|  |  |
| --- | --- |
| **CZECH REPUBLIC****OFFICE OF THE GOVERNMENT**nábř. Edvarda Beneše 4, 118 01 Prague 1 – Malá Strana | **PURCHASE ORDER** |
| **Order No:****Ref. No:**  | **4500042349**42120/2022-UVCR |
|  |  |  |
| **INFORMATION ON SUPPLIER****Clarivate Analytics (UK) Limited**

|  |
| --- |
| 70 St. Mary Axe London EC3A 8BE, United Kingdom  |

**Tel. No:****Fax: Company ID:****E-mail: VAT No:** | **Date issued:****Handled by:****Tel. No:****Fax:****E-mail:** | 13 December 2022Hradilová, Kateřina(…)(…) |

**Deliverables:** We are ordering from you data from the Web of Science as per the specifications listed in the annex to this order.

**Format:** pipe delimited file

**Method of supply:** electronically to the e-mail address … (sendthisfile)

**Date of supply:** within 21 work days of the purchase order being published in the Register of Contracts (purchase orders are generally published in the Register of Contracts within 1 work day of signature by both parties)

**Price of supply (VAT exclusive): USD 49 613**

**VAT rate shall be calculated and remitted by the Office of the Government of the Czech Republic to the Czech financial administration**.

The above amount for the deliverables shall only be paid if the deliverables are supplied in full and without defects.

**Contact person on behalf of the client:** Markéta Avakian (…)

**Contact person on behalf of the supplier:** Massimiliano Bearzot (…)

**Payment terms:**

* The supplier shall only be entitled to make out an invoice once the acceptance form has been signed by both parties.
* The price of supply shall be paid with a payment order on the basis of an invoice from the supplier within 21 days of having received said invoice.
* The supplier shall be obliged to state the order number on the invoice.
* The invoice must contain the requirements of an accounting document laid down in Section 11 of Act No. 563/1991 Coll., on Accounting.
* Should the invoice not contain an order number or the requirements of an accounting document, the client shall be entitled to return this invoice before its payment deadline. In such a case the original payment deadline shall not apply, but shall begin running down again starting the day the amended or newly issued invoice is received.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No** | **Description***Budget item* | **Amount** | **Unit** | **Price VAT exclusive** |
| 00010 | supplying of data from Web of Science*61801900 105000000 516900000012 116000 Reservation: 28092* | **1.00** | One-time supply | **USD 49.613** |

**Confirmation of purchase order by supplier: Confirmation of purchase order by client:**

**Wright, Andrew Miholová, Kateřina**

|  |  |
| --- | --- |
| **CZECH REPUBLIC****OFFICE OF THE GOVERNMENT**nábŕ. Edvarda Beneše 4, 118 01 Prague 1 – Malá Strana | **PURCHASE ORDER** |
| **Order No:****Ref. No:** |  **4500042349**42120/2022-UVCR |

For the contract to be concluded, it is necessary for the supplier to accept the purchase order in one of the following manners:

1. reference to the relevant purchase order on the received invoice from the supplier
2. the supplier's handwritten signature on the purchase order and delivery back to the client in person or via data mailbox, or as a scan through the supplier's e-mail box
3. a data or e-mail message from the supplier confirming acceptance of the order

The client precludes acceptance of the purchase order with any addendum or deviation, even in the case that it does not fundamentally alter the conditions of the order. An expression of will that contains addenda, objections, restrictions or other modifications shall therefore be considered a rejection of the purchase order. The client shall be entitled to make this purchase order public.

Should the price of the deliverables exceed a value of CZK 50 000 before VAT, acceptance of the purchase order must also be made in written form (a legal act made by electronic or other technical means allowing the content to be captured and acting person to be identified – Section 562 of the Civil Code). Such a concluded agreement shall enter into force on the day it is published in the Register of Contracts in accordance with Act No. 340/2015 Coll., on special conditions for the effectiveness of certain contracts, publication of these contracts and the Register of Contracts, as amended.

Both parties undertake to respect the confidential nature of all information (regardless of how it is captured) on the activities and affairs of the other party that it has obtained during the negotiations leading to conclusion of this contract (accepted purchase order) or which it acquires during performance hereof, even after the conclusion of performance, with the exception of information which:

- the party is obliged to divulge under the law

- is already in the possession of the other party but not as a result of violation of this obligation

- is publicly known, and not as a result of violation of this obligation

- the party which the information concerns has explicitly designated as non-confidential

Each party undertakes to take all necessary measures to ensure this obligation is also observed by its employees, associates and suppliers.

The customer recommends using the invoice in electronic form (in isdoc or isdocx format, ideally version 5.2 and higher) or machine-readable PDF. It is also possible to use invoices according to the European standard for electronic invoicing EN 16931-1:2017, UBL 2.1 format / syntax ISO/IEC 19845:2015 or UN/CEFACT CII (Cross Industry Invoice) format / syntax. A data box (trfaa33) or a central e-mail address (posta@vlada.cz) is available for the above mentioned formats. In both cases, acceptance of such submission will be automatic confirmed.

|  |
| --- |
| **Make out the invoice to the address: ČESKÁ REPUBLIKA – ÚŘAD VLÁDY ČESKÉ REPUBLIKY****nábř. Edvarda Beneše 4, 118 01 Praha 1 – Malá Strana, Company ID 00006599, VAT No CZ00006599****Mailing address: Úřad vlády České republiky, Nabřeží Edvarda Beneše 4, 118 01 Praha 1 – Malá Strana** |

**Annex to the Purchase Order No. 4500042349: structure and scope of ordered data**

1. **Czech Republic – Journals, year 2021 (+ old data refresh 2017, 2018, 2019, 2020), edition SCIE, SSCI, AHCI**

**table 1a.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Accession Number (UT\_WOS) | Author(s)\* | Title | Publication name | Publication Abbrev | ISSN | eISSN | ISBN | Document Type  | WoSCategories | International collab. (Yes/No) | AIS\*\* | Author Count | PubYear | DOI |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

\*Please, keep the list of authors in the same order as in the article

\*\*If applicable; if not, then leave it empty or use the label “N/A”. Do not use “0”, please.

 **table 1b.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Accession Number (UT\_WOS) | Author | Author address (full) | Author address -organization enhanced name | Position | AddressPosition |
|  |  |  |  |  |  |

**table 1c.**

|  |  |  |  |
| --- | --- | --- | --- |
| Accession Number (UT\_WOS) | Reprint Author | Reprint Author address (full) | Reprint Author address -organization enhanced name |
|  |  |  |  |

1. **Czech Republic – Proceedings papers, 2021 (+ old data refresh 2017, 2018, 2019, 2020)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Accession Number (UT\_WOS) | Author(s) | Author addresses (full) | Author addresses -organization enhanced name | Title | Publication name | Publication Abbrev | ISSN | eISSN | ISBN | Document Type  | Reprint Authors | WoSCategories | International collab. (Yes/No) | Author Count | PubYear | DOI |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. **EU 15\* - Journals, year 2021, edition SCIE, SSCI, AHCI**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Country | Accession Number (UT\_WOS) | Publication name | Publication Abbrev | Document Type  | WoS Categories | AIS\*\* |
|  |  |  |  |  |  |  |

\*EU 15: Austria, Belgium, Denmark, Finland, France, Germany, Greece, Ireland, Italy, Luxembourg, Netherlands, Portugal, Spain, Sweden, United Kingdom

\*\*If applicable; if not, then leave it empty or use the label “N/A”. Do not use “0”, please.

1. **Journals - database(s) with AIS metric, year 2021, edition SCIE, SSCI, AHCI**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Publication name | Publication Abbrev | WoS Categories | AIS\* | Citable items | ISSN | e-ISSN | Publisher | Country - publisher |
|  |  |  |  |  |  |  |  |  |

\*If applicable; if not, then leave it empty or use the label “N/A”. Do not use “0”, please.

1. **Category mapping**

|  |  |
| --- | --- |
| CatCode | CatDescription |
|  |  |