of-a-leadership-transiti>), Nayar (2013) defines further neat distinctions between management and leadership.



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|   |            |
|---|------------|
| Name and address of the Ordering Institution  | [REDACTED] |
| Performance location  | [REDACTED] |
| Performance period  | [REDACTED] |
| <b>Supplier's team Member 2</b>   |            |
| <b>Evaluation within the technical qualification:</b>   |            |
| <ul style="list-style-type: none"> <li>o university education</li> <li>o at least three years of experience andragogy and</li> <li>o demonstrable experience in creating and implementing a leadership<sup>1</sup> training programme for researchers for at least two specific projects in the last five years for research institutions, research consortia or universities. Narrowly focused experience only in training in general human resources or managerial skills is not eligible.</li> </ul> |            |
| <b>Title, name and surname</b>  | [REDACTED] |
| <b>Title of Project 1</b>   | [REDACTED] |
| Specification of experience   | [REDACTED] |
| Name and address of the Ordering Institution  | [REDACTED] |
| Performance location  | [REDACTED] |
| Performance period  | [REDACTED] |
| <b>Title of Project 2</b>   | [REDACTED] |
| Specification of experience   | [REDACTED] |
| Name and address of the Ordering Institution  | [REDACTED] |
| Performance location  | [REDACTED] |
| Performance period  | [REDACTED] |



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The Supplier hereby declares that the implementation of the Order will involve those employees who meet the requirement of knowledge and skills in communication in English or Czech at a level that they are able to provide training to researchers in leadership in English or Czech and engage in the discussions necessary in English or Czech.

I make this declaration on the basis of my true, serious and free will, and I am aware of all the repercussions of providing false information.

Title, name, last name: Mr. Sašo Kočevar, director of hfp consulting  
Position of the person authorised to act on the behalf of the Supplier:

On (to be completed) Heidelberg, 11.06.2023

Signature:

