

GRANT APPLICATION FOR BILATERAL INITIATIVES

EEA and NORWAY GRANTS 2014-2021

FUND FOR BILATERAL RELATIONS

| | |
|------------------------------------|------------------------------|
| Application identification number: | EHP-BFNU-OVNKM-4-221-01-2022 |
|------------------------------------|------------------------------|

1. INFORMATION ABOUT THE APPLICANT

1.1 Identity and contact details

| | | | | |
|--|---------------------------------|---------------------|------------|------------|
| Official name in full | Univerzita Palackého v Olomouci | | | |
| Legal form | 601 - University and College | | | |
| Identification | Registration number | 61989592 | VAT number | CZ61989592 |
| Statutory representative | Name, Surname | MARTIN PROCHÁZKA | | |
| Registered address | Street & No. | Křížkovského 511/8 | | |
| | Postal code | 77900 | | |
| | Town | Olomouc | | |
| | Country | Czechia | | |
| Contact address (if different from Registered address) | Street & No. | Křížkovského 512/10 | | |
| | Postal code | 77900 | | |
| | Town | Olomouc | | |
| | Country | Czechia | | |
| Website / Facebook page | www.upol.cz | | | |
| Contact person(s) responsible for the initiative | | | | |
| Name, Surname | Position/function | E-mail address | Phone | Mobile |
| | Project Leader | | | |

| 1.2 Bilateral partnership | | | | | |
|--|---|------------------|------------|----------------|------------|
| Official name of partner | Oslo Metropolitan University | | | | |
| Legal form | State university | | | | |
| Contact person | <table border="1"> <tr> <td>Name and surname</td> <td>[REDACTED]</td> </tr> <tr> <td>E-mail address</td> <td>[REDACTED]</td> </tr> </table> | Name and surname | [REDACTED] | E-mail address | [REDACTED] |
| Name and surname | [REDACTED] | | | | |
| E-mail address | [REDACTED] | | | | |
| Description of the partner and partner's involvement in the initiative | <p>As a project partner, the University will contribute to strengthening of Norwegian-Czech cooperation in the area of science management, particularly through transfer of experience regarding good practices in science management and academic institution governance.</p> <p>The importance of Oslo Metropolitan University for the submitted project lies particularly in the fact that it is a state university established recently as a result of the merging of approximately 30 former vocational and community tertiary education institutions around Oslo. For this reason, an important factor in the scientific focus of the University is applied research, which is also reflected in the forms of science management. We therefore consider crucial that our Norwegian partner [REDACTED] be among the participating [REDACTED]</p> | | | | |

| 1.2 Bilateral partnership | | | | | |
|--|---|------------------|------------|----------------|------------|
| Official name of partner | Západočeská univerzita v Plzni | | | | |
| Legal form | Public university | | | | |
| Contact person | <table border="1"> <tr> <td>Name and surname</td> <td>[REDACTED]</td> </tr> <tr> <td>E-mail address</td> <td>[REDACTED]</td> </tr> </table> | Name and surname | [REDACTED] | E-mail address | [REDACTED] |
| Name and surname | [REDACTED] | | | | |
| E-mail address | [REDACTED] | | | | |
| Description of the partner and partner's involvement in the initiative | <p>As a project partner, the University will contribute to strengthening of Norwegian-Czech cooperation in the area of science management, particularly through identification of opportunities for mutual cooperation and subsequent preparation of selected forms of cooperation of Norwegian and Czech partner universities. Based on considerations of Czech and Norwegian experience, the project will search for new ways of operations and development of academic institutions and dissemination of academic expertise in the Czech Republic.</p> | | | | |

| 2. DESCRIPTION AND JUSTIFICATION | |
|---|--|
| 2.1 Initiative title | Management of Science and Sociology – Norwegian-Czech Cooperation |
| 2.2 Description and justification of the initiative | <p>1. Provide a short description of the initiative and its justification. Describe the main planned activities (i.e. study visits, seminars, workshops, studies, publications etc.) and indicate where the initiative will be implemented.</p> <p>The aim of the project is strengthening of Norwegian-Czech cooperation in the area of science management. Science management and academic institution governance has recently proved to be a new and dynamic area reflecting intense development in the academic sector, which has manifested the need for implementation of elements from business management (company management, project management, personnel management, economic management, crisis management, etc.) in the academic environment. A distinctive feature of science management (especially in the Czech environment) is the system of evaluation of science which is linked with the financing of</p> |

academic institutions.

The project aims to promote the openness of the Czech academic environment in this particular area and implement Norwegian experience in the Czech environment.

The project is based on cooperation of three universities:

- a) Oslo Metropolitan University (Norway)
- b) Palacký University Olomouc (Czech Republic), Faculty of Arts
- c) University of West Bohemia Plzeň (Czech Republic).

Project Leader [REDACTED] is a [REDACTED]

The main activities will be the following:

- a) Exchange internships in order to become familiar with a different academic environment, the reflection of its national specifics in science management, and its experience and good practices.
- b) A workshop with all participating universities contributing to its preparation and implementation.
- c) An international conference on science management and academic institution governance.
- d) Preparation of joint projects.
- e) Elaboration of methodological documents summarizing the experience and ex-amples of good practices from both partner countries.
- f) Preparation of joint publication outputs/studies that will subsequently be published in scientific journals included in the WoS database.

The findings brought by the project will be implemented primarily at the universities participating in the project (in the Czech Republic, that is, Palacký University Olomouc and University of West Bohemia Plzeň), and will be subsequently offered for further use to other Czech academic institutions.

The project is a follow-up on the existing cooperation, which may be documented with the meeting of project participants in Plzeň in autumn 2022. The Norwegian colleagues will grow acquainted there with the basic parameters of the Czech academic environment and will specify the form and content of their further cooperation. This activity will be financed by the Norwegian partner (Oslo Metropolitan University).

*2. Refer to any other **entities** involved in the initiative, which were not mentioned in the point 1.2 including their role in the implementation of initiative and expected total number of participants in the initiative.*

A partner of the initiative will also be the company ALEVIA, s.r.o., which will ensure the publicity of the project and also actively participate in the organization of the workshop. The company ALEVIA has long been focusing on the area of university education (it provides services in organizing trainings and education, presentations, facilitation, and analyses) and has been a strategic partner of the information portal vedavyzkum.cz.

The total number of participants of the initiative is nine (academic staff from

three universities). Apart from them, the initiative will also involve two employees of the company ALEVIA. Project activities will also involve 40 students from the study programme Science Management at Palacký University Olomouc.

3. Describe briefly **time schedule** and **programme** of the initiative.

The applicant is requested to attach detailed agenda (programme) / time schedule of the initiative (**Annex B**).

Project duration: April 2023 - March 2024

Initiation of project investigation in April 2023.

- April 2023 – a workshop, location: University of West Bohemia Plzeň
 - May - October 2023 – study internships of Czech scholars in Norway, data collection, study of examples of good practices. Location: Oslo Metropolitan University
 - November 2023, February 2024 – presentation of Norway Grants, Oslo Metro-politan University, and the project to students. Palacký University Olomouc
 - August – December 2023 – elaboration of a scientific study, preparation of follow-up projects.
 - March 2024 – an international conference. Palacký University Olomouc
 - March 2024 – internal evaluation from project participants
- Termination of the project in March 2024.

4. Summarize what should be achieved by realization of the initiative/activities.

The outcome of the project will be a proposal of measures and activities designed for the Czech academic environment, based on experience and examples of good practices from the Norwegian academic environment.

Key methods:

- workshop
- international conference
- scientific study
- methodology guidebook


For more detailed information, see the detailed description of the initiative.

5. Describe the **publicity** of the initiative.

Publicity of the project will be ensured using the following forms:

- a) an autonomous website of the project will be designed, including its original logo;
- b) project activities will be linked to the Facebook group "Management vědy na UPOL" [Science Management at UPOL];
- c) activities and project outcomes will be published at the portal vedavyzkum.cz and in the magazine univerzitas.cz;
- d) prominent stakeholders, as well as other interested parties from the Czech university environment, will be invited to the final conference;
- e) project activities will be presented on the portals of the participating universities.

| | |
|---|---|
| | <p>6. If an initiative generates any income, describe the use of this income.</p> <p><i>For events to be attended/organized (e.g. conferences, workshops, seminars, meetings, study visits, courses etc.), please attach an invitation from the organiser of the event incl. programme/agenda of the meeting, and/or e-mail correspondence / statement / letter of intent etc. confirming participation of entities' representatives in the event (Annex A).</i></p> <p><i>For more detailed information and requirements please see the Guidelines for Applicants and Final Beneficiaries from the Bilateral Fund.</i></p> <p>The initiative will not generate any profit.</p> |
| <p>2.3 Contribution to strengthening bilateral cooperation</p> | <p><i>The initiative will strengthen existing bilateral cooperation and promote it. A new form of cooperation will be established among the three universities, and space will be created for other potentially interested parties from Czech and Norwegian universities. In this way, the initiative will establish the basis for a wider international platform focused on current issues in governance of academic institutions.</i></p> <p><i>Bilateral cooperation will enable sharing or examples of good practices and learning about the specifics of the Norwegian and the Czech academic environments.</i></p> <p><i>Outcomes of the bilateral cooperation will include not only a workshop and an international conference (which will enable establishment of new strategic partnerships), but also a scientific study published in a prestigious scientific journal which will become the basis for other scientific publications, as well as for preparation of other projects of basic and applied research.</i></p> |
| <p>2.4 Implementation period</p> | |
| <p>Planned Start Date</p> | <p>4/1/2023</p> <p>Planned Completion Date 3/31/2024</p> |

| 3. BILATERAL INDICATORS | | |
|--|--------------|--|
| Indicator | Target value | Description and source of verification |
| Number of participants from the Czech Republic in bilateral events | 6 |  |
| Number of participants from the Donor States in bilateral events | 3 | |
| Number of created joint results | 2 | Preparation of a joint scientific study; Project evaluation by its participants |
| Number of promotional / information activities raising awareness of EEA and Norway Grants | 1 | Presentation of Norway Grants within lectures in the study programme Science Management at Palacký University, Verification: Attendance list, photos |
| Number of bilateral events co-organized and attended by the Czech Republic entities and Donor State entities | 2 | A workshop on the content of the project's focus (Plzeň, CZ); An international conference (Olomouc, CZ), Verification: Attendance list, photos |

4. BUDGET

4.1 Indicative budget

| | |
|--------------------------|---|
| Total costs | 479 840 |
| Advance payment required | Yes |
| | Advance payment amount: 335 888 |
| | <p>Justification:</p> <p>Palacký University Olomouc is a public educational institution with a budget intended primarily for educational and research activities. In order to maintain cash flow within the institution, we request an advance payment of 70% of the total project costs. These costs will primarily cover most of the travel and subsistence cost for participants from participating organizations.</p> |

4.2 VAT

| | | | |
|---------------------------|--|---|--|
| VAT within the initiative | I include VAT as eligible expenditure | Factor attributed to the VAT tax office | |
| Justification | The applicant is a VAT payer without the right to deduct - VAT is not recoverable. | | |

4.3 DETAILED BUDGET

| Budget Item | Unit | Number of Units | Unit Costs | Total eligible costs | Description / Justification |
|--|-------------|-----------------|------------|----------------------|--|
| External expert (DPP) | hours | 80.0 | 250 | 20 000 | form of employment: Agreement of Fixed-Term Employment (250 CZK/per hour, 80 hours in total). Description of activity: Publicity of the project and organisation of the workshop. |
| International travel expenses - travel | pcs | 12.0 | 14 500 | 174 000 | Return ticket (economy class) incl. cancellation insurance (e.g. flight cancellation), 12 foreign trips - Czech Republic/Norway (A workshop on the content of the project's focus /3/; Study internships /6/; An international conference /3/). |
| International travel expenses - subsistence | pcs | 6.0 | 22 000 | 132 000 | Subsistence costs for 6 Czech team members including accommodation, meals, local transport / per person for study internships in Norway. Travel costs are on the basis of prices usual at the time and place, we based the amount on market research. |
| Per-diems including accommodation, local transport, meals and travel insurance /per person | person /day | 30.0 | 4 328 | 129 840 | 3 members of the Norwegian team will visit the Czech Republic twice (daily rate 177 Euro) $177\text{€} * 24,45 \text{ CZK/€} = 4\,328 \text{ CZK}$ Daily rate on the basis of prices usual at the time and place. We based the per diem amount on market research. |
| Catering | service | 2.0 | 12 000 | 24 000 | Catering at the workshop and the international conference respecting the maximum unit rate 1 500 CZK/person/day. The cost for the workshop and conference catering may vary depending on the actual number of participants for each event. |
| TOTAL COSTS (CZK) | | | | 479 840 | |

5. ANNEXES

List of Annexes

List of Grant Application changes
Approval Letter
New NFP Check list II
Grant Application (changesworking)
Grant Application
Structured application form
Annex E
Structured application form to completion
New NFP Check list
Grant Application (changesworking)
Grant Application
Identification of the ownership structure of the applicant and persons acting on its behalf
Declaration of public support
Partnership statement expression of interest for cooperation
Authorization for Signature
Detailed agenda (programme) including time schedule of the initiative
Bank account identification
Partnership statement expression of interest for cooperation

6. ELECTRONIC¹ SIGNATURE

Applicant's affirmation

I hereby affirm that the realization of this initiative does not draw on the same required expenditure from any other funds (from the budget chapter of the Programme operator, from other budget chapters of the state budget, local or regional budgets, from the EU structural funds or other funds of the EU, the EEA and Norway Grants 2014-2021, Swiss-Czech cooperation programme etc.).

I confirm that information provided in this application and its annexes is correct and this initiative shall be implemented in line with this application. The requested grant amount is corresponding, proportionate and set as a minimum for the applicant to be able to implement the initiative.

I agree that any information stated in the application may be used for the purpose of publicity of the EEA and Norway Grants, and further provided in line with the Czech legislation.

| Name and Surname (Statutory or Authorized ² Representative) | Date | Signature |
|---|-----------|---|
| [REDACTED] | 1/26/2023 | Elektronicky podepsal: [REDACTED] dne: 1/26/2023 10:03:22 AM |

¹ In case of applicants from the donor states, a handwritten signature shall be also accepted.

² If signed by the authorized representative, the authorization is required as **Annex C** of the application.