



příloha č.5 dohody č.:				POVEZ II (CZ.03.1.52/0.0/0.0/15_021/0000 053)		Vzdělávací zařízení:	Sluně - svět jazyků, s.r.o.
Plán výuky						Jména lektorů:	Lilia Gourieva
Zaměstnavatel:		SERVIND s.r.o.		IČO:	48024546		
Název vzdělávací aktivity:		Angličtina pro obchod, produktový a projektový management - pokročilí / B1		skupina		Místo výuky:	Ke Kopanině 488, 252 67 Tuchoměřice
PČ	Datum	Počet vyučovacích hodin	Od - do	probíraná témata			
1	09.09.2022	2	11:35 - 13:05	Introduction - different topic, business, product and project management.			
2	16.09.2022	2	11:35 - 13:05	Customer service - vocabulary communication and grammar Phrasal verbs, scripts for calling and talking to client in English.			
3	23.09.2022	2	11:35 - 13:05	Introduction to Business Administration, useful phrases, vocabulary and resources.			
4	30.09.2022	2	11:35 - 13:05	Basic definitions, useful phrases, vocabulary and resources.			
5	07.10.2022	2	11:35 - 13:05	Technical terms and vocabulary useful phrases, tips, communication and grammar - all whol.			
6	14.10.2022	2	11:35 - 13:05	Small talk - useful phrases, vocabulary for a meeting, tips, communication and grammar - future tenses.			
7	21.10.2022	2	11:35 - 13:05	Negotiating - useful phrases, vocabulary for negotiation, strategies, communication and grammar - Tenses, present perfect tenses.			
8	28.10.2022	2	11:35 - 13:05	Meetings - useful phrases, vocabulary for the meeting tips, communication and grammar - conditionals 1,2,3.			
9	04.11.2022	2	11:35 - 13:05	Presentations - useful phrases, vocabulary for a meeting, tips, communication and grammar - modal verbs.			
10	11.11.2022	2	11:35 - 13:05	Grammar - modal verbs, different use of suppose to, phrasal verbs and listening of phone call.			

PČ	Datum	Počet vyučovacích hodin	Od - do	probíraná témata
11	18.11.2022	2	11:35 - 13:05	Comparison and Benchmarking, discussion advantages and disadvantages useful phrases, marketing vocabulary.
12	25.11.2022	2	11:35 - 13:05	Sales and Procurement - useful phrases, vocabulary for a meeting , tips, communication and grammar - Even vs. Not Even.
13	02.12.2022	2	11:35 - 13:05	The role of the project manager - communication and grammar modals - deduction about past.
14	09.12.2022	2	11:35 - 13:05	Planning the project - communication and grammar - deduction about future.
15	16.12.2022	2	11:35 - 13:05	Creating the project risk plan - vocabulary and useful phrases.
16	23.12.2022	2	11:35 - 13:05	Producing a workable schedule, communication and grammar - modifying comparisons.
17	06.01.2023	2	11:35 - 13:05	Using the work breakdown structure to plan a project, vocabulary and useful phrases.
18	13.01.2023	4	8:15 - 11:15	Project Control and evaluation, communication and grammar - past ability (could, was able to, managed to); Business announcements, communication and grammar, useful phrases, vocabulary.
19	20.01.2023	2	11:35 - 13:05	The change control process, vocabulary and useful phrases.
20	27.01.2023	2	11:35 - 13:05	Project Control using earned value analysis - communication and grammar, question tags.
21	03.02.2023	2	11:35 - 13:05	Managing the project team - communication and grammar, relative clauses, Cancelling or postponing a meeting, vocabulary, grammar, - future.
22	10.02.2023	2	11:35 - 13:05	The project Manager as leader, vocabulary and useful phrases, Business announcements, communication and grammar, useful phrases, vocabulary.
23	17.02.2023	2	11:35 - 13:05	How to make project management work in your company, grammar - reported speech.
24	24.02.2023	2	11:35 - 13:05	Small talk II - useful phrases, vocabulary for a meeting, tips, communication and grammar.

PČ	Datum	Počet vyučovacích hodin	Od - do	probíraná témata
25	03.03.2023	2	11:35 - 13:05	Grammar - modal verbs, different use of suppose to, phrasal verbs and listening.
26	10.03.2023	3	10:45 - 13:00	Preparation and Recapitulation for test + Závěrečná zkouška
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Vyplňte pouze bílá pole

Datum:	05.09.2022	jméno, příjmení, funkce a podpis oprávněné osoby		(razítko)
Vyřizuje:	Ing. Veronika Krekulová		Ing. David Bártek, jednatel	
Číslo telefonu:	xxx			
Email:	xxx			