

PARTNERSHIP AGREEMENT Nr. 011/2023

The following agreement is between:

Full legal name: Zavod za Novodobno Izobraževanje; **Legal address:** Pasterkova ulica 3, 2000 Maribor, Slovenia;
National ID: 26119447

Legal representative: Sonja MARKIČ
(hereinafter **hosting partner**)

and

Full legal name: Střední odborná škola a Střední odborné učiliště řemesel, Kutná Hora, Čáslavská 202; **Legal address:** Čáslavská 202, 28401 Kutná Hora, Czech Republic

Legal representative: Ing. Josef Vavřinec
(hereinafter: **sending partner**)

have agreed

The Conditions and Annex below:

CONDITIONS:

1. Purpose of the mobility program

The project 2022-1-CZ01-KA121-VET-000062279, will be implemented under EU program Erasmus +. The aim of the project is to provide the students with the opportunity of a foreign work-based learning.

2. Duration of the mobility program and the number of participants

The whole duration of mobility program in Slovenia is 2 weeks, from 18/3/-1/4/2023

Number of participants: 20

3. THE SENDING PARTNER undertakes to:

- Ensure quality selection of the participants and their preparation before mobility (including good understanding of the aim of mobility, respectful and responsible behaviour during mobility etc.)
- Provide all relevant and known information and documents (including Europass CV and application form and/or motivation letter, health conditions, allergies etc.) about the participants, to the partner the latest 30 days before mobility.
- Arrange health, liability and accident insurance for participants
- Provide the list and all needed project documents or their templates the latest 5 days before mobility

- Help solving any difficulties that could occur during the mobility program

A. TUTOR

Underaged participants need to be accompanying with competent tutor. Tutor needs to fulfil minimal linguistic requirements under Common European Framework of Reference for Languages – English B1.

Role of the tutor:

- Supporting students during mobility by following basic principles of mobility (24-hour program, adapting to new situation, flexibility, readiness for learning, respect for other cultures, acceptance of diversity etc.)
- Ensuring that candidates respect the rules of mobility, the rules of accommodation and are attending the activities on time
- Connecting the group, helping to create mutual understanding and support, positive approach
- Immediately reporting any issues to hosting partner and being actively involved in finding solutions
- Being available by phone, for participants and hosting partner, all the time during the mobility

B. PARTICIPANTS

Before mobility:

- Participants need to fulfil minimal linguistic requirements (under Common European Framework of Reference for Languages for English - A2 for manual work, B1 for other professions)
- Participants need to be in good physical and mental health, so she/he can function independently.

In case of any prior medical diagnosis, the hosting partner must be notified.

Additional consensus between partners is needed before hosting these participants.

- Participants shouldn't have any criminal record

Responsibilities of participants during mobility:

- Respecting the rules of accommodation (smoking, drinking alcohol, noise after quiet hours, not keeping the place clean, having overnight guest etc. are not allowed.)
- Attending the work placement regularly. The only valid reason for absence is health issues that need to be validated with health certificate from the doctor. Participants are obliged to inform company and hosting partner about his absence.
- Not consuming alcohol, drugs or being involved in any criminal actions

In case of participants' violation of the above rules, partner reserves the right of participants' expulsion from the program.

4. THE HOSTING PARTNER undertakes to:

- Take the necessary measures for preparation and efficient implementation of mobility program in hosting country

- Select the most suitable host companies or organizations in order for each participant to achieve the placement objectives, more specifically the learning outcomes outlined in each learning agreement;
- Provide a proper accommodation for the duration of the project to the participants and accompanying persons in line with average country's standards;
- Arrange full board (when previously agreed with sending partner)
- Arrange local transport tickets every participant (when previously agreed with sending partner)
- Arrange transfers from/to the airport (when previously agreed with sending partner)
- Arrange language course (when previously agreed with sending partner)

During the mobility:

- Pick up and welcome participants upon their arrival in Maribor
- Organise personal and work preparation during first 3 days after arrival
- Organise the interview in the hosting companies before the start of the internship.
- Ensure the mentoring of the participants during their stay
- Provide 24h emergency and technical support to participants on mobility.
- Provide all needed project documents requested by sending organisation
- Support the hosting companies in monitoring and evaluating the students performance on work placement.

5. Financing

The program is financed by: Dům zahraniční spolupráce, Na Poříčí 1035/4, 110 00 Praha 1

6. Payment arrangements

The pricing of the hosting partner's services are defined in the **Annex I – Budget offer for ZNI services** with which both parties agree.

- 80% of the total costs should be paid at least 2 weeks in advance, before arrival of participants.
- 20% 2 weeks after the end of mobility program in Slovenia.

The participants are obligated to pay a **deposit of 50€** each on the first day of arrival for any breakages, smearing and disruptions made in the accommodation. If there will be no damages in the room, the deposit will be returned before departure of participants or the latest 21 days after departure of the group. In this case the money will be refunded to the bank account of participants.

Participants who will cause the damage in the accommodation is due to pay the reparation of the caused damage from deposit.

If the deposit will not cover the total amount, sending partner takes responsibility for paying the difference.


7. Problem solving

Hosting partner commits to resolve any problems or conflict situations in cooperation with the participants, hosting companies and sending partner.

8. Responsible person for project implementation

Responsible contact person on the site of sending organisation:   



Responsible contact person on the site of hosting organisation: 



9. Jurisdiction

The agreement should be governed by the laws of the Slovenia.

This agreement, which is drawn up in English, in two original copies, shall enter into force upon signature by both parties, each party retaining one signed copy

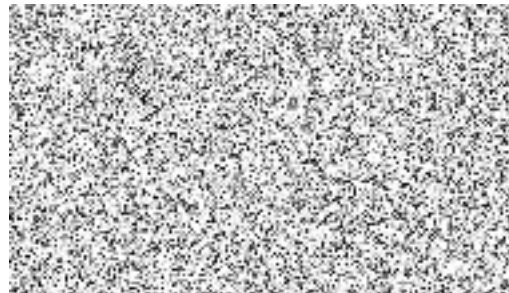
on behalf of hosting partner:

Signed:

By: SONJA MARKIČ, director

Stamp of the organisation:

Date: 3.3.2023



on behalf of sending partner:

Signed:

By: (NAME AND SURNAME)

Stamp of the organisation:

Date:

ANNEX I – BUDGET OFFER FOR ZNI SERVICES

1. Budget for participant – students

| Category | Description | Unite | Price/ unite | For 2 weeks |
|-----------------|---|---------|-----------------|-------------|
| Accommodation | Twin/triple rooms in Shotel | week | 135,00 € | 270,00 € |
| Full Board | 1 meal in a restaurant + delivered breakfast and packed lunch | program | 259,00 € | 259,00 € |
| Preparation | Including personal, work preparation, cultural activities (city tour, 1 museum, 1 local trip); total 15 hours (WITHOUT LANGUAGE COURSE) | program | 110,00 € | 110,00 € |
| Work placement | Organising work placement, administration, monitoring and evaluation | program | 400,00 € | 400,00 € |
| Local transport | Bus transport | week | 10,00 € | 20,00 € |
| | Total | | | 1059,00 € |

2. Budget for accompanying person

| Category | Description | Unite | Price/ unite | For 2 weeks |
|---------------------|--|---------|-----------------|-------------|
| Accommodation | Single room in Shotel | week | €181,90 | 363,80 € |
| Full Board | 1 meal in a restaurant + delivered breakfast | program | 175,00 € | 175,00 € |
| Cultural activities | City tour, 1 museum, 1 local trip); total 15 hours (WITHOUT LANGUAGE COURSE) | program | €110,00 | €110,00 |
| Local transport | Bus transport | week | €10,00 | €20,00 |
| | Total | | | 668,80 € |