

<i>Number of Days Prior to the Event</i>	<i>Amount of Cancellation Fee</i>
30 days until the day of the Event	100% total Banquet Food and Banquet Beverage Revenue & Room Rental

No-show fees will be charged at full length of stay to the Group’s Master Account.

Cancellations also include shortening, rearranging, moving or other substantial changes in relation to the agreement. In case the Group increases the room block, meeting space and/or food & beverage requirements after the present Agreement has been signed, the calculation of the cancellation fees will be based on the last confirmed increase.

3. BILLING PROCEDURES AND DEPOSIT SCHEDULE

Prepayment of the Group’s total estimated Master Account in the form of a deposit will be due prior to the Group’s arrival date, in accordance with accommodation/meeting chart specified above. Failure to make the payment of the deposit on a timely basis will enable the Hotel to terminate this Contract with immediate effect. In such a case the Group shall pay to the Hotel a contractual penalty for failure to make the payment calculated as the cancellation fee.

Moreover, all third party charges for services and/or supplies, not directly supplied by the Hotel, will be billed to the Master Account whether they have been arranged for by the Hotel or directly by the Group. A handling charge in the amount of 10 percent of all third party charges will be assessed if placed on the Master Account. The Group further agrees that all charges for the use of the grounds, the Function Space, facilities and services of the Hotel by its Contractors shall be posted to the Master Account.

The enclosed direct bill application must be completed and returned to Hotel with the signed contract so that Hotel may attempt to approve credit for expected overdraft of the Event beyond the agreed deposit payment.

A final bill will be mailed to the Group within 14 days of the Group’s departure date or the Group’s cancellation. The Master Account charges may be paid in the form of cash or bank transfer. The Group shall pay all the Master Account charges within 10 days of the billing date. Any late payment will bear interest at the rate of 1.5% per month. Should the Hotel, in its sole discretion, deem collection action necessary in regard to outstanding balances hereunder, all costs associated with that collection action, including attorney’s fees, shall be posted to the Group’s Master Account.

All actual billings (invoices) will be issued in Czech Crowns. The conversion will be based on the official exchange rate at the Czech National Bank CNB) – the non-cash (devise) sales exchange rate valid on the first working day of the month in which the invoice was issued. The Hotel reserves the right to adjust the exchange rate accordingly when the rate of exchange between CZK and EUR changes by more than 5% between the day on which this Contract took effect and the day of issuance of the invoice.

Individual attendee accounts are payable at check-out by cash or credit card.

The Group shall make the deposit payments outlined in the table below as indicated. The deposit payments shall be applied to the Group’s Master Account in the form of credits.

<i>Due date</i>	<i>Requested deposit amount</i>
Upon signing the agreement	100% of the total Banquet Food and Banquet Beverage revenue & Function space, non-refundable

Total revenue is determined as Banquet Food and Banquet Beverage revenue, Function space

4. COMPLIANCE WITH LAW

This Contract is subject to the laws of the Czech Republic, including health and safety codes, alcoholic beverage control laws, disability laws, and the like. The Hotel and the Group agree to cooperate with each other to ensure compliance with such laws.

5. FORCE MAJEURE

No damages shall be due for a failure to perform where performance is made impossible due to Acts of God, war, terrorist act, government regulation, riots, disaster, complete interruption of air traffic (excepting by reason of weather or strike). The Hotel shall have no liability for damage for utility disruptions of any kind.

6. AUDIO-VISUAL EQUIPMENT AND POWER

The Group shall use the Hotel's in-house provider for its audio-visual needs.

The Hotel is the exclusive provider of all audio-visual equipment, rigging services, labor, electrical chain hoists and rigging hardware for usage within the Hotel's premises. Additionally, the Hotel maintains exclusive control over all connections to house audio, lighting, data and electrical systems. The final agreement related to the terms on which the above services shall be provided by the Hotel shall be made in the Banquet Event Order. Appropriate charges as stipulated in the Banquet Event Order will apply.

7. OUTSIDE CONTRACTORS

The Hotel offers all services necessary for a successful Event. However, if the Group finds it necessary to use outside services (except for services specified in Section 10 hereof) , any vendors, companies, agencies, or individuals hired by or on behalf of the Group (the "Contractors") shall be subject to prior written approval of the Hotel, which will not unreasonably be withheld. The Hotel reserves the right to advance approval of all specifications, including electrical requirements, from all Contractors and to charge for outside services brought into the Hotel. The final agreement related to the terms on which the Hotel shall agree with performance by the Contractors as specified above shall be made in the Banquet Event Order. The Group's contracts with its Contractors must specify that such Contractor and the Group shall indemnify and hold the Hotel, Mandarin Oriental Hotel Group (the "MOHG") and each of their respective affiliates and agents harmless from any and all damages or liabilities which may arise by such the Contractors or through their use.

Upon prior notice to the Hotel from the Group made reasonably in advance, the Hotel shall cooperate with such Contractors and provide them with facilities at the premises of the Hotel to the extent that the use and occupancy of the Hotel's facilities and premises by the Contractors does not interfere with the use and enjoyment of the Hotel's premises by other guests and members of the Hotel. All Contractors must comply with any requirements the Hotel deems appropriate, in its sole discretion, regarding use of the Function Space, facilities and the Hotel services. The Group hereby acknowledges and agrees that the above activities may require the use of the Hotel technicians, billed at the prevailing rates, who will work with the Contractor and oversee the set-up, operation and breakdown of any equipment. The final agreement related to the terms on which the Hotel shall cooperate with the Contractors as specified above shall be made in the Banquet Event Order.

8. INDEMNIFICATION

The Group shall indemnify, defend and hold harmless the Hotel, the MOHG and each of their respective officers, directors, partners, agents, members, managers and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees, arising out of or caused by the Group's negligence and/or its members', agents', employees', independent contractors' or exhibitors' negligence in connection with the Event or a use of the Hotel's premises or facilities, except to the extent and percentage attributable to the Hotel's negligence. The same rule applies to the willful actions as well. The Group shall not have

waived or be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such claims.

9. LIMITATION OF LIABILITY

Except for payments provided for in this Contract in the event of cancellation or attrition, in no event shall either party be liable for indirect, consequential, punitive or exemplary damages in connection with this Contract.

10. HOTEL POLICIES

Logo and Trademark: The Group acknowledges that the trademarks, service marks, and graphics branding the Hotel (the "Marks") are proprietary intellectual property licensed to the Hotel or the MOHG and may not be used by the Group without the prior written consent of the owner of the Marks.

Utilities: All electrical services and utilities, including phone and riggings, must be contracted for through the Hotel.

Signage: Signs and banners are not allowed in the Hotel's public areas. In regard to the Group's Function Space, all signs must be professionally printed and their placement and posting pre-approved by the Hotel. Nothing shall be posted, nailed, screwed or otherwise attached to walls, floors, or other parts of the building or furniture.

11. AUTHORITY

The persons signing the Contract on behalf of the Hotel and the Group each warrant that they are authorized to make Contracts and to bind their principals to this Contract.

12. MISCELLANEOUS PROVISIONS

This Contract is made and to be performed in Prague, Czech Republic, and shall be governed by and construed in accordance with Czech Republic law. All disputes arising from the Contract and/or in connection with it shall be finally decided with the relevant court of the Czech Republic.

The Group acknowledges that the Hotel is managed by an affiliate of the MOHG as agent for and on behalf of the Hotel, and that apart from the Hotel in no event will the MOHG or its affiliates have any liability to the Group or its attendees in relation to claims or disputes related to or arising out of this Contract or the Event. This Contract, including any attachments hereto, is the entire agreement between the parties, superseding all prior proposals both oral and written, negotiations, representations, commitments and other communications between the parties, and may only be supplemented or changed in writing, signed by a representative of the Group and the Hotel. Waiver by either party of any term or condition or breach shall not constitute a waiver of any other term or condition or breach of this Contract. If any provision of this Contract is held invalid or unenforceable, the remaining provisions of this Contract shall not be affected thereby. No representative of the Hotel has been or is authorized to make any representation which varies from the express terms of this Contract, though this Contract may be supplemented or amended in writing. The Group may not assign any benefits, claims and liabilities arising under or associated in any way with this contract without prior written consent of the Hotel. The Group is not entitled to set off any claims, which it may have against the Hotel, irrespective of the title based on which such claims have been created. In the event of litigation arising from or associated with this Contract, the parties agree that the prevailing party therein shall recover its attorneys' fees and costs incurred therein as stipulated in the final decision.

13. ACCEPTANCE

This Contract shall be deemed accepted only after it has been signed by a representative of the Group and thereafter signed by a representative of the Hotel. The accepted Contract shall be delivered to the

Hotel by a below stipulated deadline via post or by person. This Contract may be executed in one or more counterparts, each of which shall be deemed to be an original, and all of which shall be deemed to be the same agreement.

The Hotel acknowledges that Group is obliged to publish this Contract pursuant to the Act No. 340/2015 Coll. on the Register of Contracts and the Act No. 134/2016 Coll. on Public Procurement, as amended. The Hotel also acknowledges that Group is obliged to provide information pursuant to the Act No. 106/1999 Coll. on Free Access to Information, as amended. When this Contract is published in the Register of Contracts, in particular the following information contained in this Contract shall not be provided: signatures on the Contract, contact details and also a trade secret within the sense of § 504 Civil Code.

Trade secret, within the sense of § 504 of the Civil Code, means all information about price calculation in Article 1 of this Contract. For this reason price calculation will neither be published nor provided according to Article of this Contract.

This Contract shall be valid upon signature by both Parties and shall enter into force on a day when it is registered in a Register of Contracts according to Act. No. 340/2015 Coll., on the Register of Contracts, as amended.

If the Contract has not been received until this due signing date, the Hotel reserves the right to a) renegotiate the Contract conditions, b) release the space back to the Hotel inventory for general sale without requesting the Group's approval, unless a written agreement has been made in advance to extend the period during which the Group is able to accept and sign this Contract.

GROUP: Air Navigation Services of the Czech Republic (ANS CR)	HOTEL: Karmelitska Hotel, s.r.o.
PRINT NAME: [REDACTED]	PRINT NAME: Mrs Katarina Dvorakova
PRINT TITLE: Director of Strategy and Management Support	PRINT TITLE: Director of Marketing & Commerce
SIGNATURE: [REDACTED]	SIGNATURE: [REDACTED]
DATE: 24.1.2020	DATE: 24.1.2020

 Air Navigation Services
of the Czech Republic (ANS CR)
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